



MICHIGAN
**ADDRESS
CONFIDENTIALITY
PROGRAM**

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PROGRAM COORDINATOR
Department of Attorney General

TODAY'S OBJECTIVES

ACP History

What is ACP?

Eligibility Requirements

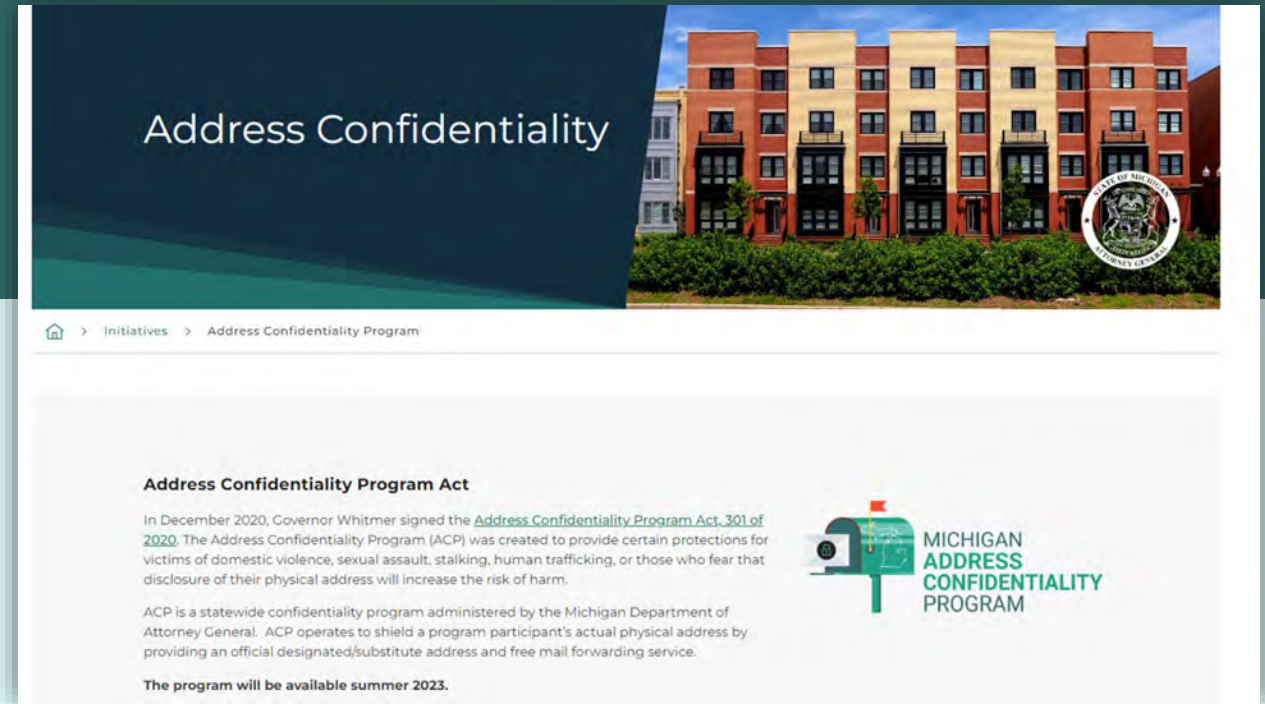
How ACP Works

ACP & the School System



HISTORY

Address Confidentiality Program
Act, Act 301 of 2020, MCL
780.851 et seq.



Creates opportunity for victims of domestic violence, sexual assault, stalking, or human trafficking and those at risk of threat or physical harm to make residence address confidential

Six-year legislative journey, with several different versions and various sponsors of the legislation

Signed by
Governor Whitmer,
December 2020

ACCOMPANIED BY LEGISLATION PASSED ALONG SIDE ACP:



Require Secretary of State to issue driver's license or state ID without residence address

