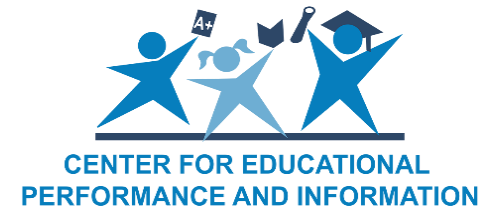


Early Middle College Reporting MPAAA May 2024

Michigan Department of Education Office of Career and Technical Education (MDE - OCTE)
and the
Center for Educational Performance and Information (CEPI)



Presenters

Brandon Baryo, Sr. PK-12 Student Analyst, CEPI

Daisy Kielty, Early Middle College Analyst, MDE

Objectives

- Early Middle College Intro
- Educational Entity Master (EEM)
- Student Reporting (MSDS)
- Course Reporting (TSDL/STARR)
- Data Quality
- Questions and Answers



Early Middle College

- Districts apply to MDE for approval to operate an EMC program, school, or consortia.
- EMC is a five-year program of study
- To be on-track for graduation the student must obtain their HS diploma, and one of the following:
 - 60 transferable college credits
 - Associate degree
 - Professional certificate (conferred by a college)
 - MEMCA technical certificate
 - Participation in a registered apprenticeship

Types of EMCs



HIGH SCHOOL

100% of enrollment are
EMC students



PROGRAM

Less than 100% of
enrollment are EMC
students



CONSORTIUM

Collaborative effort between
multiple school districts with
one coordinating agency

On Track EMC Graduate Outcomes

EMC Outcome	Definition	Evidence
60 College Credits	Earned at a Michigan public or private college or university	College Transcript
Associate Degree	Earned at a Michigan public or private college or university	College Transcript
Professional Certification	Certificate or industry recognized credential in which the pupil prepared for by taking course work provided by a Michigan public or private college or university.	College Transcript
MEMCA Certificate	Completion of Michigan High School Merit Curriculum, a minimum 15 college credit hours (non-remedial courses) AND (One of the following options) <ul style="list-style-type: none"> • 100 hours of verified community service • Minimum 40 hours of verified career exploration, internship, job shadowing or clinical experience • Or a combination of the two that equals 70+ hours 	College Transcript + MEMCA Certificate (can be awarded by the EMC or the local school district).
Apprenticeship	Student has been offered a Department of Labor registered apprenticeship position	Documentation showing student's acceptance and participation in apprenticeship

EMC Graduation Details

EMC students should be:

