CIVIL RIGHTS DATA COLLECTION (CRDC)

MPAAA Fall Conference - 2019

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CRDC COLLECTION

- Changes for 2019
- Collection Overview
- Collection Methods
- Collection Concepts
- Overview of Collected Data

Questions

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CRDC OVERVIEW

Every District & School

- Uses NCES district and building codes to ID data
  - National Center for Educational Statistics
- 7 digit District code, 12 digit building
- Example: Alger Middle School, Grand Rapids Public
  - District code: 2616440
  - Building code: 261644008575 (use whole 12 digits)
- Online lookup utility: https://nces.ed.gov/ccd/schoolsearch/
- Also listed in EEM (Educational Entity Master)
- Also in MPAAA CRDC Library (excel spreadsheet)



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CRDC OVERVIEW

Changes for 2019/20

- Items that were optional in 17/18 now required
- Some items may be removed, nothing yet
- Order of collection may be changed, nothing yet
- Legislation may add new things, nothing yet

Hurry up and wait!



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CRDC OVERVIEW

Changes for 2019/20

- Building level
- Must report these for every school where they exist

- Courses in Computer Science
  - Programming, networking, etc
  - Not web browsers, Office
  - Number of sections of the class by school
  - HS only

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CRDC OVERVIEW

Changes for 2019/20

- Building level
- Must report these for every school where they exist

- Students taking courses in Computer Science
  - Classes from last question
  - Enrolled as of 10/2/19
  - Count of students by gender, ethnicity, 504 and LEP
  - HS only

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CRDC OVERVIEW

Changes for 2019/20

- Building level
- Internet enabled devices
  - 4 Yes/no questions as of the fall 2019 count day:
  - Was the school connected to the Internet via fiber-optics?
  - Was WiFi available in every classroom?
  - Were students allowed to take home school-issued devices for internet connectivity & learning at home?
  - Were students allowed to bring student-owned devices to school for internet connectivity & learning at school?
  - All Schools



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CRDC OVERVIEW

Changes for 2019/20

- Building level
- WiFi devices – school year data
  - Integer number of provided devices:
  - What is the number of WiFi connected devices provided to students by the school during the school year for classroom or student learning use?
  - All Schools



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CRDC OVERVIEW

2019/20 Collection

- Scheduled to open February 2021
- Scheduled to be open 75 days (mid-late April)
- 17-18 - Staggered dates for 3 areas of country
  - Only a 2-day stagger (eastern started 2/6, central started 2/8, west coast 2/10)
- Will get VERY congested. Slow towards the end of the collection
  - This is not Amazon, they DO NOT have enough servers!
- Theme for the day – DON'T WAIT!!!

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CRDC OVERVIEW

2019/20 Collection – Who you report

- Buildings
  - Report the school if they have students in attendance regularly for more than 50% of the school day
- Students
  - Report all students for with you provide the greatest part (typically over 50%) of their education
  - Cooperative ed students – you can decide who reports, Districts with >50% is SUPPOSED to report
  - DO NOT ASSUME – talk with your partner districts to make sure you are all on the same page

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CRDC OVERVIEW

Good news vs Bad news

- First, the bad news
  - BIG collection
    - District data – roughly 250 data points
    - Building data – up to 1,500+ data points ON EACH BUILDING depending on grades and programs
  - Rules conflict, offer you the chance to admit, without warning, to violations of federal and state law
  - Internal consistency checks are VERY aggravating
    - Everything that can add up , must add up, or errors occur
  - Online forms – EVERY district in US will use at same time
    - File submission MUCH preferred



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CRDC OVERVIEW

Good news vs Bad news

- The Good news (kinda)
  - Online submission is NOT the only way to go
    - 1 school – MIGHT want to use online
    - DO so VERY EARLY in the collection timeline
  - If AT ALL possible, use SMS developed reports, Excel templates, data files to complete most data
  - Use online to check completeness, consistency checks, fill in non-enrollment data (expenditures, staff, etc.)