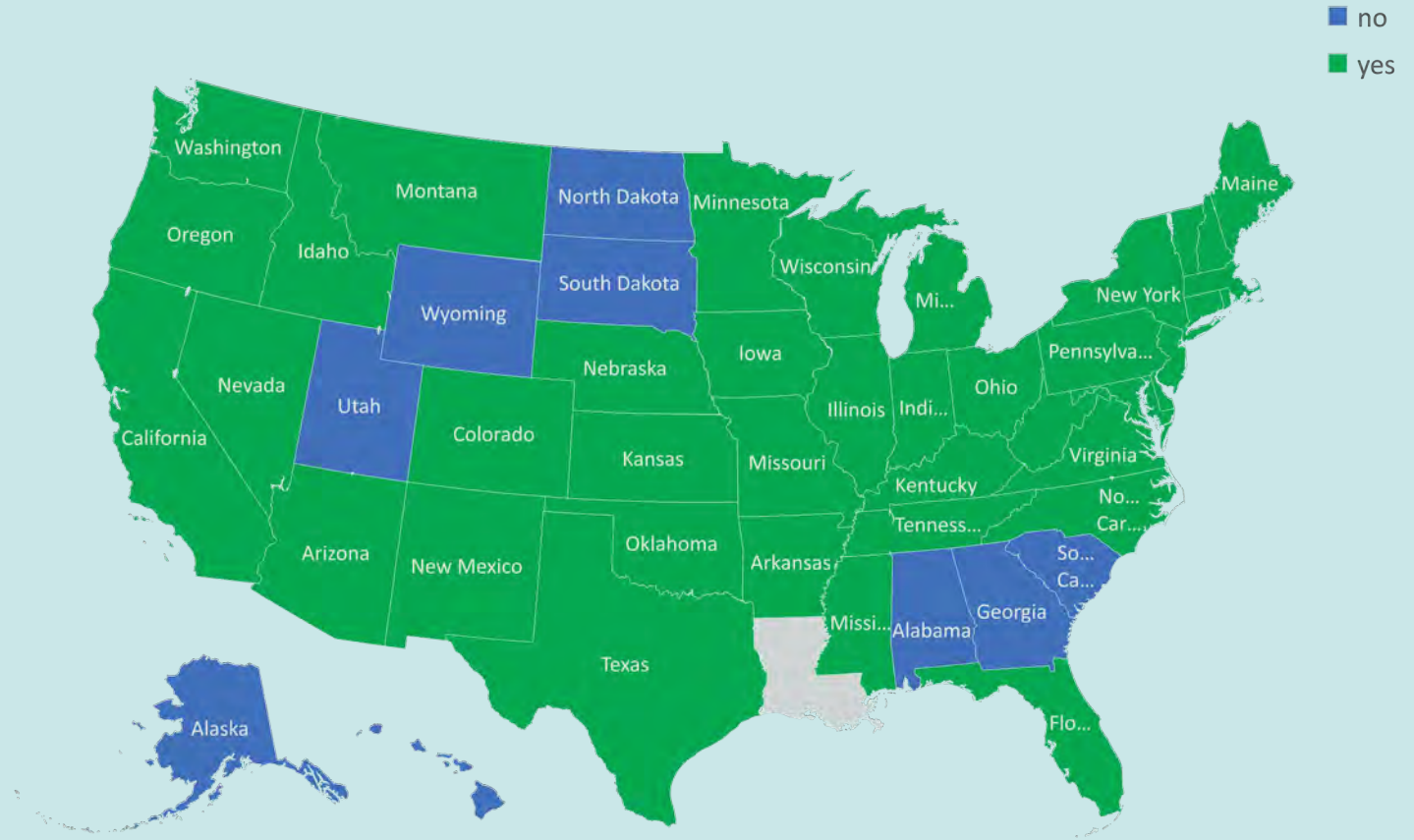


Protect confidential address from disclosure in elections



Allow participant to be exempt from jury duty

ADDRESS CONFIDENTIALITY PROGRAMS



INTRODUCTION

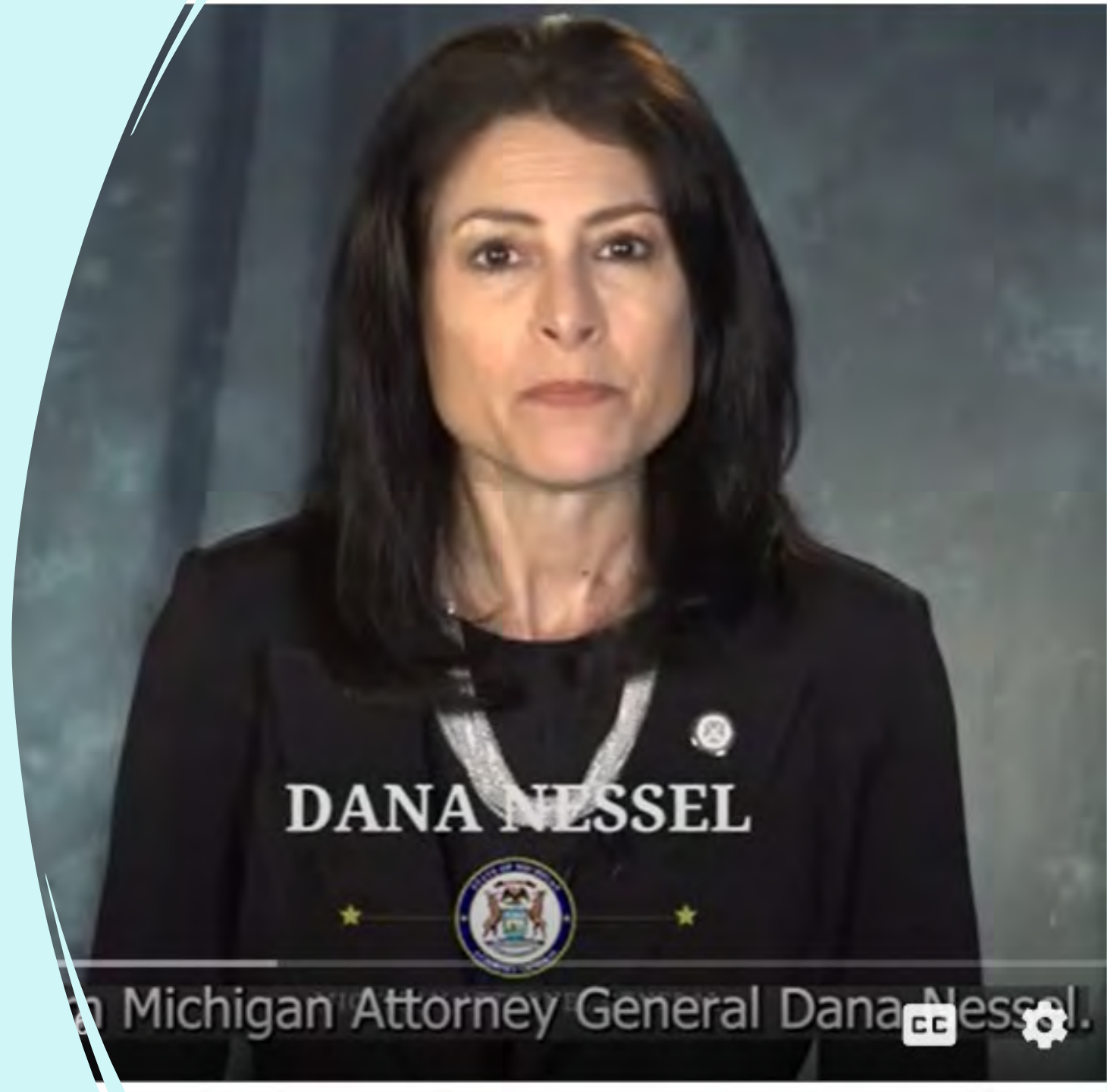
The Address Confidentiality Program is a statewide program administered by the Attorney General's Office.



The Program (ACP) was created to give victims of stalking, domestic violence, sexual assault, human trafficking, and other crimes peace of mind by concealing their real addresses from individuals who intend to cause them harm.

ACP is intended to keep individual's real address out of public records.

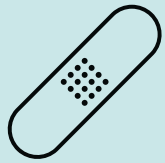
Michigan Attorney General

<https://youtu.be/sny3IQcHryl>




Michigan Attorney General Dana Nessel.  

Domestic Violence



1 in 3 women and 1 in 4 men have experienced some form of physical violence by an intimate partner

Source: NCADV.org

A vertical teal line with circular dots at both ends, positioned to the left of the main text block.


Nationwide, an average of 3 women are killed by a current or former intimate partner every day. In fact, leaving an abuser is the most dangerous time for a victim of domestic violence.

