EXECUTIVE BOARD MEETING MINUTES
Friday, November 14, 2014

Call to Order:
Leslie Shamel called the Executive Board meeting to order at 9:10 am on November 14, 2014, at MASB Office.

Roll Call – Barbette Lane, Secretary:

Officers:	Present	Absent
Leslie Shamel, President	X	
Brenda Weir, President-elect	X	
Ellen Perry, Past President	X	
Nicole Snyder, Marketing & Membership Chair	X	
Kristina Tokar, Treasurer		X
Barbette Lane, Secretary	X	

Executive Director:	Present	Absent
Maggie Bacon, Executive Director	X	

Committees:	Present	Absent
Carolyn Claerhout, Legislative Liaison (entered 9:30)	X	
Educational Issues & Innovation Liaison (VACANT)	-	
Janell Craig, Technology Rep	X	
Jan Dodge, Pupil Accounting Rep	X	
Jacqui Laymac, Sergeant-At-Arms	X	
Becky Reed, Data Specialist	X	
Loret Roberts, UP Representative	X	
Derrick Stair, PSA Rep		X
Sally Washington, Pupil Accounting Auditor Rep	X	
Homeless/Truancy Liaison (VACANT)	-	
Trina Anderson, CEPI	X	
Brian Ciloski, MDE		X
David Judd, DAS	X	
Naomi Krefman, MDE (Auditing)		X

Approval of Agenda – Leslie Shamel, President:
Motion by Perry and supported by Dodge to approve the November 14, 2014 agenda with one addition as presented. Motion passed

Approval of Minutes – Leslie Shamel, President:

Motion by Washington and supported by Snyder to approve the Executive Board meeting minutes as presented for October 10, 2014. Motion passed

Financial Report – Kristina Tokar, Treasurer:

- None

Approval of Financial Report – Leslie Shamel, President:

None due to the absence of Kristina

State Agency Partners:
Trina Anderson, CEPI

- Data Advisory Committee meeting
  - Teacher Roster Verification
    - Separate application – not in MSDS
    - MCEE – pilot teacher roster pilot
- Early Childhood
  - Hired analyst
- Public report ((MISchollData.org) posted from General and Early Childhood Collections (GSRP, etc.)
- K-12 – Work force development agency
  - This spring reports in MI School Data linking K-12 vs work force training
  - GED – now included in the work force development meeting
- Foreign Exchange vs immigrant – state reporting
- Section 25e claims cannot begin until after CEPI has done their rollover
  - Possibly open November 20
  - Auditor begin can begin processing December 1

Brian Ciloski, MDE

- None

David Judd, MDE

- Released information on new assessment – Michigan Student test of education progress (MSTEP) newsletter
  - On MDE website
  - http://www.michigan.gov/documents/mde/Assessment_Transition_FINAL_11-13-14_473989_7.pdf
- Math/ELA assessment will be Smart Balance content (3-8 & 11)
- ACT and Work Keys
- Pre-id for MME and WIDA for December 1
- Pre-id MSTEP Mid-January

Naomi Krefman, MDE

- None

Executive Director Report – Maggie Bacon, Executive Director

- CRDC trainings are complete
  - 9 locations and 15 sessions
- 228 certification track participants
  - Reviewed all to verify where they were
  - December or January all participants will be contacted showing what needs to be done and show the new program
- Data Quality Workshop on Monday at MSBO
  - CEPI applications – was cancelled
  - MAEDS
- MPAAA has been designated as one of three testers in the state of Michigan

Business Meeting:
New Business:

- Spring/Fall 2015 Planning – Brenda Weir, President-Elect
  - Committee meeting December 4
  - 80th year conference
  - Giveaway ideas
  - Reviewed possible sessions for May conference

- Fall Conference location options – Maggie Bacon, Executive Director
  - Discussion on Fall Conference locations

Motion by Dodge and supported by Snyder to hold the 2015 Fall Conference on September 17 & 18, 2015 at the Double Tree in Bay City for one year. Motion Carried

Motion by Claerhout and supported by Laymac to hold the 2015 Fall UP Conference on September 28 & 29 at the Island Resort & Casino for one year. Motion Carried

- Approval of Members from Nominating Committee – Ellen Perry, Past President
  - Jan Dodge
  - Carolyn Claerhout
  - Derrick Stair
  - Becky Reed
  - Kristina Tokar

Motion by Claerhout and supported by Washington to approve the nominating committee as presented. Motion Carried

Unfinished Business:

- Certification Track Redesign – Maggie Bacon, Executive Director
  - Add additional day as a certification day (additional cost)

- CRDC Update – Maggie Bacon, Executive Director
  - Update during Executive Director Report

- Board Planning – Leslie Shamel, President
    - Executive Committee Meeting
        - What will best serve our members
        - Please put board member hat on
        - We may not all agree
        - We will support the decisions made by the whole

Committee Roundtable

- Leslie Shamel, Executive Committee
- Nicole Snyder, Marketing and Membership Chair
    - Meeting scheduled for December 1
    - Highlight 80 years
    - Discussions with non-members and expired memberships

- Ellen Perry, Nominations Committee
    - Meeting today after board meeting
        - Selection criteria
        - Terms
    - Goal is to have election in March

- Brenda Weir, Program Committee
    - December 4 next scheduled meeting

- Carolyn Claerhout, Legislative Committee
    - Meet at the next conference
    - Will be working on the Legislative Primer

- Janell Craig, Technology
    - None

- Jan Dodge, LEA Committee
    - Have potential list of members and will be inviting them this week

- Beckie Reed, Data Committee
    - None

- Sally Washington, ISD Auditor Committee
    - November 20 at Bay Arenac – Auditory Advisory Committee

- Jackie Laymac – By Laws and Policies Committee
    - Completed Policies and will be available for action at the December meeting
    - Started on By Laws – presented at the Jan/Feb meeting
    - Follow up with Rolls and Responsibilities at the March meeting

Public Comment

Next meeting December 12, 2014 will start at 9 am

Adjourn
Meeting was adjourned at 12:35 pm

Respectfully submitted,

Barbette Lane
MPAAA Secretary