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CRDC METHODS

Online Submission

- Every user must have a login
- Official Point of Contact (POC) designated with OCR
- All communications flow through that person, can give rights to others
  - Copy of Instructions on MPAAA Website
    - http://mpaaa.org/CRDC_Library
- POC designated summer 2020(AWS collection)
- Don't know – call CRDC helpdesk
  - (855) 255-6901 (8 – 6 Eastern)
  - crdc@aemcorp.com
- Logins and web address for collection will be sent from OCR to POC users

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SYSTEM DOWNLOADS

Student Management Systems

- May have download/reporting functions
- See SMS documentation for any assistance
- BEWARE!
  - Keep in mind you are reporting data form fall of 2019, even though you will be doing this in the winter of 2021!
  - Don't report the wrong year
- May need to restore old data
- Use training or testing environments while working with old data

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SYSTEM DOWNLOADS

PowerSchool users

- Macomb ISD develops data extraction and load tool
- Allows you to use fall 2019 MSDS General Collection to populate the CRDC fields within PowerSchool
- Won't fill every field, but great start!
- To be released ???.
- Link to http://powerschool.misd.net/State_Reporting/CRDC.html for more information.

- Thanks, Macomb ISD!!!

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EXCEL TEMPLATES

Provided by OCR

- Allows data collection offline
- Includes definitions, error checking as data is collected
- Enter data in form, export as flat file for CRDC submission
- Shows you what you DON'T have to submit
- Available at MPAAA CRDC Library
  - http://mpaaa.org/CRDCLibrary
- Direct from CRDC @ https://crdc.grads360.org/#program/crdc-submit
- May be frequent updates, look for updates

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EXCEL TEMPLATES

MPAAA CRDC Library

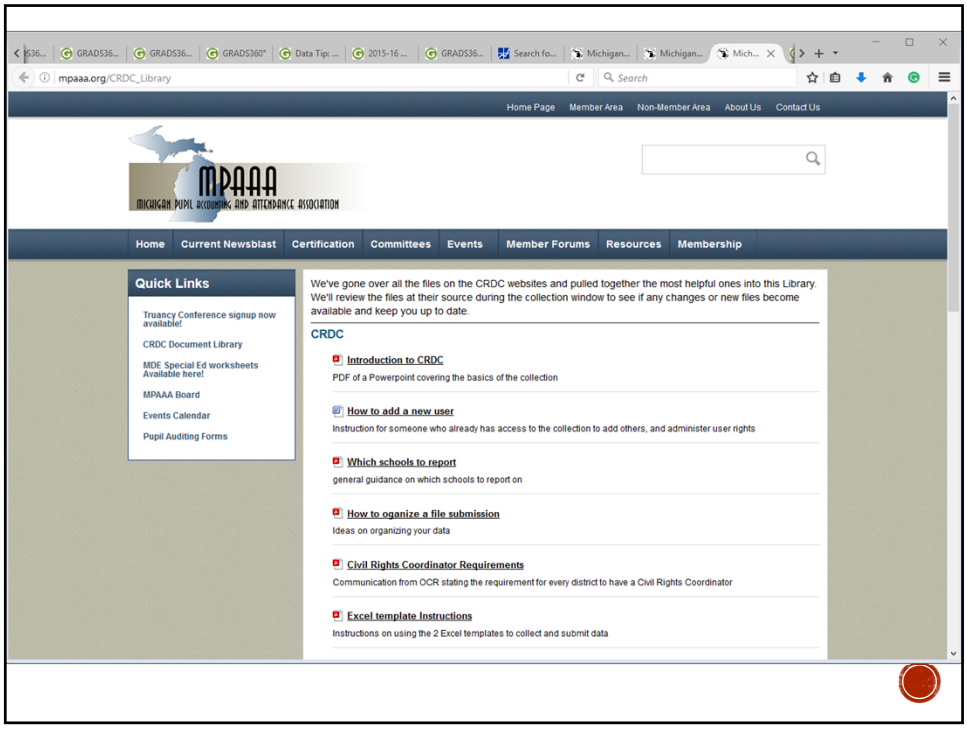
- http://mpaaa.org/CRDC_Library

- Listing of most useful documents from CRDC website and grads360 resource center
- Available to all, no membership required
- Instructions for all forms of submission
- Excel Templates
- Data tips
- NCES code spreadsheet
- Will keep updates throughout the collection window
- If you see an update, useful resources to add, please let me know - rob@mpaaa.org