Active in MSDS

Coded 3500 EMC participating

Leads to State Aid

Dated at the end of the 5th year for the High School Diploma and Transcript

**Documents
recommended to
districts for a
Pupil Accounting
audit.**

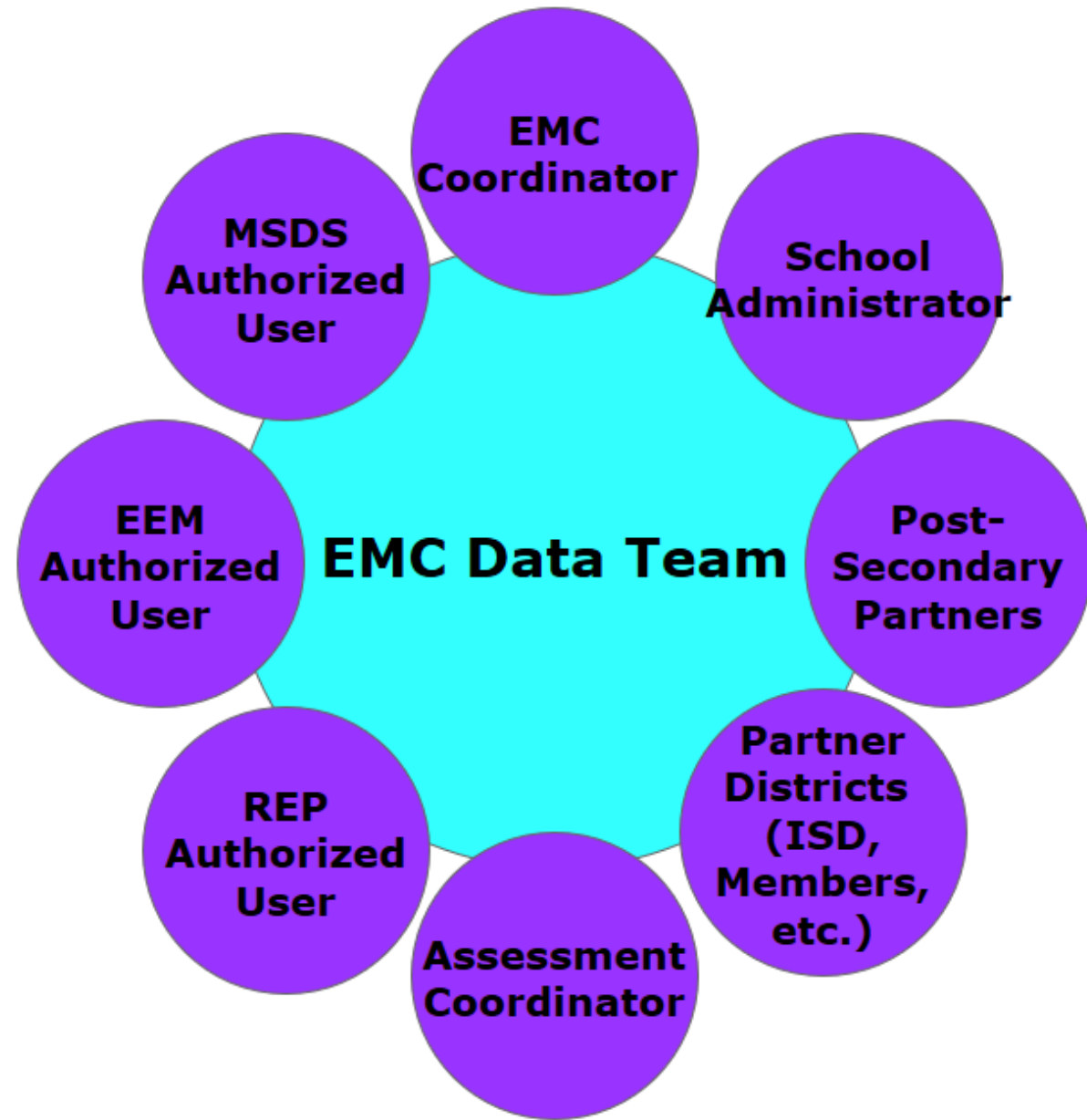
For every student:

- **5-year program of study**
- **Educational Development Plan (EDP)**
- **Receipts for tuition paid**
- **Student's schedule**
- **College transcripts**

For the EMC:

- **The local district's Board of Education minutes showing approval of a 5-year program of study for EMC students with a high school class each count period and the completion of a math/math related experience their final year of high school**
- **A signed MOU with all postsecondary partners**

Data



EEM Entity Level Data: Publicly Available

www.Michigan.gov/eem



EEM

Characteristics

- EMC Focus Areas
- Postsecondary Partners
 - Tied to IHE Entity Codes from EEM
- MEMCA Certification and Last Certified date
- Fields are updated by CEPI/MDE staff, through information obtained in the Annual Verification Process
- EEM Authorized Users cannot make edits to these fields

Early/Middle College ?	Early/Middle College Type ?	
True	Early middle college	
Early/Middle College Start Date ?	Early/Middle College End Date ?	College Affiliations ?
07/01/2016		Kellogg Community College (05209)
Early/Middle College Focus ?		
Arts & Communications Engineering, Manufacturing, & Industrial Technology		
MEMCA Certification ?	MEMCA Certification Date ?	
True	11/01/2018	
Shared Educational Entity (SEE) Participation ?	Shared Educational Entity (SEE) Subtype ?	
Specialized Shared Educational Entity	Student Reporting Only	

EMC EEM Contacts

- EEM Authorized User updates
- Each EMC should have at least one EMC Coordinator listed
- For each College Affiliation a contact should be listed (this is the contact at the college)
- Allows for updates throughout the school year

Lead Admin	Type	Name	Phone	System Effective Date	
<input checked="" type="checkbox"/>	Early/Middle College Coordinator	Meghan Howell	(231) 876-4804	05/07/2020	Details
<input type="checkbox"/>	Postsecondary Partner Contact	Kristin Hathaway	(231) 876-3106	06/22/2020	Details
<input type="checkbox"/>	Postsecondary Partner Contact	Christy Christmas	(231) 843-5834	06/22/2020	Details

Finding Your EEM Authorized Users

If you have access to EEM:

- Go to your district/entity and click the “Authorized Users List” to generate a PDF report listing all users with access to the EEM



If you don't have access to EEM:

- Refer to the Authorized User Mailing
- Email cepi@michigan.gov with your entity name and code and the subject “Authorized Users”

EEM Home > Entity EEM-Search > Entity

Ingham ISD (33000)
ISD District

[Authorized Users List](#) [Edit Entity](#) [History](#) [Printer Friendly](#) [Contact Authorized User](#)

