

### Spring 2020 MPAAA Conference - Grand Traverse Resort (draft)

Date	Start	End	Track	Session	Presenter
Sunday, May 3	4:00 PM	6:00 PM		Registration Open	Kathi Thornton
Monday, May 4	7:00 AM	8:30 AM		Breakfast	
	7:00 AM	10:30 AM		Registration Opens	Kathi Thornton
	8:30 AM	8:45 AM	ALL	General Membership Session	Nicole Snyder, MPAAA President
	8:45 AM	9:45 AM	ALL	CEPI Update	Joel Thiele, CEPI
	9:45 AM	10:45 AM	Cert class 1a - ALL	Pupil Accounting Legal Issues (PAS/PAA)	Lisa Swem, Thrun Law
	10:45 AM	11:00 AM		Break	
	11:00 AM	12:00 PM	Cert Class 1a (cont)	Pupil Accounting Legal Issues (PAS/PAA)	Lisa Swem, Thrun Law
	12:00 PM	1:30 PM		Lunch	
	1:30 PM	3:00 PM	Auditors	PMAM Review	Caitlin Hengesbach & Gloria Suggitt, MDE
			PAS & SED	OMG! I'm Doing State Reporting!	Brenda Weir, Level Data
			Pupil Accountants	PAM Update	Brian Ciloski & Jessica Beagle, MDE
		PAS PAA	Cert Class 2b	Auditing 1	Barbette Lane, Wexford- Missaukee ISD & Mary Ellen Welcher
		PAS SED	Cert Class 2a	Intro to CEPI (PAA/PAS/SED)	Caitlin Groom & Anne Hansknecht, CEPI

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	3:00 PM	3:15 PM		Break	
	3:15 PM	4:45 PM	PAA	Auditing - The Good, Bad and Ugly	Carrie Haubenstricker, Genesee ISD, Ingrid Seruga, Livingston ESA & Holly Strong, Jackson Co. ISD
			PAS	Reading Deficiency Classification & Reporting/Read by Grade 3	Kellie Flaminio & Joel Thiel, CEPI/MDE office of early Literacy (Joel following up)
			PAS	Waivers 101	Jessica Beagle, Brian Ciloski, & Chad Urchike, MDE
		PAS PAA	Cert Class 2b(Cont)	Auditing 1	Barbette Lane, Wexford-Missaukee ISD & Mary Ellen Welcher
		PAS SED	Cert Class 2a (Cont)	Intro to CEPI (PAA/PAS/SED)	Caitlin Groom & Anne Hansknecht, CEPI
Tuesday, May 5	7:00 AM	8:30 AM		Breakfast & Committee Meetings	
	7:30 AM	9:30 AM		Registration Open	Kathi Thornton
	8:30 AM	10:00 AM	ALL	Days & Hours	Brian Ciloski & Jessica Beagle, MDE
			Pupil Accountants	Testing & Accountability Update	Tina Foote, MDE
		ALL	Cert Class 3b	Intro to Pupil Accounting 1	Barbette Lane, Wexford-Missaukee ISD & Kristina Tokar, Lansing School District
		PAS PAA	Cert Class 3a	Legislative Primer	Rob Dickinson, MPAAA