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EXCEL TEMPLATES

District level Template

https://mpaaa.starchapter.com/images/downloads/CRDC/2019_18_crdc_excel_data_collection_template_lea_form.xlsx

3 tabs

- Instructions & Definitions
  - Provides instructions for each cell, and links to data entry screen
- Data Entry
  - Smart form to speed data entry with links to instructions
- Consolidated form for flat file submission
  - Sheet that can be written as CSV file for submission

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EXCEL TEMPLATES

School level Template

https://mpaaa.starchapter.com/images/downloads/CRDC/2019_18_crdc_excel_data_collection_template_school_form.xlsx

3 tabs

- Instructions & Definitions
  - Provides instructions for each cell, and links to data entry screen
- Data Entry
  - Smart form to speed data entry with links to instructions for up to 10 schools
- Consolidated form for flat file submission
  - Sheet that can be written as CSV file for submission

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CRDC CONCEPTS

Collection Structure - Parts

Fall count

- Fall snapshot (targeting October 1, 2019)
  - Michigan can use Fall 2019 count date (October 2, 2019)
  - Fall 2019 MSDS General Collection download

School year

- Cumulative data for 2019-20
  - Not entirely accurate
  - For many items, must tie to October data

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CRDC CONCEPTS

Collection Structure - Levels

LEA (district) Level

- Data for entire district

School Level

- Data for each school
- Any school open during 2019/20 school year

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CRDC CONCEPTS

Any school open during 2019/20 school year

- September 2020 – Advance Website (AWS)
  - Pre-collection period to report school openings & closings, establish Point of Contact (POC)
  - Lots of districts never heard about this
    - Built around emails and contacts from 19/20 collection
  - Can still make corrections, establish IDs & passwords
    - Call Partner Support Center (PSC)
    - (855) 255-6901 (8 – 6 Eastern)
    - crdc@aemcorp.com
    - Helpdesk for collection

DO NOT WAIT!!!

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CRDC CONCEPTS

Collection Structure - Sections

- LEA (district) Level
- 5 Sections
  - Students, Schools & programs
  - Civil Rights
  - Harassment & Bullying
  - Distance Learning
  - High School Equivilancy



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CRDC CONCEPTS

Collection Structure - Sections

- School Level
- 18 Sections
  - School Characteristics
  - Pre-School
  - Enrollment
  - Gifted & Talented
  - Courses & Classes
  - Exam Data
  - School Staff
  - School Security Staff
  - Retention



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CRDC CONCEPTS

Collection Structure - Sections

- School Level
- 18 Sections (continued)
  - Single-Sex Athletics
  - Student Discipline
  - Student Arrests
  - Offences
  - Harassment & Bullying
  - Restraint & Seclusion
  - Financial Data
  - Justice Facilities
  - Internet Access

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CRDC CONCEPTS

Collection Structure - Sections

- In general – each section:
- Starts with yes/no question (Does this school have XX?)
- Then student counts
- By Gender & By Ethnicity
  - # of white females
  - # of Multiracial males
- 2 Genders – 7 Ethnicities
- & EL, IDEA, Section 504

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CRDC CONCEPTS

Collection Structure - Sections

- 2 Genders
  - Only allows male & female (required)
  - If you don't have a gender, don't report the student
- 7 Race/Ethnicities
  1. Hispanic/Latino of any race
  2. American Indian or Alaskan Native
  3. Asian
  4. Black or African American
  5. Native Hawaiian or Other Pacific Islander
  6. White
  7. 2 or more races

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CRDC CONCEPTS

Collection Structure - Sections

- 7 Race/Ethnicities
  - Complies with federal reporting guidelines
    - Will need conversion as CEPI typically converts data into reports
  - Converting the 2-Question format
    - If Hispanic/Latino is 'yes', student is marked Hispanic/Latino regardless of any other race(s) marked
    - If Hispanic/Latino is 'no'
      - Select race
    - If more than 1 checked, but Hispanic/Latino is 'no'
      - '2 or more races'
    - If student and/or parent will not self-identify – 'Look & Guess'