Official Name of Entity 	Common Name 
Ingham ISD	Ingham ISD

Specialized Shared Educational Entities (S2E2)

- S2E2 is a group of two or more entities that have a business relationship to deliver a particular educational service or program
 - For example: Special Education Centers
- When flagged as an S2E2 in EEM participating districts are tied to the S2E2 entity as “Members”
- When designated as an S2E2, the local districts will utilize the S2E2 building code to link the student to the entity, while maintaining the accountability for the student

S2E2 Member Districts

Calhoun Area Career Center Early College (03843) ISD Non-Instructional Ancillary Facility

[Authorized Users List](#)
[Edit Entity](#)
[History](#)
[Printer Friendly](#)
[Contact Authorized User](#)

Official Name of Entity [?](#)

Calhoun Area Career Center Early College

Entity Code [?](#) | ISD District [?](#) | FEIN [?](#)

03843 | Calhoun Intermediate School District (13000)

Agreement Number [?](#) | Ownership [?](#) | REMC Code [?](#)

130003843 | 12E

County (Code) [?](#) | NCES School Code [?](#) | FIPS code [?](#)

Calhoun (13) | 26025

Email Address [?](#) | Phone: [?](#) | Fax: [?](#)

staffent@calhounisd.org | (269) 789-2441 ext. | ext.

Website Address of Entity [?](#)

Non-Instructional Ancillary Functions (Summary) [?](#)

- Early/Middle College Consortia

Early/Middle College [?](#) | Early/Middle College Type [?](#)