Stalking



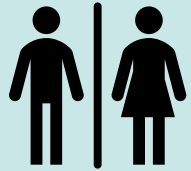
1 in 7 women and 1 in 18 men have been stalked by an intimate partner during their lifetime to the point in which they felt very fearful or believed that they or someone close to them would be harmed or killed

Source: NCADV.org

A vertical teal line with circular dots at both ends, positioned to the left of the second text block.

81% of women who were stalked by a current or former husband or cohabitating partner were also physically assaulted by that partner, while 31% were sexually assaulted.

Sexual Assault



1 in 6 American women and
1 in 33 American men have
been a victim of attempted
or completed rape in their
lifetime

Source: RAINN.org


Everyday, hundreds of
Americans are affected by
sexual violence.

Stalking



1 in 7 women and 1 in 18 men have been stalked by an intimate partner during their lifetime to the point in which they felt very fearful or believed that they or someone close to them would be harmed or killed

Source: NCADV.org

A vertical teal line with circular dots at both ends, positioned to the left of the second text block.

81% of women who were stalked by a current or former husband or cohabitating partner were also physically assaulted by that partner, while 31% were sexually assaulted.

Human Trafficking



In 2020, there were 10,836 victims of sex trafficking, 3583 victims of labor trafficking and 631 of both sex and labor

Source: [Polarisproject.org](https://polarisproject.org)

- 42% were brought into trafficking by a member of their own families.
- 39% were recruited via an intimate partner or a marriage proposition.

Stalking



1 in 7 women and 1 in 18 men have been stalked by an intimate partner during their lifetime to the point in which they felt very fearful or believed that they or someone close to them would be harmed or killed

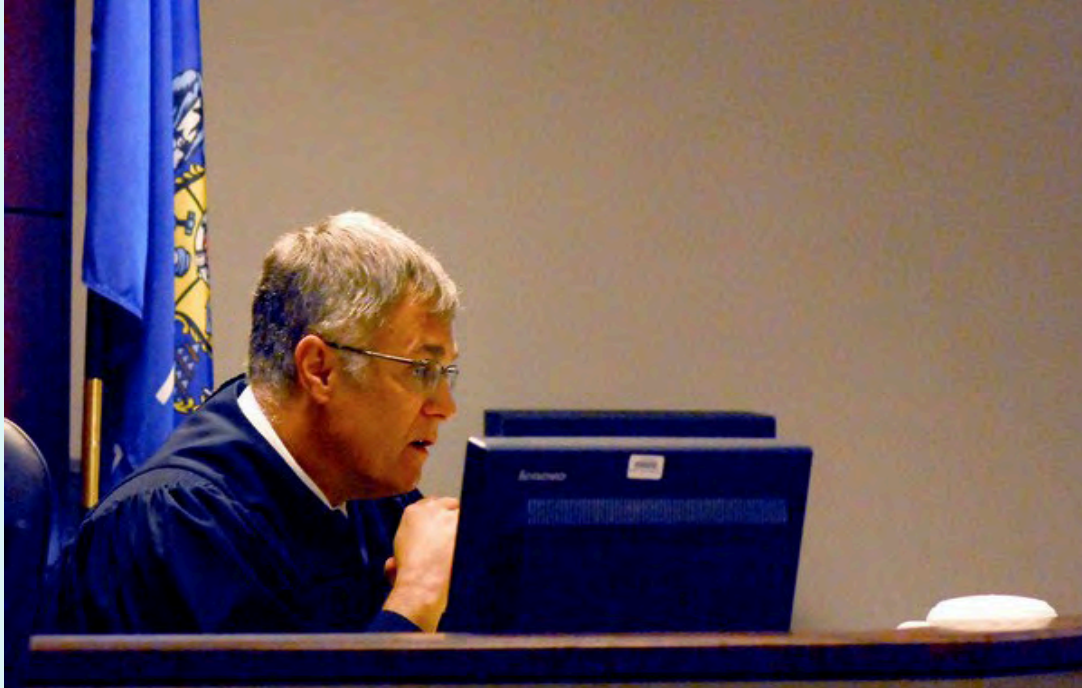
Source: NCADV.org

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81% of women who were stalked by a current or former husband or cohabitating partner were also physically assaulted by that partner, while 31% were sexually assaulted.