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CRDC CONCEPTS

Collection Structure - Sections

- EL, IDEA, Section 504
- In addition to race/gender
  - EL (English Learner)
    - Eligibility, regardless of participation
  - IDEA (Individuals with Disabilities Education Act)
    - Has an IEP of IFSP
  - Section 504
    - Physical Disability
    - ONLY if NO IEP or IFSP
    - If both, include with IDEA
- Some, or all are collected with student counts



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CRDC CONCEPTS

Collection Structure - Sections

- Duplicated & Unduplicated counts
  - Gender & race/ethnicity are unduplicated
    - Count student one time in one cell only
  - EL, IDEA, 504 is duplicated
    - Each EL student MUST also be reported with a race/ethnicity
    - Each IDEA student MUST also be reported with a race/ethnicity, MAY be reported with EL if appropriate
    - Each 504 student MUST also be reported with a race/ethnicity, MAY be reported with EL, MAY NOT be reported with IDEA
      - 504 & IDEA – report as IDEA



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CRDC CONCEPTS

Collection Structure - Sections

- Example:
  - White male, no LEP, IDEA, or Section 504 eligibility

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	EL	IDEA	Section 504
Male						1				
Female										

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CRDC CONCEPTS

Collection Structure - Sections

- Example:
  - Asian female, EL eligible, no IDEA, or Section 504 eligibility

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	EL	IDEA	Section 504
Male										
Female			1					1		

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CRDC CONCEPTS

Collection Structure - Sections

- QUIZ TIME!
  - On the paper grid being handed out, please mark enrollment for:
  - Question 1 – male student, marked as Hispanic/Latino and White, With EL eligibility only, no IEP or 504
  - Question 2 – female student, marked as White and as Pacific Islander, with EL and IEP, no 504
  - Question 3 – Male student, marked as white, no IEP, 504 eligible, no EL eligibility
  - Question 4 – female student, marked as Hispanic/ Latino, Asian and White, is EL eligible, has an IEP and is section 504 eligible

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CRDC CONCEPTS

Collection Structure - Sections

- Answers:
  - Question 1 – male student, marked as Hispanic/Latino and White, With LEP eligibility only, no IEP or 504

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	LEP	IDEA	Section 504
Male	1							1		
Female										

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CRDC CONCEPTS

Collection Structure - Sections

- Answers:
  - Question 2 – female student, marked as White and as Pacific Islander, with LEP and IEP, no 504

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	LEP	IDEA	Section 504
Male										
Female							1	1	1	

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CRDC CONCEPTS

Collection Structure - Sections

- Answers:
  - Question 3 – Male student, marked as white, no IEP, 504 eligible, no LEP eligibility

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	LEP	IDEA	Section 504
Male						1				1
Female										

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CRDC CONCEPTS

Collection Structure - Sections

- Answers:
  - Question 4 – female student, marked as Hispanic/ Latino, Asian and White, is LEP eligible, has an IEP and is section 504 eligible

Enrollment	Hispanic/ Latino	Am. Indian/ Alaskan	Asian	Hawaiian / Pac. Islander	Afr. Amer. / Black	White	Two or More races	LEP	IDEA	Section 504
Male										
Female	1							1	1	

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DISTRICT FORM

Students, Schools & Programs

- District ID (NCES code)

1. Count of Students
   - 1 number, no disaggregation
   - All students served by the LEA,. PK-12, UG
   - Include non-public ONLY if they are IDEA students
   - TRAP - Must equal total of all buildings' total enrollment
     - Do building reports first, then total to find this number

2. Count of Students Served in Non-LEA Facilities
   - 1 number, no disaggregation
   - Students served in ISD facilities, residential facilities, hospitals
   - NOT taught at another district's school

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DISTRICT FORM

Students, Schools & Programs

3. Count of Schools
   - 1 number, no disaggregation
   - TRAP - Should be count of schools in CRDC home page

4. Early Childhood Program Indicator
   - Yes/No Field
   - Did District provide early childhood services to students birth – 2 years old as of the fall count date?
   - IDEA or non-IDEA services