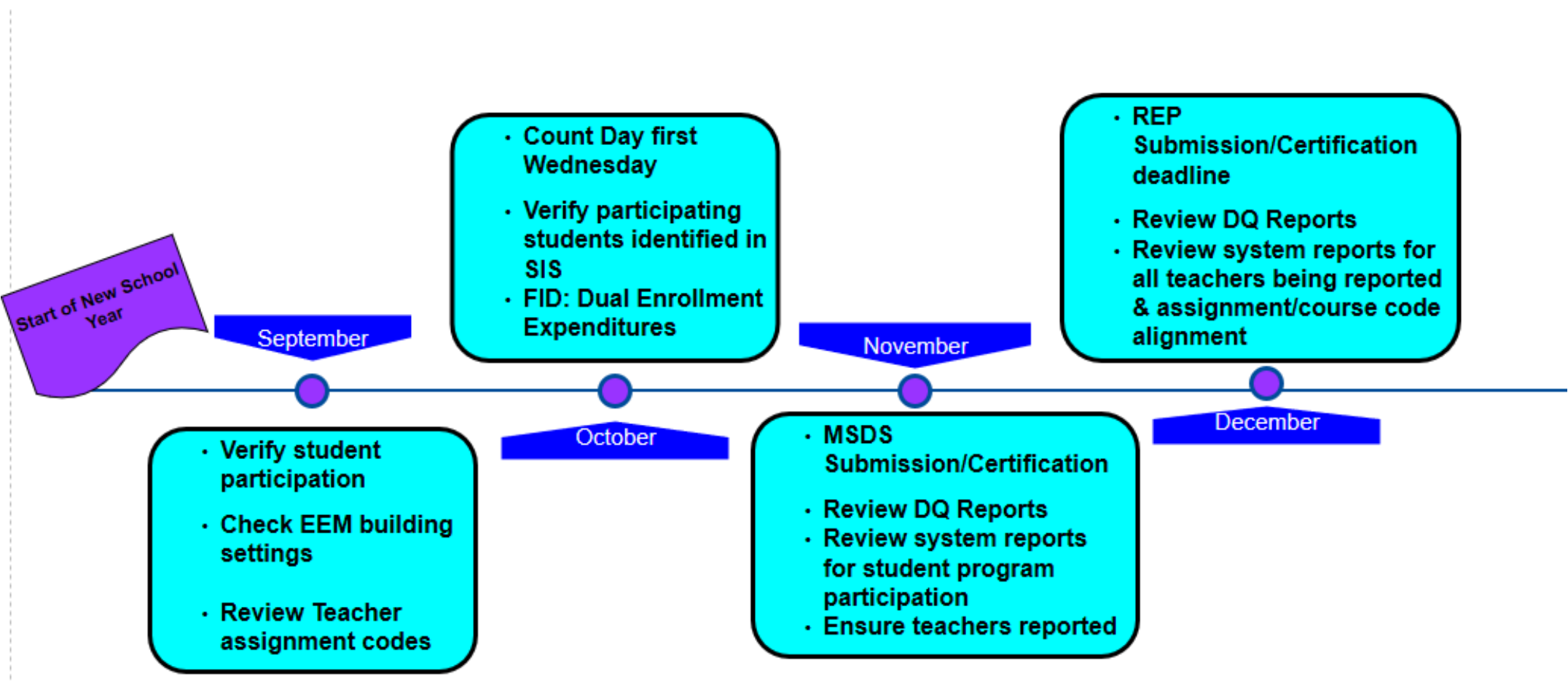
True | Early middle college

[Admin/Contacts](#)
[Addresses](#)
[Relationships](#)
[Members](#)
[Member Sites](#)

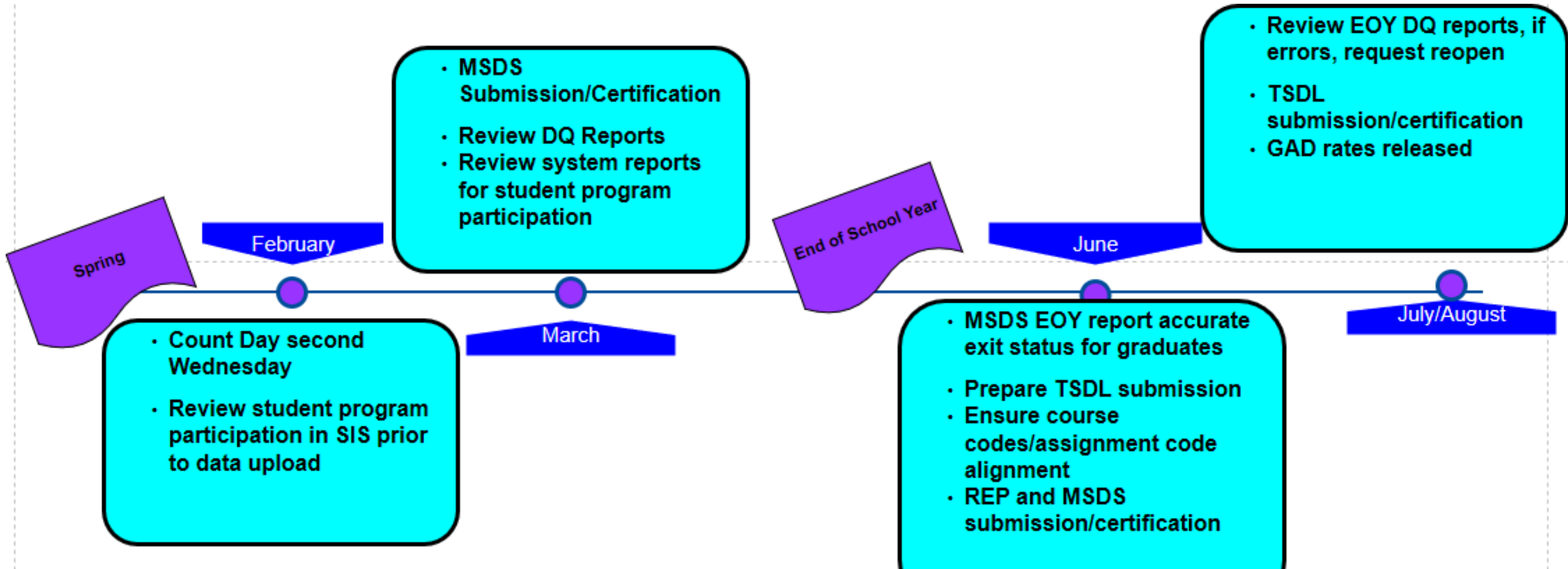
Licenses

Entity Name	Entity Code	Entity Type	System Effective Date
Marshall Academy	13903	PSA District	08/07/2020
Battle Creek Area Learning Center	13904	PSA District	05/08/2020
Battle Creek Public Schools	13020	LEA District	05/08/2020
Athens Area Schools	13050	LEA District	05/08/2020
Harper Creek Community Schools	13070	LEA District	05/08/2020
Homer Community School District	13080	LEA District	05/08/2020
Lakewood Sch. District (Calhoun)	13000	LEA District	05/08/2020

Important Timelines



Important Timelines



MSDS: Student Level Data

General Collections- REQUIRED

FALL

Count Day:

First Wednesday
of October

Submission:

5 weeks after
Count Day

Certification:

6 weeks after
Count Day

SPRING

Count Day:

Second
Wednesday of
February

Submission:

5 weeks after
Count Day

Certification:

