Fall 2016 MPAAA Conference - Draft Agenda - Boyne Mountain Resort

Date	Start	End	Session	Title	Presenter	Certification Tracks	Description
Sunday, September 18	4:00 PM	6:00 PM	Pre - Registration		Nicole Snyder		pre-registration for those who are at the hotel already. Save time on Monday morning!
Monday, September 19	7:00 AM	8:00 AM	Breakfast	**Certification day - $139 members/ 180 non members (MSBO has waived revenue sharing)**			
	7:00 AM	9:00 AM	Registration		Nicole Snyder		MSBO Staff will be on hand to answer questions about getting certified.
	7:45 AM	8:00 AM	General Session	Welcome	Jackie Laymac		
	8:00 AM	9:30 AM	Cert class 1a	Effective Communications	Nancy Hawkins	PAS/PAA/ SED	You'll learn techniques and strategies to send clear messages, create credibility, and develop a strategic communications program that is effective for your school district.
			Cert class 1b	Overview of State Reporting	CEPI Staff	PAS	Developed in close coordination with CEPI, Michigan Department of Education (MDE) and the Bureau of Assessment & Accountability (BAA), participants will look at state reporting requirements and resources from the birds-eye view. Participants will review important connections and deadlines related to Michigan School Data System
			Cert class 1c	Auditing 1	Janice Gray / Deb Caperton	PAA	Learn about key issues for desk audits including Special Education balancing, confirming residency and reviewing district documentation. Tips on developing a communication strategy with district staff on identified issues will be addressed.
	9:30 AM	9:45 AM	Break				
	9:45 AM	11:15 AM	Cert class 1a (cont)	Effective Communications			Continuation of course begun at 8:00
			Cert class 1b (cont)	Overview of State Reporting			Continuation of course begun at 8:00
			Cert class 1c (cont)	Auditing 1			Continuation of course begun at 8:00
	11:15 AM	12:15 PM	Lunch				
	12:15 PM	1:45 PM	Cert class 2a	Principles of Education	Wendy Zdeb	PAS/PAA/ SED	Understand the educational process, culture of schools, major learning theories, teaching methodologies, school improvement, design of in-service programs, and the structure and function of the principalship.

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			Cert class 2b	Intro to Pupil Accounting II	Mary Beth Stein, Barbette Lane	PAS	The second in the Introduction to Pupil Accounting series delves into the specific enrollment and membership requirements and how a variety of programs are addressed in the Pupil Accounting Manual. This session provides participants with tips and a template of how to organize their pupil accounting materials. Pre-requisite: Introduction to Pupil Accounting I.
			Cert Class 3c	Legislative Primer	Carolyn Claerhout	PAS/PAA	Understanding the processes and procedures of pupil accounting requires a basic understanding of school funding, including knowledge of the State School Aid Act, the School Code, and Administrative Rules and how these elements intertwine and provide the cornerstone that drives the content of the Pupil Accounting Manual and the Pupil Auditing manual.
	1:45 PM	2:00 PM	break				
	2:00 PM	3:15 PM	Cert class 2a (cont)	Principles of Education			Continuation of course begun at 12:15
			Cert class 2b (cont)	Intro to Pupil Accounting II			Continuation of course begun at 12:15
			Cert class 2b	Legislative Primer			Continuation of course begun at 12:15
	3:30 PM	5:30 PM	Cert Class 3	Wrap-up/Ethics	MSBO Presenter	PAS/PAA/ SED	Celebrate completion of your certification program! Reflect on what you have learned and your role in the educational process and your school district. This class can be taken only if you are two classes or less from completing your certification (not counting the Wrap-Up/Ethics Session).
Tuesday, September 20	7:00 AM	8:00 AM	Breakfast	**Conference starts - $295 members/ $415 non-members For all 3 days - $395 member/ $550 non member**			
	7:00 AM	9:00 AM	Registration		Nicole Snyder		
	8:00 AM	8:30 AM	General Membership Mtg		Jackie Laymac		Approve May Minutes, Update members present on current events
	8:30 AM	10:00 AM	Breakout 1a	Auditors Take Note	Carolyn Clearhout		Join Carolyn Claerhout for a discussion of current topics of interest to Pupil Accounting Auditors
			Breakout 1b	5-O's in 2016/17	Beckie Reed		The newest information on managing and counting student in Virtual Courses for the 16/17 school year will be shared.
			Breakout 1c	MiSchoolData Bingo	To Be Determined		The MiSchoolData portal will be discussed, and the data available on the portal, both for public view, and District-specific information.
			Breakout 1d	Population III interactive	Brenda Weir / Leslie Shamel		This interactive session will provide information on the requirements and reports needed to count population 3 students.