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DISTRICT FORM

Students, Schools & Programs

5. Early Childhood Program (non-IDEA) Indicator
   - Yes/no (only answer if #4 was 'yes')
   - Do you provide and early childhood services for birth through age 2 without IFSPs or IEPs

6. Preschool Program Indicator
   - Yes/no
   - Do you offer any programs for children ages 3 to 5?

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DISTRICT FORM

Students, Schools & Programs

7. Preschool Daily Length and Cost
   - Only answer if #6 was 'yes'
   - 4 separate yes/no answers (answer all)
   - Do you provide?:
     - Full day preschool, free to parents
     - Full day preschool, at some cost to parents
     - Part-day preschool, at no cost to parents
     - Part-day preschool, at some cost to parents

8. Preschool programs for non-IDEA Students by Age
   - Only answer if #6 was 'yes'
   - 3 separate yes/no answers (answer all)
   - Do you provide any preschool programs for non-IDEA students for ages?:
     - 3 years old
     - 4 years old
     - 5 years old



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DISTRICT FORM

Students, Schools & Programs

9. Preschool Children Served by Age
   - Only answer if #6 was 'yes'
   - 4 questions, total student counts by age
   - How many students are in your preschool programs by age as of fall count day?
   - Number of students aged 2 yrs old
   - Number of students aged 3 yrs old
   - Number of students aged 4 yrs old
   - Number of students aged 5 yrs old



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DISTRICT FORM

Students, Schools & Programs

10. Preschool Eligibility – All Children
    - Only answer if #6 was 'yes'
    - Yes/no
    - Are your preschool programs open to all children ages 3 to 5?

11. Preschool Eligibility – Children Groups
    - Only answer if #6 was 'yes'
    - 3 separate yes/no answers (answer all)
    - Do you offer preschool programs to these groups?
      - Children with disabilities (IDEA)
      - Children in Title I schools
      - Children from low income families

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DISTRICT FORM

Students, Schools & Programs

12. Kindergarten Program Indicator
    - Yes/No
    - Was District providing Kindergarten services as of the fall count day?

13. Kindergarten Daily Length and Cost
    - Only answer if #12 was 'yes'
    - 4 separate yes/no answers (answer all)
    - Do you provide?:
      - Full day K, free to parents
      - Full day K, at some cost to parents
      - Part-day K, at no cost to parents
      - Part-day K, at some cost to parents
    - TRAP – Kindergarten is paid for by State Aid in Michigan, and you may not charge parents if eligible for State Aid.

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DISTRICT FORM

Civil Rights

1. Civil Rights Coordinators
   - 3 types – Title 9, Title 6, Title 2/section 504
   - Yes/no for each one
   - TRAP – you must answer 'yes' or you are admitting being in violation of Civil Rights Regulations

2. Civil Rights Coordinator Contact Information
   - First Name, Last Name, Phone, Email
   - If you don't know who these people are, put Superintendent
   - Must answer 3 times, but can be same person
   - Copy of 8/2019 letter from Assistant Secretary of Education on MPAAA CRDC library

3. Desegregation Order or Plan
   - Yes/no
   - Was District under federal order or plan on 10/4/2019?

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DISTRICT FORM

Harassment & Bullying

1. Harassment or Bullying Policy Indicator
   - Yes/no
   - Do you have written policy or Policies on Harassment or bullying of students?
   - TRAP – you must answer 'yes' or you are admitting being in violation of Civil Rights Regulations

7. Harassment or Bullying Policy Web Link Indicator
   - Yes/no
   - Is your policy published on the web?
   - TRAP – you must answer 'yes' or you are admitting being in violation of Civil Rights Regulations

8. Harassment or Bullying Policy Weblink
   - URL
   - Where is policy published on the internet?

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DISTRICT FORM

Distance Learning

1. Distance learning Indicator
   - Yes/no
   - Did the District hold any distance learning courses?
   - Credit-granting, some sort of remote transmission, internet or video based, content delivered over some remote technology
2. Distance learning Student Counts
   - Only Answer if #1 was 'yes'
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - How many students, by type, took distance learning courses during the 19/20 year?