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	10:00 AM	10:15 AM		Break	
	10:15 AM	11:45 AM	PAA	Auditing EMC Programs	Leah Cameron & Marijane Nance, Ingham ISD
			PAS	Homeless & Residency Oh My!!	Nicole Snyder, Calhoun ISD
			PAS & SED	REP & TSDL - Connections	Brandon Baryo & Caitlin Groom, CEPI
		ALL	Cert Class 3b (Cont)	Intro to Pupil Accounting 1	Barbette Lane, Wexford-Missaukee ISD & Kristina Tokar, Lansing School District
		PAS PAA	Cert Class 3a (Cont)	Legislative Primer	Rob Dickinson, MPAAA
	11:45 AM	1:00 PM		Lunch & Awards	
	1:00 PM	2:30 PM	Auditors	PAM Update	Brian Ciloski & Jessica Beagle, MDE
			PAS & SED	Special Ed Q & A: A Panel Discussion	Anne Hansknecht, CEPI, MDE, ISD, LEA staff
		PAA PAS SED	Cert Class 4a	Pupil Accounting Issues in Infinite Campus	Michelle Triemstra, Otsego Public Schools
		PAA PAS SED	Cert Class 4b	Pupil Accounting Issues in MiStar	Janell Craig, Oakland Schools & Dan Kresbaugh, Wayne RESA
		PAA PAS SED	Cert Class 4c	Pupil Accounting Issues in PowerSchool	Christian Anderson, Jan Jenema, Macro Connect & Melissa Tront, St. Joseph Co. ISD
		PAA PAS SED	Cert Class 4d	Pupil Accounting Issues in Skyward	Kimberly Browning, Bay-Arenac ISD & Ryan Miller, Portage Public Schools
		PAA PAS SED	Cert Class 4e	Pupil Accounting Issues in Synergy	Kathy Breidinger, CMT & Laura Caballero, Genesee ISD

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Date	Start	End	Track	Session	Presenter
	2:30 PM	2:45 PM		Break	
	2:45 PM	4:15 PM	ALL	Excel - Tips & Tricks	Al Momrik, Level Data Inc.
			PAA / PAS	How the Office of Special Education Uses Data for Compliance Activities	MDE Staff TBD
		PAA PAS SED	Cert Class 4a (Cont)	Pupil Accounting Issues in Infinite Campus	Michelle Triemstra, Otsego Public Schools
		PAA PAS SED	Cert Class 4b (Cont)	Pupil Accounting Issues in MiStar	Janell Craig, Oakland Schools & Dan Kresbaugh, Wayne RESA
		PAA PAS SED	Cert Class 4c (Cont)	Pupil Accounting Issues in PowerSchool	Christian Anderson, Jan Jenema, Macro Connect & Melissa Tront, St. Joseph Co. ISD
		PAA PAS SED	Cert Class 4d (Cont)	Pupil Accounting Issues in Skyward	Kimberly Browning, Bay-Arenac ISD & Ryan Miller, Portage Public Schools
		PAA PAS SED	Cert Class 4e (Cont)	Pupil Accounting Issues in Synergy	Kathy Breidinger, CMT & Laura Caballero, Genesee ISD
	7:00 PM	11:00 PM	Mixer/Euchre Tournament		Jackie Laymac as lead
Wednesday, May 6	7:00 AM	8:00 AM		Breakfast	
	8:00 AM	9:00 AM	ALL	Crucial Conversations in Pupil Accounting	Rob Dickinson, MPAAA
	9:00 AM	10:00 AM	All	Legislative Update	Bob Kefgen, MASSP
	10:00 AM	10:45 AM	Cert Class 5 (Cont)	State Agency Panel	MDE & CEPI
	10:45 AM	11:00 AM		Break	
	11:00 AM	12:00 PM	Cert Class 5 (Cont)	State Agency Panel	MDE & CEPI
	12:00 PM			Conference Ends	

## **2020 Spring Conference Session Descriptions**

**Auditing 1** (3 hours): Learn about key issues for desk audits including Special Education balancing, confirming residency and reviewing district documentation. Tips on developing a communication strategy with district staff on identified issues will be addressed. *Presenter – Barbette Lane, Wexford-Missaukee ISD*

**Auditing – The Good, Bad and Ugly** (1.5 hours): We all have things that we like and dislike about our job as an auditor. In this interactive session come with your top 5 of what you like (good), dislike (bad) and can't stand (ugly) about your job. We will share/compile our lists and with the help of other auditors we may change those uglies into likes. *Presenters – Carrie Haubenstricker, Genesee ISD, Ingrid Seruga, Livingston ESA & Holly Strong, Jackson County ISD*

**Auditing EMC Programs** (1.5 hours): With required reporting codes, FTE above 1.00, and extra years to graduate, EMC programs present special challenges to the auditor. Attend this session to work through audit processes and tips when working with these schools/programs. *Presenters – Leah Cameron & Marijane Nance, Ingham ISD*