6 weeks after
Count Day

End of Year (EOY)

Count Day:

Submission:

Certification:
Last business day
of June

Reporting EMC Participation

- Program Participation Component
- Reported in each of the MSDS General Collections
- MUST be reported by Fall MSDS General Collection of 11th Grade
- Will receive error if entity is not marked as EMC in EEM

The screenshot shows a software interface with several tabs: 'School Demographics', 'Personal Demographics', 'Enrollment', 'Membership', 'GeneralEdFTE', 'Program Participation', 'Attendance', and 'SNE'. The 'Program Participation' tab is active. Below the tabs, there is a section labeled '*Program Eligibility Participation:' with a help icon. A list of program options is displayed, each with a checkbox. The option '3500-Early/Middle College Participant' is checked and circled in red. Other options include '7760-21st Century Community Learning Center Program (21st CCLC)', '9220-Alternative Education', and '9230-Developmental/Retention Kindergarten'.

Program Code	Program Name	Selected
7760	21st Century Community Learning Center Program (21st CCLC)	<input type="checkbox"/>
9220	Alternative Education	<input type="checkbox"/>
9230	Developmental/Retention Kindergarten	<input type="checkbox"/>
3500	Early/Middle College Participant	<input checked="" type="checkbox"/>

Errors:

Warnings:



Program Participation Errors

- If receiving error reporting 3500 Program Participation take the following steps to resolve:
 - Verify the building code is correct in the School or Facility Characteristic of School Demographics
 - If reporting a SEE/S2E2 ensure the building is properly marked and local district is listed as Member district
 - If EEM is correct, and School Demographics is correct, contact CEPI Customer Support (cepi@michigan.gov)

EMC Reporting Grade Progression

As early as 9th Grade (1st Cohort Year) & 10th Grade (2nd Cohort Year):

- Fall General Collection
- Spring General Collection
- EOY General Collection
- SRM Collection during school year
- SRM Collection during Summer Appeals window

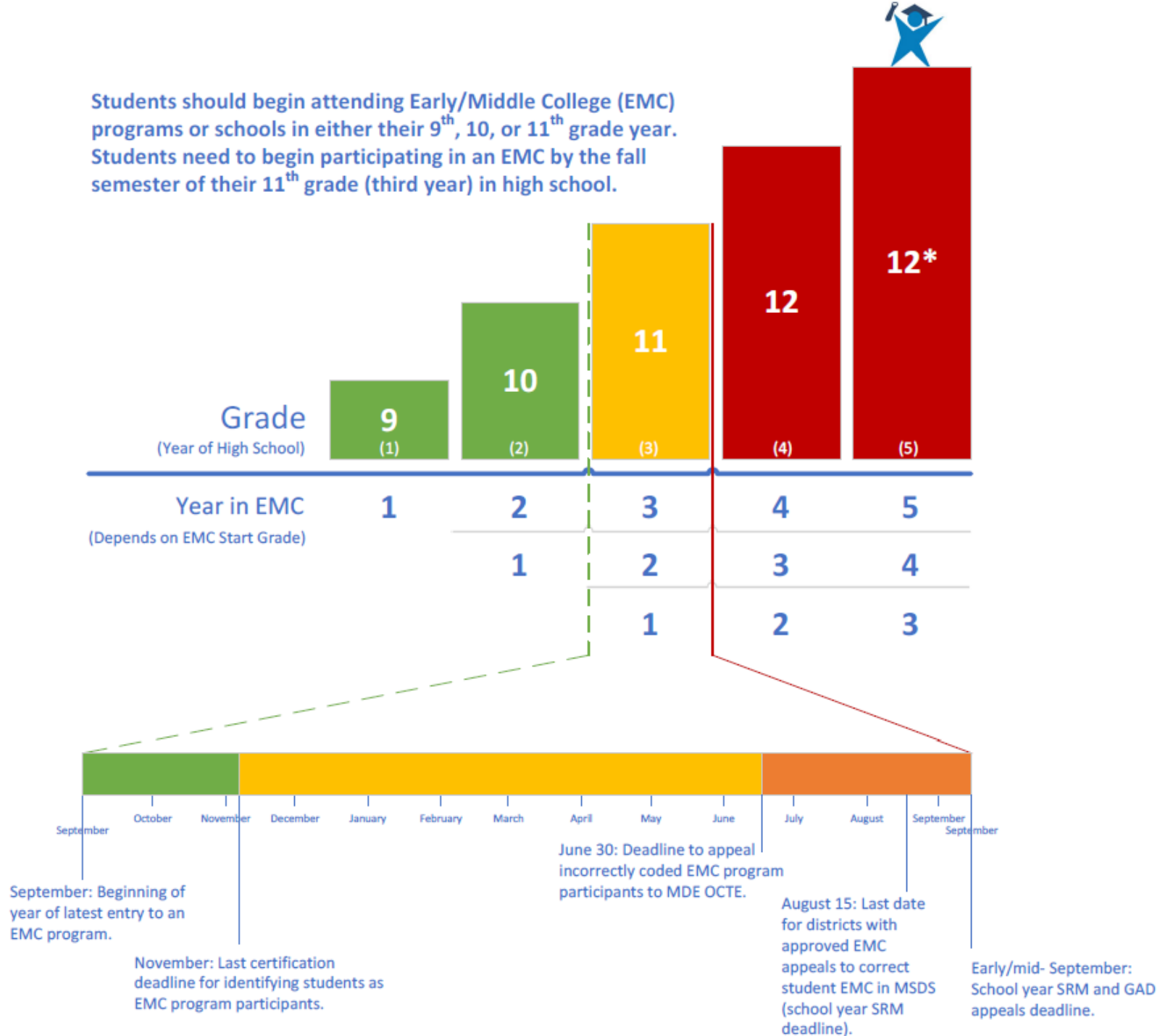
As late as fall of 11th Grade (3rd Cohort Year):

