EXECUTIVE BOARD MEETING MINUTES
Friday, October 10, 2014

Call to Order:
Leslie Shamel called the Executive Board meeting to order at 10:00 am on October 10, 2014, at MASB Office.

Roll Call – Barbette Lane, Secretary:

Officers:	Present	Absent
Leslie Shamel, President	X	
Brenda Weir, President-elect	X	
Ellen Perry, Past President	X	
Nicole Snyder, Marketing & Membership Chair	X	
Kristina Tokar, Treasurer	X	
Barbette Lane, Secretary		X

Executive Director:	Present	Absent
Maggie Bacon, Executive Director	X	

Committees:	Present	Absent
Carolyn Claerhout, Legislative Liaison	X	
Educational Issues & Innovation Liaison (VACANT)	-	
Janell Craig, Technology Rep	X	
Jan Dodge, Pupil Accounting Rep	X	
Jacqui Laymac, Sergeant-At-Arms	X	
Becky Reed, Data Specialist	X	
Loret Roberts, UP Representative		X
Derrick Stair, PSA Rep	X	
Sally Washington, Pupil Accounting Auditor Rep	X	
Homeless/Truancy Liaison (VACANT)	-	
Trina Anderson, CEPI		X
Dan Hanrahan, MDE		X
Peg Manning, BAA		X
Naomi Krefman, MDE (Auditing)		X

Approval of Agenda – Leslie Shamel, President:
Motion by Perry and supported by Laymac to approve the October 10, 2014 agenda as presented with changes/additions. Motion passed

Approval of Minutes – Leslie Shamel, President:

Motion by Weir and supported by Tokar to approve the Executive Board meeting minutes as presented for August 8, 2014. Motion passed

Financial Report – Kristina Tokar, Treasurer:

- Derek and Kristina have been working on reconciling credit card transactions between Star Chapter and Power Pay.
- Fall lower conference is expected to show positive revenue.
- Have made good progress in collecting receivables from prior conferences/workshops
- Maggie will invoice individuals with outstanding registrations fees from the fall conference.

Approval of Financial Report – Leslie Shamel, President:

Motion by Stair and supported by Washington to approve financial reports as presented. Motion Passed.

Business Meeting
New Business:

- Discussion – "MPAAA as an Organization"
    - New and veteran Board members shared their perspectives on:
        - Deep beliefs and philosophies of the Board
        - What it means to them to be on the Board and their initial impressions
        - Strengths and weaknesses of MPAA
        - What drives the organization

- Fall Conference Recap:
    - The Fall conference was discussed and a list was developed of positives and negatives from the fall conference.
    - Maggie will compile the list, and she and Brenda will develop a plan to address the issues for future conferences.

- Spring/Fall 2015 Planning Session
    - Ideas for spring conference sessions were generated.
    - Potential site locations and structure for the fall conference were discussed.
    - Recommendations will be presented at the next meeting.

Committee Roundtable

- Legislative Liaison:
    - Due to conflicting committee meetings, Carolyn reported that no one attended the Legislative Committee at the fall conference. Truancy laws are the big news legislatively.
- Technology:
    - Janell will send out directions for posting committee reports to MPAAA's website.
- Pupil Accounting:
    - Jan Dodge reported that only two other members attended the LEA meeting at the fall conference. She is working on recruiting more members. The Committee would still

like to pursue a name change for MPAAA to the Michigan Pupil Accountability and Attendance Association, which would require a change in the by-laws.

- By-Laws Committee:
  - Jackie reported that the by-laws committee reviewed most of the policies last night. The Finance sub-committee will review several finance policies pertaining to credit cards and conference charges, and investing funds.
- Data Specialist:
  - Becky reported that the Data Specialist meeting focused on: (1) getting more information out to districts about accountability and how data works with the Scorecard; (2) developing short how-to videos. Each member agreed to develop a training script for a selected topic by January 15.
- Nominations Committee:
  - Ellen will recruit committee member for Nominations Committee. An application for board membership has been developed and was distributed to the board and will be posted on the MPAAA website.
- Program Committee:
  - Brenda Weir reported that the committee will meet again to start working on the spring conference. She thanked everyone who facilitated and presented at the fall conference.
- Pupil Accounting Auditor Report:
  - Sally reported that the committee was whittled down from 24 to 13 auditors. Some auditors met yesterday to discuss the Pupil Auditing Manual.
- Marketing and Membership:
  - Nicole Snyder is planning a conference call with her committee members to talk about ideas for marketing.
- PSA:
  - Derrick reported that people he talked to were highly impressed by the conference.

- Finance: No report

- Brian Ciloski: No report

Next meeting November 14, 2014 will start at 9 am

Adjourn
Meeting was adjourned at 1:00 pm

Respectfully submitted,

Jan Dodge
Pupil Accounting Rep