FEAR OF THREAT OR PHYSICAL HARM

A former judge was killed in his Wisconsin home in a targeted attack, officials say



- Others can include:
 - Witness of a crime
 - Police Officer
 - Elected Officials
 - **ANYONE**

What is the ACP?

ACP protects a participant's real address by:

- Giving participants a legal substitute address (“designated address”) to use in place of their physical address.
- Providing a mail forwarding service for all first-class, registered and certified mail (but not 3rd class mail or packages)



What is the ACP?

ACP protects a participant's real address by:

- All state and local government entities are required by law to accept and use the designated address; when requested by a program participant.



What is the ACP?

ACP protects a participant's real address by:

- Private entities not legally required to use the designated address, but program participants can request they use it.



The ACP is part of an individual's overall safety plan

SAFETY PLANNING

IMPORTANT ACTIONS TO CONSIDER...

- CONSIDER OBTAINING A CIVIL ORDER
- TURN YOUR LOCATION SETTINGS OFF
- TELL FAMILY, FRIENDS AND NEIGHBOURS TO CALL THE POLICE IN AN EMERGENCY
- PACK AN EMERGENCY BAG
- CREATE AN ESCAPE PLAN
- ALWAYS CALL 999 IN AN EMERGENCY

It is important to safety plan so that you have a strategy on how you may respond in certain situations. It is also essential that you consider what steps you may take in an emergency.

Actions to consider when you are in an abusive relationship:

- Internet Safety**
 - Remember to delete your browser history
 - If you need to quickly leave a browser, most domestic violence support services have a quick exit button on their website
- Emergency Bag**
 - Put money, passports, birth certificates, legal documents, spare keys and clothes in an emergency bag just in case. Keep this bag somewhere safe at a friend's or family members house
- Create an Escape Plan**
 - Be prepared to leave in an emergency
 - Plan where to go and use an alternate route
 - Know where your nearest phone is and keep it accessible at all times
- Phone Safety**
 - Delete your phone log after speaking to any support agency
 - Store numbers in your phone as contacts which would not raise suspicion
- Family and Friends**
 - Keep family, friends and neighbours up to date about your situation and ask them to call the police in an emergency
 - Use code words and keep this word the same for everyone
- Emergency Calls**
 - Where appropriate, teach your children to call 999 for help in a time of emergency ***Always call 999 in an emergency***

Actions to consider when you are preparing to leave an abusive relationship:

- When to leave**
 - When you decide to leave, choose a time when the perpetrator is not around
 - Avoid any actions which will alert the perpetrator and raise suspicion
- Your Rights**
 - You may want to speak to a solicitor or support services before leaving so that you are informed of your rights
- Be Prepared**
 - Rehearse your plan to leave and use different routes when you do leave
 - Avoid rooms which are high-risk (e.g. rooms with sharp items and no easy exit route)
- Children**
 - Take your children with you as it can be hard to get them back once you have left
 - Keep schools, after school clubs and nurseries informed so they know who should be picking the child up
- What to Take**
 - You should take everything with you, clothes, money, toys, documents relating to the abuse, passports, birth certificates and medication as you may not be able to return once you have left
- Safe Place**
 - Prepare a safe place to go when you have left, preferably somewhere where the perpetrator is not aware of the address
 - Some support services have access to emergency accommodation such as refuges

Actions to consider when you are living away from the abuser:

- Electoral Register**
 - Victims of domestic abuse are now able to join the electoral register anonymously. This means that victims of domestic abuse can vote without risking their safety
- Routine**
 - Consider changing your routine and use different routes
 - Look at rearranging any pre-booked appointments
 - Avoid any shops and places you used to go
- Safety at home**
 - Talk about safety with your children and tell them not to disclose your address and location
 - Consider completing child exchange at a safe, neutral place
- Civil Orders**
 - You can consider looking into civil orders such as non-molestation orders, prohibited steps order and occupation order
- Staying at Home**
 - If you are staying at home and the perpetrator has moved out then consider changing the locks and adding extra security to your property
- Telephone Safety**
 - Consider blocking the perpetrators contact number
 - Turn off your location settings
 - Use 141 when making any calls to make your number withheld

REMEMBER TO ALWAYS CALL 999 IN AN EMERGENCY

This infographic does not cover every aspect of safety planning. Further safety steps may need to be taken depending on your situation

Who is Eligible for the ACP?