- ***Coded 3500 in MSDS by fall certification date***
- Fall General Collection
- Spring General Collection
- EOY General Collection
- SRM Collection during school year
- SRM Collection during Summer Appeals window

12th Grade (4th Cohort Year) & 12th Grade (5th Cohort Year):

- Can only report 3500 code if reported correctly as EMC in 3rd Cohort Year

Students should begin attending Early/Middle College (EMC) programs or schools in either their 9th, 10th, or 11th grade year. Students need to begin participating in an EMC by the fall semester of their 11th grade (third year) in high school.



Reporting EMC Participation



Students should begin attending EMC programs or schools in 9th, 10th, 11th grade year



Students need to begin participating by fall semester of their 11th grade (3rd year) in high school



Students need to be reported with the 3500 code in MSDS by the fall certification date of their 11th grade

Students can start participating any time after 9th grade, but they should be coded by the certification date in their junior year

Resolving Students Not Properly Reported

- Students not submitted with EMC Program Participation code by Fall General Collection can appeal to MDE OCTE to allow late submission of EMC participation throughout students' 11th Grade (3rd Cohort Year)
- Upon approval appeals can be submitted in subsequent MSDS collections
- MDE OCTE appeals must be received by June 30 of students' 11th grade year (3rd Cohort Year)
- Appeals must be submitted via SRM by August 15th following the students' 11th Grade year and notify MDE OCTE of submission
- Students in grade 12 or later, may not be reported as first EMC participation

EMC Student Cohort Year Impacts



When student is first reported with the 3500 Program Participation code, one year is added to the students' Cohort Year

Report the Program Participation code "3500" in every subsequent collection, unless the student has officially withdrawn from EMC

When not reported with the Program Participation code, the additional Cohort year will be reverted

Student Reporting: EMC Program

- EMC Program at local HS reporting and directly claiming Student FTE
- Not all students within the HS participate in the EMC
- Report: School or Facility code of HS
- EEM Settings:

Early/Middle College 	Early/Middle College Type 
True	Early middle college program

Staging Area Maintain

*** = Required**

Submitting Entity: Haslett Public Schools (33060)
Collection: Fall 2020 General Collection 2020-2021
PEPE District: Haslett Public Schools (33060)
PEPE Building: Haslett High School (06207)

*Last Name:
Last Name Suffix:
Middle Name:
*First Name:
*Date of Birth:
*Gender:
Multiple Birth Order:
*UIC:

School Demographics | **Personal Demographics** | Enrollment | Membership

*Operating District Number:
School or Facility:
Student ID Number:
*GradeSetting:
S2E2 Code:
Building Pupil Would Otherwise Attend:

Student Reporting: EMC School

- EMC School at local district reporting and directly claiming Student FTE
- All students within the school participate in EMC School
- Report: School or Facility of EMC School
- EEM Settings:

Early/Middle College ⓘ	Early/Middle College Type ⓘ
True	Early middle college

Staging Area Maintain

*** = Required**

Submitting Entity: Washtenaw Technical Middle College (81903)
 Collection: Fall 2020 General Collection 2020-2021
 PEPE District: Washtenaw Technical Middle College (81903)
 PEPE Building: Washtenaw Technical Middle College (08483)