**CEPI Update** (1 hour): This must attend session will cover what's new at CEPI and what you need to know about current and upcoming collections. *Presenters – Caitlin Groom & Anne Hansknecht, CEPI*

**\*Days & Hours** (1.5 hours): Staff from MDE will go over recent changes in the days & Hours requirements related to professional development time, as well as an overview of the basics of ensuring your programs have all their days & hours in good shape. *Presenters – Brian Ciloski & Jessica Beagle, MDE*

**Excel - Tips & Tricks** (1.5 hours): This class is for those with basic Excel skills. Learn a series of formulas and functions within Excel, and how they can make your spreadsheets more useful and easier to use! *Presenter – Al Momrik, Level Data Inc.*

**Homeless & Residency Oh My!!** (1.5 hours): Dealing with student residency and reporting students experiencing homelessness with the proper resident code are some of the most frequently asked questions. This session is designed to lay out the requirements and help shed light on the complexity of residency for some of our most vulnerable students. *Presenter – Nicole Snyder, Calhoun ISD*

**\*How the Office of Special Education Uses Data for Compliance Activities** (1.5 hours): Staff from MDE's Office of Special Education will present on how data on students with IEPs is reported at the State and Federal level for compliance purposes. *Presenters – MDE Staff TBD*

**Introduction to CEPI** (3 hours): The Center for Educational Performance and Information (CEPI) staff provide an in-depth overview of submissions impacting a variety of CEPI application. These include the Michigan Student Data System (MSDS), the School Infrastructure Database (SID), Financial Information Database (FID), Educational Entity Master (EEM), Graduation and Dropout Application (GAD) and Registry for Personnel (REP). Information about P-20 longitudinal data systems may be included as needed. (Certification track PAA/PAS/SED). *Presenters – Caitlin Groom & Anne Hansknecht, CEPI*

**Introduction to Pupil Accounting 1** (3 hours): Pupil Accounting I introduces staff new to pupil accounting to the Pupil Accounting Manual (PAM) and requirements related to count days. Included is a review of timelines,

enrollment requirements and information about the three student populations as defined by the PAM.

*Presenters – Barbette Lane, Wexford-Missaukee ISD & Kristina Tokar, Lansing School District*

**Legislative Primer** (3 hours): Understanding the processes and procedures of pupil accounting requires a basic understanding of school funding, including knowledge of the State School Aid Act, the School Code, and Administrative Rules and how these elements intertwine and provide the cornerstone that drives the content of the Pupil Accounting Manual and the Pupil Auditing manual. *Presenter – Rob Dickinson, MPAAA*

**Legislative Update** (1 hour): This session will provide an update on legislation that passed and/or pending this year that affects pupil accounting, auditing, and data submissions. The School Aid Act proposed legislation for 2020-21 will be highlighted. *Presenter – Bob Kefgan, MASSP*

**OMG! I'm Doing State Reporting!** (1.5 hours): Have you found yourself in the position of doing state reporting and don't have a clue of where to start. This course will give you some of the tools necessary to make the journey easier. Additionally, you will begin to meet others who are doing the same job with the same struggles. This network of resources will be a valuable tool going forward. *Presenter – Brenda Weir, Level Data*

**\*PAM Update** (1.5 hours): Review the 19/20 Pupil Accounting Manual with MDE staff. Hear the latest updates to the manual and discuss their implications to your programs and buildings. *Presenters – Brian Ciloski & Jessica Beagle, MDE*

**PMAM Review** (1.5 hours): Review the 19/20 Pupil Membership Auditing Manual with staff from MDE's Office of Audits. Hear the latest changes to the manual and learn how these changes may affect your audit processes. *Presenter – Gloria Suggitt, MDE*

**Pupil Accounting Issues in Infinite Campus** (3 hours): Learn the tips and tricks to successfully managing your District's Pupil Accounting functions and reports specific to users of Infinite Campus. Discuss setup specifics and how Infinite Campus can make your job easier, or harder! *Presenter – Michelle Triemstra, Otsego Public Schools*