A victim of;

- domestic violence
- stalking
- sexual assault
- human trafficking

OR Anyone who is at risk of being threatened or physically harmed if their address is revealed.

Applicant MUST:

Be moving or planning to move, be 18 years old or older, an emancipated minor, a parent or guardian acting on behalf of a minor or ward.

Who is Eligible for the ACP?

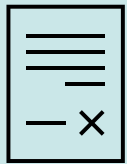
- An Applicant should be a Michigan resident.
- An applicant does not have to be a citizen out the United States to enroll in the program.

Who is NOT Eligible for the ACP?

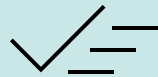
A victim or person at increased risk of harm is not eligible to apply or participate in the ACP if:

- They are not changing their address, or
- Their confidential address has already been provided to the Secretary of State or
- They are on the Sex Offender Registry

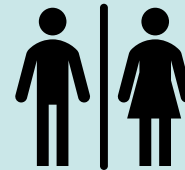
HOW ACP WORKS



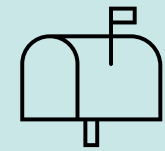
An individual meets with a certified application assistant or victim advocate



Completed application is submitted to the ACP



If eligible, an individual becomes an ACP participant



The individual can begin using ACP services.

What an ACP Participant Receives

Participant card with
unique ID number

Designated mailing
address for others to send
mail

Mail forwarding by the
State to confidential
address

Corrected driver's license,
enhanced license, or state
ID using designated
address

Protection of confidential
address for four years

Ability to renew
participation if needed

How the designated address can be used:

- Driver's license/State ID card
- Vehicle registration
- Voter registration
- Citations
- Public schools
- Public library
- State benefits and services (DHHS services, etc.)



A photograph of a classroom with several students raising their hands. The image is partially obscured by a dark teal overlay on the right side, which contains the title and text.

ACP LAW & PUBLIC SCHOOLS

Under the ACP law, a program participant is not required to provide a school district with an actual physical address for residency verification purposes.

Upon request by the participant, the school district must use the designated address for all purposes.

See 2020 PA 301, MCL 780.851, *et seq.*



ENROLLING CHILDREN

PROGRAM PARTICIPANT

- Parent or guardian presents their ACP Participant ID card for them and their children
- Provide the school with the ACP school verification letter.
- The participant should keep their emergency contact card updated.
- Ask to opt out of the pupil directory.



ENROLLING CHILDREN

SCHOOL

- The school must use the designated address when requested by a program participant.
- The school should use the designated address for all mailing purposes.
- The substitute address assigned to the program participant is not confidential.
- The school must accept the ACP school verification letter as proof of residency.
- A school can make copies of the ACP Participant ID Cards.
- A school can contact the ACP to verify the program participant's status as an ACP participant.



Dear School Administration,

To protect the safety of participants enrolled in the Michigan Address Confidentiality Program (ACP), this letter serves as official verification that [participant name] is a program participant [ACP#], [expiration date] and resides in the [school district].

ACP is a statewide confidentiality program administered by the Michigan Department of Attorney General. ACP operates to shield a person's actual physical address by providing an official designated address. Participants in the program are victims of crime or otherwise fear that disclosure of their physical address will increase risk of harm.

Under the ACP law, a program participant is not required to provide a school district with an actual physical address for residency verification purposes. Upon request by the participant, the school district must use the designated address for all purposes. See 2020 PA 301, MCL 780.851, *et seq.*

If you have any questions regarding the program or need additional verification, please contact ACP at 313-456-00190 or AG-ACP@michigan.gov.





MICHIGAN
ADDRESS
CONFIDENTIALITY
PROGRAM

ACP PARTICIPANT

7461 Crowner Dr. Apt# A0026
Dimondale, MI 48821

Authorized to participate in the Address Confidentiality Program
under MCL 780.851, et seq.