*Last Name:
 Last Name Suffix:
 Middle Name:
 *First Name:
 *Date of Birth:
 *Gender:
 Multiple Birth Order:
 UIC:

School Demographics | Personal Demographics | Enrollment | Membership | GeneralEdFTE

Program Participation

*Operating District Number: ⓘ
 School or Facility: ⓘ
 Student ID Number: ⓘ
 *GradeSetting: ⓘ
 S2E2 Code: ⓘ
 Building Pupil Would Otherwise Attend: ⓘ

Student Reporting: EMC School (SEE)

- EMC Consortia
- All students within the School/Unique Education Provider (UEP) participate in EMC
- Participating Districts Report: School or Facility of EMC School SEE building code
- District must be listed as a “Member” Within EEM
- EEM Settings:

Staging Area Maintain

* = Required

Submitting Entity: Haslett Public Schools (33060)
 Collection: Fall 2020 General Collection 2020-2021
 PEPE District: Haslett Public Schools (33060)
 PEPE Building: Haslett High School (06207)

*Last Name:
 Last Name Suffix:
 Middle Name:
 *First Name:
 *Date of Birth:
 *Gender:
 Multiple Birth Order:
 *UIC:

School Demographics | Personal Demographics | Enrollment | Membership

*Operating District Number:
 School or Facility:
 Student ID Number:
 *GradeSetting:
 S2E2 Code:
 Building Pupil Would Otherwise Attend:

Early/Middle College	Early/Middle College Type
True	Early middle college
Shared Educational Entity (SEE) Participation	Shared Educational Entity (SEE) Subtype
Shared Educational Entity	Student Reporting and Accountability

Student Reporting: EMC School (S2E2)

- EMC Consortia
- All students within the NIAF participate in EMC
- Participating Districts Report: School or Facility of local HS AND S2E2 Code of EMC Consortia building
- District must be listed as a “Member” Within EEM
- EEM Settings:

Early/Middle College ⓘ	Early/Middle College Type ⓘ
True	Early middle college

Shared Educational Entity (SEE) Participation ⓘ	Shared Educational Entity (SEE) Subtype ⓘ
Specialized Shared Educational Entity	Student Reporting Only

Staging Area Maintain

*** = Required**

Submitting Entity: Haslett Public Schools (33060)
 Collection: Fall 2020 General Collection 2020-2021
 PEPE District: Haslett Public Schools (33060)
 PEPE Building: Haslett High School (06207)

*Last Name:
 Last Name Suffix:
 Middle Name:
 *First Name:
 *Date of Birth:
 *Gender:
 Multiple Birth Order:
 *UIC:

School Demographics | Personal Demographics | Enrollment | Membership

*Operating District Number: ⓘ
 School or Facility: ⓘ
 Student ID Number: ⓘ
 *GradeSetting: ⓘ
 S2E2 Code: ⓘ
 Building Pupil Would Otherwise Attend: ⓘ

MSDS EMC Data Validation

- **Certification Rule 100.54**
 - Sends a warning if a student who was reported in a prior Collection with code “3500” is not reported in the current Collection with code “3500”
- **Certification Rule 100.53**
 - Sends a warning if an EMC participant is reported twice in grades 9-11
 - Only grade 12 twice will exclude EMC students from the retained in grade report

EMC STUDENT OUTCOME REPORTING

Education agencies responsible for EMC student reporting are required to select one or more of the following EMC outcomes in the Michigan Student Data System (MSDS) when the student exits the EMC with an exit status code of 40.

1. Associate Degree
2. 60 Transferrable College Credits
3. Professional Certification
4. Michigan Early Middle College (MEMCA) Certificate
5. Participation in a registered apprenticeship

Student Reporting: Additional Graduation Award

- If an EMC student is graduated with Exit Code “40”, then this characteristic must be submitted.
- Choose/enter the code that represents the graduation award that the student obtained.

Student Record Maintenance | School Demographics | Personal Demographics | Contacts | Enrollment | Men

Program Participation

EnrollmentDate: 8/8/2022

*DistrictExitStatus: 40-Graduated from a Middle College with both a high school diploma and an Associ.

District Exit Date: 06/30/2023

Additional Graduation Award:

- 01-Associate Degree
- 02-60 Transferrable College Credits
- 03-Professional Certification
- 04-Michigan Early Middle College Association (MEMCA) Certificate

Exit Status Code

40: Graduated from an Early Middle College with a high school diploma and one or more of the following:

- 60 transferable college credits toward a four-year degree from a Michigan public or private university
- An associates degree A professional certification
- The Michigan Early Middle College Association (MEMCA) technical certificate
- A professional certification
- Participation in a registered apprenticeship

41: Graduated from an Early Middle College with a high school diploma but did not obtain one of the five awards.

