

## ACCEPTABLE EXIT STATUS DOCUMENTATION

| <b>Exit Status</b>                     | <b>Definition</b>            | <b>Allowable Documentation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01, 02, 03, 04, 05, 06, 20, 21, 40, 41 | Graduated or completed       | <ul style="list-style-type: none"> <li>• Official transcript or diploma</li> <li>• Official alpha list of graduates/completers from the pupil management software that includes pupil's name, UIC, date of birth, and MSDS completion status, sorted by building, then by completion status, and then by pupil's last name</li> <li>• Exit Status 40 requires a high school transcript and documented proof of a MEMCA certificate or another advanced certificate or 60 transferable credit hours.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                |
| 09                                     | Moved out of state           | <ul style="list-style-type: none"> <li>• Request for pupil records from a receiving public or private high school or an educational program that culminates in a regular high school diploma</li> <li>• Written record of a response from an official in the receiving school or program acknowledging the pupil's enrollment</li> <li>• For migrant pupils, documentation of pupil's out-of-state enrollment in the federal Migrant Student Information Exchange (MSIX)</li> <li>• Note: The United States Department of Education (USED) has ruled that a conversation with a parent or neighbor of a pupil is NOT considered official written documentation of a transfer. The one exception is that, if a parent informs a school administrator that the family is leaving the country, the school administrator may document this conversation in writing and include it in the pupil's file.</li> </ul> |
| 12                                     | Deceased                     | <ul style="list-style-type: none"> <li>• Confirmation from pupil management software that the pupil is listed as deceased in the software</li> <li>• Obituary, other newspaper article</li> <li>• Program from the funeral/memorial service</li> <li>• Written statement from the parent or guardian</li> <li>• Death certificate.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 14                                     | Enrolled in home school      | <ul style="list-style-type: none"> <li>• Written parental statement</li> <li>• Pupil withdrawal form signed by the parent/guardian or qualified pupil indicating pupil is being homeschooled</li> <li>• Parental record request confirming pupil is homeschooled</li> <li>• Statement by attendance officer (truancy officer) verifying that compulsory attendance requirements are met</li> <li>• Note: The USED has ruled that a conversation with a parent or neighbor of a pupil is NOT considered official written documentation of a transfer.</li> </ul>                                                                                                                                                                                                                                                                                                                                               |
| 15                                     | Enrolled in nonpublic school | <ul style="list-style-type: none"> <li>• Request for pupil records from a receiving public or private high school or an educational program that culminates in a regular high school diploma</li> <li>• Written record of a response from an official in the receiving school or program acknowledging the pupil's enrollment</li> <li>• Note: The USED has ruled that a conversation with a parent or neighbor of a pupil is NOT considered official written documentation of a transfer.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                         |
| 07, 08, 10, 11, 13, 16, 17, 18         | Dropout                      | <ul style="list-style-type: none"> <li>• Documentation not available.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |