

# Virtual Instruction Requirements

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# 5-O-D to ‘Virtual Learning Options’: The Basics

- \* It includes all of grades K-12.
- \* District’s may choose to offer students more than two virtual courses.
- \* There is no requirement for a concurrent course with regular daily attendance.

# 5-O-D to 'Virtual Learning Options': Requirements Part 1

## Walking through the requirements

- \* Students must be a resident of Michigan.
- \* The participation requirement must be met.
  - \* More on this in a bit...
- \* The district must capture parental consent at least one time for the duration of the student's enrollment.

# 5-O-D to 'Virtual Learning Options': Requirements Part 2

## Walking through the requirements

- \* The course is contained in a catalog that is accessible and prominently displayed on the district website.
  - \* If the district offers their own virtual courses locally, the district course catalog must be published along with the state wide course catalog.
- \* The course appears on the student's schedule.
- \* The course has been paid for and the student enrolled.

# 5-O-D to 'Virtual Learning Options': Requirements Part 3

## Walking through the requirements

- \* **The course generates credit or is used toward grade progression.**
- \* A mentor who is a professional employee of the district has been assigned to the pupil.
- \* The teacher of record is appropriately Michigan certified.

# 5-O-D to 'Virtual Learning Options': Requirements Part 4

## Walking through the requirements

- \* EDPs are no longer required by 21f, however, if the student is in grade 8 or higher, an EDP will still be required but will not impact your 21f membership.
- \* \*Sequential learning... we will get to this later.

# 5-O-D to 'Virtual Learning Options': Requirements Part 5

## **Walking through the requirements**

- \* The course does not generate more FTE than a comparable course; prorated if less hours than normal.
- \* Each course must have a syllabus that roughly breaks out the content by time.

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 1

## Walking through the requirements

### Participation Requirement:

- \* Route 1 – the student and teacher/mentor complete 4 two-way interactions, 1 per week during count.
  - \* TWIs can be for any virtual course on the student schedule.
- \* Two-way interactions are based on a Wednesday through Tuesday week, starting on count day.

# 5-O-D to ‘Virtual Learning Options’: Attendance Requirement Part 1

## Walking through the requirements

### Participation Requirement:

- \* Route 2 – **On count day**, the student “attends” each scheduled course.
- \* It’s always a good idea for districts to track two-way interactions for all students in case the student does not meet the Route 2 requirement.

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 2

## Walking through the requirements

### Participation Requirement - Route 2

#### \* This could be:

- \* Attendance recorded by the teacher during a live lesson.
- \* Completion of a course assignment.
- \* Completion of a course lesson or activity.
- \* Physical attendance on count day where the student is scheduled to attend on-site with their teacher on a regular basis (*for blended learning only*).
- \* Documented access to a lesson (*this is not a login*).

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 6

## Participation Requirement - Route 2

- \* What about sequential learners?
- \* The student must complete one of the attendance methods for each course currently being attempted.
- \* The student's schedule must reflect all courses.

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 7

## Participation Requirement - Route 2

- \* What about sequential learners?
- \* The district must provide proof of payment for all scheduled courses.
- \* A learning plan must capture the expected attempt dates for each scheduled course.

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 7

- \* Last note on sequential: If you have a student who does not have a course schedule that would otherwise be full-time on count day;
- \* OR you do not register and pay for each of the courses on the schedule by count day;
- \* OR you do not have a learning plan that plots out the estimated attempt dates..... **You will not receive a full-FTE.**

# 5-O-D to 'Virtual Learning Options': Attendance Requirement Part 8

## Participation Requirement – Physical Presence as Two-way

If the student is present with a mentor or TOR, and the person documents the presence, it can be used as a two-way interaction for one of the four weeks.

# When students are 100% Virtual

- \* No 75% attendance requirement.
- \* Not impacted by snow days.
- \* Each course shall count as one class on the pupil's class schedule.
- \* If the virtual course is the same as an in person course, then the FTE would be the same. If a comparable course does not exist, district must demonstrate to ISD auditor the amount of instructional time provided.
  - \* Pacing guides / syllabuses with instructional time estimates per segment.

# PD UNDER 21F

- \* **Professional Development Time** – 388.1621f(14).
  - \* (14) Subject to the requirements in this subsection, a district may provide instruction under this section for not more than 15 days in a school year. If a district plans to provide instruction under this section to pupils for not more than 15 days during a school year, the district's plan must be approved by the board of the district and the district must provide notice of the plan to impacted pupils and their parents or legal guardians before enactment of the plan. Days of instruction under this subsection may only be used for the following purposes, as defined by the department:
    - \* (a) Emergency closures.
    - \* (b) Student testing days.
    - \* (c) Professional development purposes, not to exceed a total of 30 hours during a school year.

# PD UNDER 21F

- \* **Professional Development Time** – 388.1621f(14).
  - \* (a) Emergency closures – think forgiven time. These are days where instruction is canceled due to conditions beyond the school’s control.
  - \* (b) Student testing days – this includes more than just the state assessments.
  - \* (c) Professional development purposes – this could include PD for administrators.
    - \* not to exceed a total of 30 hours during a school year.
- \* (b) and (c) should be indicated on the districts calendar at the start of the SY. If the district is also using 101(10), then the days must be distinguished apart on the calendar.
- \* **The hours of instruction tie out to the teachers' hours of availability. The amount of content provided to students should also align with the amount of instructional time being claimed.**
- \* **REMEMBER, THIS PD FALLS UNDER 21F WHICH MEANS THAT INSTRUCTION IS LIMITED TO VIRTUAL MEANS. COURSE PACKETS ARE NOT ACCEPTABLE.**

# Questions?

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