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	10:00 AM	10:15 AM	Break				
	10:15 AM	11:45 AM	Breakout 2a	Pupil Accounting Roundtable	Brenda Weir / Kristina Tokar		Discuss recent developments in the field with fellow Pupil Accountants. Ask the questions you're recently come across, and share you recent successes with your colleagues.
			Breakout 2b	Pupil Auditor Roundtable	Nicole Snyder / Jill Slaght		Discuss recent developments in the field with fellow Pupil Auditors. Ask the questions you're recently come across, and share you recent successes with your colleagues.
			Breakout 2c	How does your data Flow	Beckie Reed		This interactive session will track your student data, from input into your SIS, through it's reporting to CEPI, and the various places it is reported from the State.
	11:45 AM	12:45 PM	Lunch	Brenda Weir			
	12:45 PM	2:15 PM	Breakout 3a	Special ed top to Bottom	Jennifer Tindall		Collecting, managing and reporting IEP data will be discussed.
			Breakout 3b	Truancy	Terry Harrington		The latest regulations and trends in truancy will be discussed.
			Breakout 3c	Advanced Excel	Janell Craig / Steve Cameron		Bring your laptop to the extended length session, dedicated to giving you training on the advanced functions of Microsoft Excel
			Breakout 3d	Auditing Ethics	Nicole Snyder		The Ethics of Pupil Accounting reporting and auditing will be discussed in this session.
			Cert Class 4a	Auditing II	Barbette Lane / Brenda Walther	PAS	Learn about key issues from the field including compliance, risk assessments, sampling and coordinating the review of POP III students. Techniques for working with district staff in the field and handling teacher and staff interviews will be included.
			Cert class 4b	Technology Policies	MSBO Speaker	SED	An overview of the policies and procedures that should be in place including Acceptable Use Policies (AUP), network policies, e-mails, filtering of network, listserves, copyright, licensing, and software selection policies. The program will also cover Web publishing, the Children's Internet Protection Act (CIPA) and Family Educational Rights and Privacy Act (FERPA) related to student data.
	2:15 PM	2:30 PM	Break				
	2:30 PM	4:00 PM	Breakout 4a	Auditing Special Ed: ESC and Transition programs	Leslie Shamel		Learn the ins and outs of Early Childhood Special Education auditing, as well as Transition Programs.

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			Breakout 4b	5-O's in 2016/17	Beckie Reed		The newest information on managing and counting student in Virtual Courses for the 16/17 school year will be shared.
			Breakout 4c	Advanced Excel (continued)	Janell Craig / Steve Cameron		Continuation of course begun at 1:00
			Breakout 4d	OMG I'm doing Pupil Accounting	Brenda Weir		This session is scenario-based training. We will walk step-by-step through a student enrolling, what information is need for reporting and to which collection in MSDS. We will cover multiple types of scenarios to work with different populations of enrolling students to include; special education, LEP, homeless and as many others as we have time for.
			Cert Class 4a (cont)	Auditing II			Continuation of course begun at 1:00
			Cert class 4b (cont)	Technology Policies			Continuation of course begun at 1:00
	4:00 PM	5:00 PM	Committee meetings				MPAAA standing Committees and mentors will have an opprotunity to meet at this time.
	5:00 PM	7:00 PM	Vendor Expo.				
Wednesday, September 21	7:30 AM	8:30 AM	Breakfast				
	8:30 AM	9:30 AM	CEPI Update		CEPI Staff		Join CEPI staff for an update of current happenings and new requirements for the 16/17 school year.
	8:30 AM	9:30 AM	Audit Manual Update		Jill Slaght / Sally Washington		Auditors who are not attending the CEPI session can learn the most recent changes being discussed for the Pupil Auditing manual.
	9:30 AM	10:30 AM	Legislative Update		Carolyn Claerhout		Carolyn Claerhout will bring the members uyp to date on the most recent developments in School and Pupil Accounting legislation.
	10:30 AM	10:45 AM	Break				
	10:45 AM	12:00 PM	State Agency Panel		MDE,CEPI staff	PAS/PAA/ SED	Staff from MDE and CEPI answer your questions. Hear it from the source!
	12:00 PM		Conference Ends				

Orange cells denotes MSBO Certification course