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DISTRICT FORM

High School Equivalency

1. High School Equivalency Program Indicator
   - Yes/no
   - Did the District any high school equivalency exam preparation programs?
2. High School Equivalency Program Student Counts
   - Only answer if #1 was 'yes'
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - How many students, by type, took part in your high school equivalency program during the 19/20 year?

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DISTRICT FORM

Part 2 (Whole year Data)

End of District form!



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SCHOOL FORM

School Characteristics

- Building ID (NCES code)

1. Grades with Students Enrolled
   - 15 separate yes/no answers (answer all)
   - Preschool, K-12, Ungraded
   - Did you have students in this grade at this school on the fall count day?



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SCHOOL FORM

School Characteristics

2. Ungraded Detail
   - Only answer if ungraded is 'yes' in #1
   - 3 separate yes/no answers (answer all)
   - As of the fall count date:
     - School has ungraded elementary aged students
     - School has ungraded middle school aged students
     - School has ungraded high school aged students



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SCHOOL FORM

School Characteristics

3. School Characteristics
   - 4 separate yes/no answers (answer all)
   - Is this school a special education school, primarily?
   - Is this a magnet program?
   - Is this a charter school?
   - Is this an alternative school?



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SCHOOL FORM

School Characteristics

5. Magnet School Details
   - Only answer if magnet is 'yes' in #4
   - yes/no
   - Does the entire school participate in the magnet school program?

6. Alternative School Detail
   - Only answer if alternative is 'yes' in #4
   - Is alternative school geared to students with academic problems, discipline problems, or both?
   - Valid responses:
     - 'Academic'
     - 'Discipline'
     - 'Both'

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SCHOOL FORM

Preschool

1. Preschool Age for Non-IDEA Student Count
   - Only answer if preschool is 'yes' in enrollment
   - 3 enrollment numbers, no disaggregation
   - Number of non-IDEA preschoolers aged 3, 4, or 5 as of the fall 17 count day

2. Preschool Enrollment
   - Only answer if preschool is 'yes' in enrollment
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - What was the schools enrollment in preschool programs as of the count day?

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SCHOOL FORM

Enrollment

1. Overall Student Enrollment
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA and 504
   - What was the schools enrollment in ALL grades and programs as of the count day?
   - All enrollment reporting for EL, IDEA, 504 MUIST equal the amounts, by gender, in this item.
   - These numbers, summed up and totaled for all schools, must ALSO match the District enrollment number in the District level form. (just gender/ethnicity numbers, not including EL, IDEA, or 504)

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SCHOOL FORM

Enrollment

2. EL Enrollment & Participation
   - Only answer if EL enrollment > 0 in #1
   - 1 set of student counts, disaggregated by race/ethnicity & gender, plus IDEA
   - What was the schools enrollment in ALL grades of EL eligible students as of the count day?
   - EL eligible counts must equal EL totals in #1 by gender

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SCHOOL FORM

Enrollment

3. IDEA Enrollment & Participation
   - Only answer if IDEA enrollment > 0 in #1
   - 1 set of student counts, disaggregated by race/ethnicity & gender, plus EL
   - What was the schools enrollment in ALL grades of IDEA eligible students as of the count day?
   - IDEA eligible counts must equal IDEA totals in #1 by gender

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SCHOOL FORM

Enrollment

4. 504 Enrollment & Participation
   - Only answer if 504 enrollment > 0 in #1
   - 1 set of student counts, disaggregated by race/ethnicity & gender, plus EL
   - What was the schools enrollment in ALL grades of 504 (non IDEA) eligible students as of the count day?
   - EL eligible counts must equal EL totals in #1 by gender
   - Remember, students with both IDEA and 504 are reported as IDEA ONLY.

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SCHOOL FORM

Gifted and Talented

1. Gifted and Talented Program Indicator
   - Yes/no
   - Does not include AP or IB programs (those are collected separately)
   - Does this school have any students enrolled in gifted or talented programs as of the fall 2019 count day?
2. Gifted/Talented Student enrollment
   - Only answer if 'yes' to #1
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - What is the count of students in gifted/talented programs as of the fall 2019 count date?