**Pupil Accounting Issues in MISTAR-Q** (3 hours): MISTAR-Q SIS offers fully comprehensive and efficient processes and reports to successfully manage your District's Pupil Accounting functions and reporting needs. In this session, we will review and discuss specifics and how the MISTAR-Q solution creates efficiencies, while ensuring accuracy in Pupil Accounting Reporting. *Presenters – Janell Craig, Oakland Schools & Dan Kresbaugh, Wayne RESA*

**Pupil Accounting Issues in PowerSchool** (3 hours): Learn the tips and tricks to successfully managing your District's Pupil Accounting functions and reports specific to users of PowerSchool. Discuss setup specifics and how PowerSchool can make your job easier, or harder! *Presenters – Christian Anderson & Jan Jenema, Macro Connect & Melissa Tront, St. Joseph Co. ISD*

**\*Pupil Accounting Issues in Skyward** (3 hours): Learn the tips and tricks to successfully managing your District's Pupil Accounting functions and reports specific to users of Skyward. Discuss setup specifics and how Skyward can make your job easier, or harder! *Presenters – Kimberly Browning, Bay-Arenac ISD & Ryan Miller, Portage Public Schools*

**Pupil Accounting Strategies in Synergy** (3 hours): Learn the tips and tricks to successfully manage your District's Pupil Accounting functions and reports specific to users of Synergy. Discuss setup specifics and how Synergy can make your job easier. *Presenters – Kathy Breidinger, CMT & Laura Caballero, Genesee ISD*

**Pupil Accounting Legal Issues** (2 hours): Lisa Swem with Thurn Law Firm will share the legal perspective on current educational issues. You will be exposed to an introduction to the legal issues facing Pupil Accounting, Pupil Auditing, and State Reporting staff related to educational issues; enrollment issues, FERPA, student records, teacher certification, etc., as well as data quality and data collections. This session will fulfill the MSBO Pupil Accounting Legal Issues requirement for Pupil Accounting Specialists and Pupil Accounting Auditors. (Certification track PAA/PAS) *Presenter – Lisa Swem, Thurn Law Firm, P.C.*

**Reading Deficiency Classification & Reporting/Read by Grade 3** (1.5 hours): Learn about the reporting requirements for districts that receive Sec. 35a grant funding (most districts do!), as well as new reporting requirements for the summer Third Grade Retention Collection. – *Presenters – Joel Thiele, CEPI & Kellie Flaminio, MDE*

**\*REP & TSDL – Connections** (1.5 hours): Join CEPI staff for this discussion on the ways in which REP and TSDL work hand in hand to collect data on your staff and the courses they teach. Learn what connections are drawn between the two collections and how careful coordination is necessary for optimum results. *Presenters – Brandon Baryo & Caitlin Groom, CEPI*

**\*Special Education Q & A: A Panel Discussion** (1.5 hours): Please bring your questions and concerns to the panel session with staff from ISDs, Locals, and MDE's Office of Special Education. Questions will be reviewed and answered by staff present, or possibly referred to MDE staff not present for response during the State Agency Panel Session on Wednesday morning. *Presenters – MDE Special Education Staff TBD & ISD and LEA staff TBD*

**State Agency Panel** (Introduction to State Agency Resources (2 hour)): Receive an introduction to state agency personnel from CEPI and MDE (including Office of the Audits, Office of State Aid and School Finance, Office of Special Education, Office of Special Education, etc., who create and/or implement the business rules, administrative rules and other processes affecting district, ISD staff or contracted auditors. (Certification track PAS/PAA) *Presenters – MDE & CEPI Staff*

**Testing & Accountability Update** (1.5 hours): The session will contain information on how student data from MSDS is used by the Office of Educational Assessment and Accountability (OEAA), what and when it is pulled and how it is used in assessment and accountability reporting. *Presenter – Tina Foote, MDE*

**\*Waivers 101** (1.5 hours): More and more Districts are taking the option of starting school prior to Labor Day. Join MDE staff to discuss the requirements involved in getting the early start waiver submitted and approved, as well as other waivers. *Presenters – Jessica Beagle, Brian Ciloski, & Chad Urchike, MDE*