EMC in Graduation & Dropout

- Successful EMC completers (exit 40) that complete the program in 5 years are On-Track Graduates
- Unsuccessful EMC completers (exit 41) that complete high school in 5 years are Off-Track Graduates




EMC in Graduation & Dropout

Correcting EMC reporting errors: The Grad Rate Appeals Window

- Run and review reports:
 - The Program Participation Report (MSDS)
 - Ensure all EMC students are coded 3500
 - Early Middle College Roster Report (MSDS)
 - Verify Additional Award and Consortium information
 - Cohort Report (GAD)
 - Verify Cohort Status, Exit Code and Date, Building, and Residency
- Make necessary changes in MSDS with an SRM

EMC in Graduation & Dropout

Correcting EMC reporting errors: The Grad Rate Audit Window

- Run and review reports:
 - Cohort Report (GAD)
 - Verify Exit Code and Date, and Additional Award
 - Request necessary changes via audit finding by your GAD Auditor
- 

TSDL- Student Course Level Data

- Course history connecting students to teachers
- Reflects student's performance in classes taken
- Crosswalks Local Course Codes to SCED Codes to Teacher Assignment to Teacher Endorsement



Teacher Student Data Link

General TSDL

Opens:
Early May

**Certification
Deadline:**
Early August

Migrant

Opens:
Mid-September

Certification:
Within 10 Days of
entering or exiting
the district

**Certification
Deadline:**
Early August

Required Populations:

- TSDL is required to be reported for All K-12 Students

Reporting Course Information

Student Course Component

- Course Type
 - “07” – Dual Enrollment
- Subject Area Code “00” (Only for CTE courses)
- High School Credit Granted
- College Credit Attempted

Postsecondary Data Collection

Student Transcript and Academic Record Repository Collection (STARR)

- High School Student (EMC, Dual Enrollment, Concurrent Enrollment)
- Course Title, Course Number, Course Subject Abbreviation, Course CIP Code
- Credits Attempted and Credits Earned
- Program Name, Program Type, Program CIP Code

Data Quality Reports

EEM:

- EMC with no EMC Coordinator Contact Listed
- EMC with College Affiliations with no Post Secondary Partner Contact

MSDS General Collections:

- Entities identified as EMC with Zero EMC Students Reported
- Summary report sent to S2E2 identifying EMC students at the local district

TSDL:

- No Dual Enrollment Courses for EMC students
- Students with Only One Course Reported
- No Courses Reported for EMC Students
- Schools with No Courses Reported

Postsecondary Data Quality Reports

- STARR:
 - Students reported as EMC but not in STARR
 - Student course records in TSDL compared to STARR
 - Comparing college credits and awards to MSDS

EMC Student Reporting Information Sessions



Date	Time	How to Join the Meeting
May 9, 2024	10:30-11:30 a.m.	<u>Click here to join the meeting</u>
September 26, 2024	10:30-11:30 a.m.	<u>Click here to join the meeting</u>
February 6, 2025	10:30-11:30 a.m.	<u>Click here to join the meeting</u>



QUESTIONS?

Contact Information:

Brandon Baryo, Sr. PK-12 Student Analyst

baryob@michigan.gov

Dr. Stacey Stover, Early Middle College Manager

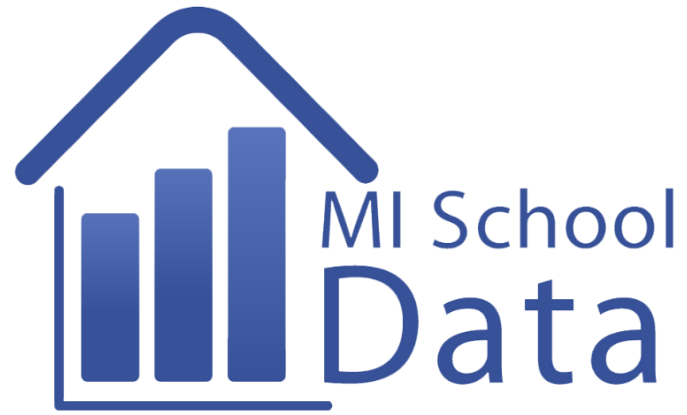
stovers@michigan.gov

Daisy Kielty, Early Middle College Analyst

kieltyd@michigan.gov



Thank You.



Education matters. Discover what's working in Michigan.