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SCHOOL FORM

Gifted and Talented

3. Dual Enrollment Program Indicator
   - Yes/no – High Schools only
   - Does not include AP or IB classes (those are collected separately)
   - Does this school have any students enrolled in Dual Enrollment as of the fall 2019 count day?
4. Dual Enrollment Student enrollment
   - Only answer if 'yes' to #1
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - What is the count of students in dual enrollment classes of the fall 2019 count date?

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SCHOOL FORM

Gifted and Talented

5. Credit Recovery Program Indicator
   - Yes/no – High Schools only
   - Courses taken to recover lost credits needed to graduate
   - Does this school have any students enrolled in credit recovery classes at any time during the 19/20 school year?
6. Credit Recovery Student enrollment
   - Only answer if 'yes' to #1
   - Single Student count, NOT disaggregated
   - What is the count of students in credit recovery from the start of the 19/20 year until the day before the beginning of the 20/21 school year?

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SCHOOL FORM

Courses & Classes

1. Classes in Algebra 1 in Middle School
   - Only answer if 'yes' to students in grades 7 or 8
   - Integer number of classes (sections) that cover Algebra 1 content, even if given another name
   - Do not include independent study as a separate class
   - How many separate classes of Algebra 1 were held at this middle school in fall 2019?
2. Classes in Algebra 1 in Middle School taught by a Certified Teacher
   - Only answer if 'yes' #1 above
   - Integer number of classes (sections) that cover Algebra 1 content, even if given another name
   - How many separate classes of Algebra 1 were taught by certified teachers at this middle school in fall 2019?
   - TRAP – If your answer does not equal #1, you are admitting teaching classes without a certified teacher!

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SCHOOL FORM

Courses & Classes

3. Grade 7 Students in Algebra 1 Indicator
   - Only answer if 'yes' to students in grades 7 in #1
   - Yes/no
   - Were there 7th graders taking Algebra 1 on the fall count date?

4. Count of Grade 7 Students in Algebra
   - Only answer if 'yes' to #3
   - Integer number of students
   - How many 7th grade students were taking Algebra 1 on the fall count day in 2019?



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SCHOOL FORM

Courses & Classes

5. Grade 8 Students in Algebra 1 Indicator
   - Only answer if 'yes' to students in grades 8 in #1
   - Yes/no
   - Were there 8th graders taking Algebra 1 on the fall count date?

6. Count of Grade 8 Students in Algebra
   - Only answer if 'yes' to #5
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - How many 8th grade students were taking Algebra 1 on the fall count day in 2019?



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SCHOOL FORM

Courses & Classes

7. Grade 7 Students who passed Algebra 1
   - Only answer if #3 above is greater than 0
   - Single integer number
   - How many of the 7th graders enrolled in Algebra 1 on the fall count date passed the class?
   - TRAP: Number passed may not exceed number taken in #4

8. Grade 8 Students who passed Algebra 1
   - Only answer if #5 above is greater than 0
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - How many of the 8th graders enrolled in Algebra 1 on the fall count date passed the class?
   - TRAP: Number passed may not exceed number taken in #6

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SCHOOL FORM

Courses & Classes

9. Grade 8 Students in Geometry Indicator
   - Only answer if School has 8th grade students in enrollment section
   - Yes/no
   - Were there 8th graders taking Geometry on the fall count date?

10. Count of Grade 8 Students in Geometry
    - Only answer if 'yes' to #9
    - Integer number of students
    - How many 8th grade students were taking Geometry on the fall count day in 2019?

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SCHOOL FORM

Courses & Classes

11. High School Students Enrolled in Algebra 1
    - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
    - 2 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - Number of students taking Algebra 1 during the fall 2019 count date:
      - In grades 9 and 10
      - In grades 11 and 12

12. High School Students who passed Algebra 1
    - Only answer if #11 above greater than 0
    - 2 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - Number of students who were in Algebra 1 in the fall count who passed:
      - In grades 9 and 10
      - In grades 11 and 12

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SCHOOL FORM

Courses & Classes

13. Classes in Mathematics in High School
    - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
    - 5 Integer numbers of classes (sections) that cover Geometry, Algebra 1, Algebra 2, Advanced Mathematics, and Calculus, even if given another name
    - Do not include independent study as a separate class
    - How many separate classes (sections) of these 5 classes were held at this high school in fall 2019?
    - Counts should NOT include AP or IB classes

