

Pupil Accounting Update

Michigan Department of Education
Office of Financial Management
State Aid and School Finance

Brian Ciloski

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Waivers

- All requests through online form; hard copies not sufficient

<http://www.mi.gov/sasf> -> 'Pupil Accounting Information'

Waiver Applications

[Common Calendar Waiver](#)

[Labor Day Waiver](#)

[Alternative Count Day Waiver](#)

[Schools of Choice Waiver](#)

[Additional Forgiven Days Waiver](#)

[Travel Time Waiver](#)

[Days / Hours Waiver \(OEI\)](#)

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Waivers

CHANGES TO THE ALTERNATIVE COUNT DAY WAIVER

- A district can now elect to move their count day without a waiver from the department IF count day intersects with a religious holiday or a day of cultural significance.
- Count day can still be a day in session for this provision.
- No need to request a waiver, just ensure that your auditor is aware.
- Districts must be scheduled to be in session on count day otherwise.

CHANGES TO ADDITIONAL FORGIVEN TIME

- Districts will be eligible for additional forgiven time even when the district elects to use professional development time toward the instructional time requirements.
- If your district did not request additional forgiven time last year due to having used professional development, the department will automatically grant additional days if available.

LABOR DAY WAIVERS

- House Bill 4671 (2023)
- If you have a Labor Day waiver, district must not have instruction scheduled on the Friday before.

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Making up for cancelations

- Make-up Days
 - Ensure that make-up days are part of the negotiated calendar
 - May want to end school week on a Wednesday
 - Reschedule at the end of the year -> 60% attendance
- Forgiven time
 - First Six
 - Additional Forgiven Time
 - Must have 6 canceled days
 - Cannot grant before days needed
 - Cannot be used for attendance issues

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Special Education Programs

- Policy has been revised.
 - Now districts may count based on the number of hours offered.
- Homebound/Hospitalized – If you are unable to provide all of the required sessions during the count period, you may ask for permission to reschedule the lost time.
- IEP Reduced Schedules – Written into the IEP where a student cannot attend full-time due to a mental or emotional issue as diagnosed by a physician.

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Virtual Learning

- 2 vs multiple courses.
- Parent Consent
 - Not required for a course that is not offered virtually for 15 days or less.
- Two-way or count day participation.
- Attendance requirement.
- Change to the definition of virtual course; no longer requires the majority of the course to be provided virtually.
- Language regarding appropriate placement has been amended.
- Removed the “If applicable” language which means all virtual teachers must be appropriate for the grade and subject.

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Virtual Learning

- The 15 days –
 - Plan must be approved by the board.
 - Notice must be provided to families prior to enacting the plan.
 - Limited to:
 - Emergency closures;
 - Student testing days;
 - Professional development “purposes” but not for more than 30 hours.
- Countable hours = number of hours teachers are scheduled to be available to students.

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Dropout Recovery Programs

- Section 6(4)(d) Amended
- Language added to the definition of “satisfactory progress”.
- Students in their first two months of enrollment must earn at least a combine total of 0.25 credits to be eligible for membership.

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Dropout Recovery Programs

- Section 25g
 - Funds still limited to \$750,000
 - This has been heavily prorated in the past due to increased participation.
- We reconcile these funds at the end of the year which means you are initially paid out the full amount and then receive an adjustment during the reconciliation.
- Important to note that a student may not be claimed for more than 1.25 FTE. Overages are reconciled at the end of the year.

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Teacher Certification

- One more year of the membership requirement being tied only to the teacher being appropriate for the grade level.
- There will still be a salary penalty if the teacher is not both grade and subject area appropriate.
- Definition for appropriately placed added to Section 6(8). This removes any ambiguity that previously existed regarding what the phrase meant.
- *Alternative Education Learning Labs.

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Teacher Certification

- Two separate deductions
 - 388.1763 – Salary Deduction
 - 388.1606 – Membership Deduction

- Adjustments related to misplacements are prorated based on the duration of noncompliance.

- Districts may request to have a penalty under 163 waived IF the district also last membership on the placement.

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Teacher Certification

- Teachers must be employees of the district:
MCL 380.1231

- Except if course is a virtual provided by a third-party under 21f.
- Except if you are a PSA that does not directly contract with staff.
- Except if the course is part of a dropout recovery program under 23a
- Except if the course is a postsecondary course.
- Except if the program is offered by another district through a cooperative education agreement.

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Schools of Choice

- Students enrolled under 388.1705c
- (11) A district shall continue to allow a pupil who was enrolled in and attended the district under this section in the school year or semester or trimester immediately preceding the school year or semester or trimester in question to enroll in the district until the pupil graduates from high school. This subsection does not prohibit a district from expelling a pupil described in this subsection for disciplinary reasons.

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Schools of Choice

- Students enrolled under 388.1705c
- (19) In order for a district or intermediate district to enroll pursuant to this section a nonresident pupil who resides in a district located in a contiguous intermediate district and who is eligible for special education programs and services according to statute or rule, or who is a child with disabilities, as defined under the individuals with disabilities education act, Public Law 108-446, the enrolling district shall have a written agreement with the resident district of the pupil for the purpose of providing the pupil with a free appropriate public education. The written agreement shall include, but is not limited to, an agreement on the responsibility for the payment of the added costs of special education programs and services for the pupil. The written agreement shall address how the agreement shall be amended in the event of significant changes in the costs or level of special education programs or services required by the pupil.

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Schools of Choice

- Students enrolled under 388.1705c
- A best practice would be to form an agreement with the resident district whenever a 105c student is enrolled, regardless of the need for services, before the student attends the schools of choice district.
- Once a student has attended, the only option is to amend the agreement. This may mean that the 105c district ends up picking up the added costs...

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Early Middle College Membership

- Section 6(4)(kk) Amended
 - Still for students who are expected to:
 - Earn an associates or 60 credits.
 - Is accelerated.
 - Student is enrolled for more that 1098 hours and 180 days.
 - “Extra” FTE language has been clarified to limit the total amount of membership that can be claimed for an EMC student over the course of their enrollment is limited to 5.00 FTE.
 - Clarified what “early” means – at least one semester early.

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Preliminary Headcounts

- If you are a 1st or 2nd year PSA, or have added a new grade to the district, it's time to report.
- The estimates will be used for the first 2 payments of the year then reconcile with the actual counts.
- Use the highest counts per grade level during the first week of school.

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Questions

- Brian Ciloski, State Aid
CiloskiB@Michigan.gov
- Jessica Beagle, State Aid
BeagleJ1@Michigan.gov
- Gloria Suggitt, Audits
SuggittG@Michigan.gov
- Jose Quintero, Audits
QuinteroJ@michigan.gov

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