EXPIRATION DATE: 3/21/2047

ACP ID#: 23-1033



TO REPORT A LOST OR STOLEN
CARD OR FOR QUESTIONS
CONCERNING THE ADDRESS
CONFIDENTIALITY PROGRAM,
PLEASE CONTACT THE
MICHIGAN DEPARTMENT OF
ATTORNEY GENERAL AT:
313-456-0190

michigan.gov/agacp



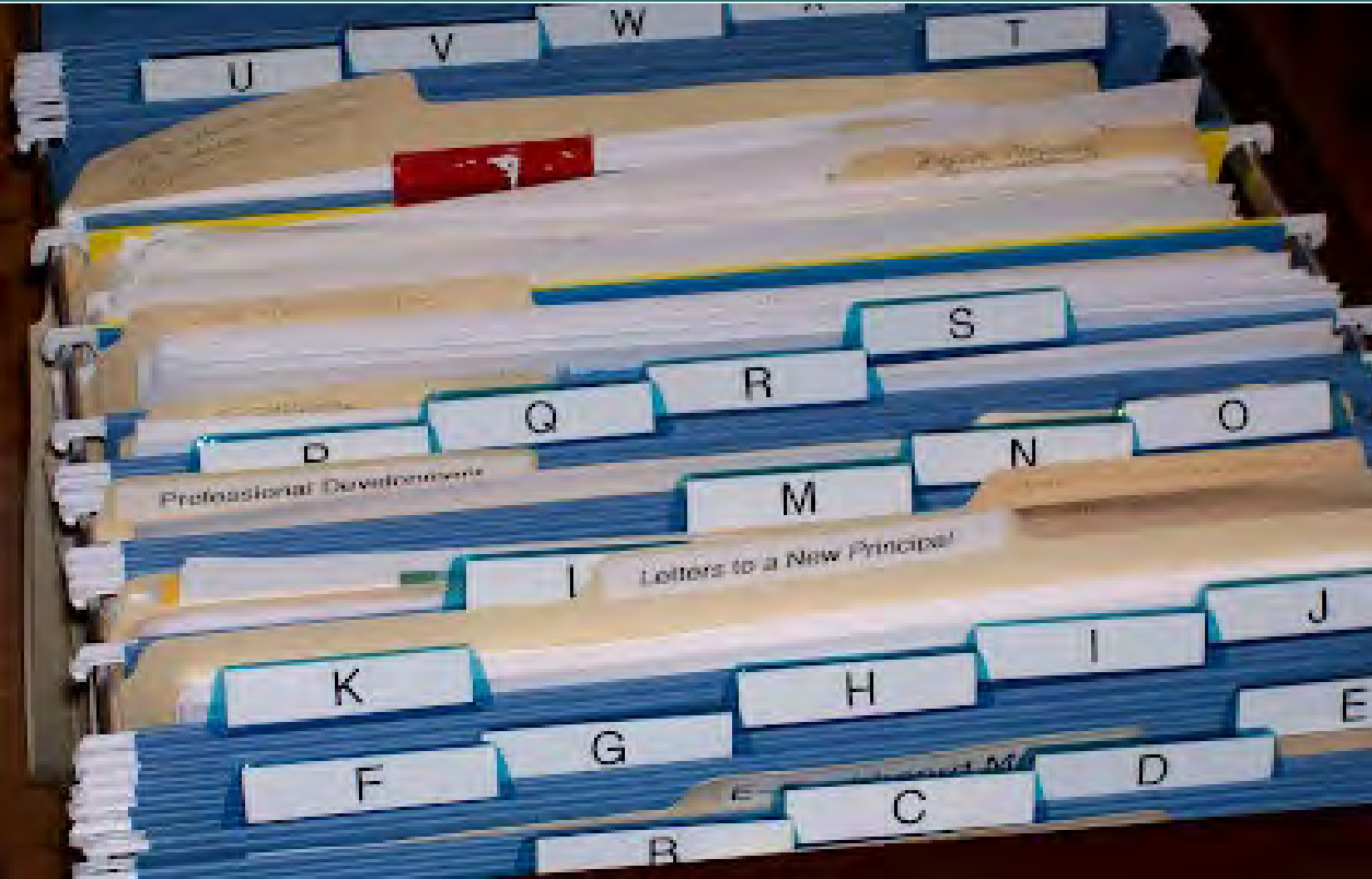
MICHIGAN
ADDRESS
CONFIDENTIALITY
PROGRAM

HOW A PARTICIPANT'S MAIL IS FORWARDED

- Each day DTMB is open for business, designated staff will process all first-class mail, registered or certified mail received on behalf of the participant and forward the mail to the participant's confidential address.
- DTMB cannot accept 3rd class mail or packages.
- DTMB designated staff may accept Service of Process on behalf of the program participant.
- Participants should expect a mail delay between 3-5 days.



STUDENT RECORDS



- School records before enrollment in the ACP is not confidential.
- No action is required to conceal or redact records prior to the ACP.
- Program Participant's confidential address after enrollment in the ACP must remain confidential.

BUS TRANSPORTATION



This Photo by Unknown Author is licensed under [CC BY-SA-NC](#)

- The parent is to provide the bus transportation department/vendor an Alternate Bus form with the pickup/drop-off location.
- The transportation department/vendor will be responsible for safeguarding the address on the form.
 - Limiting access to the address
 - Physical copies of the form should be securely locked
 - Hard copy destroyed after inputting into software system
- The confidential address is subject to FERPA and MCL 380.1136(7) prohibits school from disclosing the ACP confidential address.

ALTERNATE BUS FORM

— ADDRESS CONFIDENTIALITY PROGRAM



THE INFORMATION ON THIS FORM IS CONFIDENTIAL AND SHOULD NOT BE DISTRIBUTED.

Please fill out this form completely. Failure to do so will delay processing. Complete one form for each school your children attend. **Students may not change bus stops without notification and approval from the Transportation Department. The Transportation Department will notify the parent of the changes within five (5) days.**

PLEASE PRINT

Date: School: Grade:

TO BE FILLED OUT BY PARENT

I hereby request permission and accept responsibility for my child listed below to be granted the following transportation change for pick up and/or drop off.

Name of Student:

Name of Parent/Guardian:

Designated Address:

Home Phone: Cell Phone:

Email Address:

Include the name and phone number of the caregiver, if applicable.

Caregiver's Name: Phone:

Home Address:

Pick Up & Drop Off : Pick Up & Drop Off Pick Up Only Drop Off Only

Days of Week Requested:
M T W R F

The Transportation Department will use the following criteria to base its decision to provide transportation from an alternate address:

- The alternate address must be within the same school's attendance boundary
- If the stop is not for five (5) days, parents must list the days requested and parents assume responsibility for their children's schedule
- The stop is not in effect until parents have been notified by the Transportation Office

Approved request will cause your child's assignment to change to the alternate address. If your child should need to change back to the home stop, you must contact the Transportation Department five (5) days prior to riding from the different stop.

CONTACT YOUR DISTRICT FOR TRANSPORTATION POLICIES

FOR OFFICE USE ONLY

Route: Bus: Driver:

Stop Location:

Approved By: Date: Effective:

DISCLOSURE OF CONFIDENTIAL ADDRESS

A department of this state, a law enforcement agency, or a local unit of government may request the AG's office provide the confidential address for a legitimate governmental purpose. The request may only be submitted if the unit of government was unsuccessful in contacting the program participant at the designated address.

If the program participant is not identified as a suspect in a criminal investigation that gave rise to the request, the ACP will notify the program participant of the request.

Law enforcement agencies can get immediate access to a program participant's confidential address for exigent circumstances by contacting the Michigan State Police.



Except as otherwise provided by law, a person that is authorized to access a confidential address or provided access to a confidential address shall not disclose it to any other person unless the disclosure is authorized under law.

If violated, a person may be guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both.

Address Confidentiality



[Home](#) > [Initiatives](#) > [Address Confidentiality Program](#)

Address Confidentiality Program Act

In December 2020, Governor Whitmer signed the [Address Confidentiality Program Act, 301 of 2020](#). The Address Confidentiality Program (ACP) was created to provide certain protections for victims of domestic violence, sexual assault, stalking, human trafficking, or those who fear that disclosure of their physical address will increase the risk of harm.

ACP is a statewide confidentiality program administered by the Michigan Department of Attorney General. ACP operates to shield a program participant's actual physical address by providing an official designated/substitute address and free mail forwarding service.

The program will be available summer 2023.



[Address Confidentiality \(michigan.gov\)](https://michigan.gov)





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**ADDRESS
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PROGRAM**

KAREN R. HALL

PROGRAM COORDINATOR

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