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SCHOOL FORM

Courses & Classes

13. Classes in Mathematics in High School (cont.)
    - Advanced Mathematics:
      - Trigonometry
      - Analytic Geometry
      - Math Analysis and Polynomials
      - Probability and Statistics
      - Precalculus



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SCHOOL FORM

Courses & Classes

14. Math Classes Taught in High School by a Math-Certified Teacher
    - Only answer if classes in #13 were >0
    - 5 separate Integer number of classes (sections) that cover Algebra 1, Geometry, Algebra II, Advanced math, and Calculus from the Fall 17 count date
    - How many separate classes of the 5 courses above were taught by math-certified teachers at this high school in fall 2019?
    - TRAP – If your answers does not equal the respective answers in 13, you are admitting teaching classes without an appropriately certified teacher!



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SCHOOL FORM

Courses & Classes

15. High School Students Enrolled in math courses
    - Only answer if number of classes >0 in #13
    - 4 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - Number of students taking math courses during the fall 2019 count date:
      - In Algebra 2
      - In Advanced Mathematics
      - In Calculus
      - In Geometry

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SCHOOL FORM

Courses & Classes

16. Classes in Science in High School
    - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
    - 3 Integer numbers of classes (sections) that cover Biology, and separately, Chemistry, and Physics, even if given another name
    - Do not include independent study as a separate class
    - Counts DO include AP or IB classes
    - How many separate classes of Biology were held at this high school in fall 2019?
    - How many separate classes of Chemistry were held at this high school in fall 2019?
    - How many separate classes of Physics were held at this high school in fall 2019?

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SCHOOL FORM

Courses & Classes

17. High School Students Enrolled in science courses
    - Only answer if number of classes >0 in #16
    - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - Number of students taking science courses during the fall 2019 count date:
        - In Biology
        - In Chemistry
        - In Physics

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SCHOOL FORM

Courses & Classes

18. Single-Sex Academic Class Indicator
    - Applies to all grade levels, schools
    - Yes/no
    - Did this school have students enrolled in one of more single-sex academic classes during the fall 17 count day?
    - Only classes were only one gender is permitted to attend
    - Classes open to all, but only filled by one gender do not count
    - Independent student classes do not count
    - Physical education is not considered an academic course

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SCHOOL FORM

Courses & Classes

19. Number of Single-Sex Academic Classes
    - Only answer if 'yes' to #18
    - Integer count of classes (sections), for both females and males for each of the following subject areas:
      - Algebra 1, Geometry, Algebra 2
      - Other Mathematics
      - Science courses
      - English/Reading/Language Arts
      - Other Academic courses

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SCHOOL FORM

Courses & Classes

20. Science Classes Taught in High School by a Certified Teacher
    - Only answer if classes in #16 was >0
    - 3 separate Integer number of classes (sections) that cover Biology, Chemistry and Physics from the Fall 17 count date
    - How many separate classes of the 3 courses above were taught by certified teachers at this high school in fall 2019?
    - TRAP – If your answers does not equal the respective answers in #17, you are admitting teaching classes without an appropriately certified teacher!

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SCHOOL FORM

Courses & Classes – NEW REQUIREMENT

21. Classes in Computer Science in High School
    - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
    - 1 Integer numbers of classes (sections) that cover computer science, even if given another name
    - Do not include independent study as a separate class
    - Counts do not include AP or IB classes
    - Includes introductory and advanced courses, but not use of everyday tools such as web browsers, or Office-type productivity applications.
    - How many separate classes of computer science were held at this high school in fall 2019?

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SCHOOL FORM

Part 1 (As of fall count date) – NEW REQUIREMENT

21. Classes in Computer Science in High School taught by a Certified Teacher
    - Only answer if #20 is greater than 0
    - 1 Integer numbers of classes (sections) that cover computer science taught by staff with a computer science certification, even if given another name
    - TRAP – If your answers does not equal the respective answers in 20, you are admitting teaching classes without an appropriately certified teacher!

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SCHOOL FORM

Courses & Classes – NEW REQUIREMENT

22. High School Students Enrolled in computer science courses
    - Only answer if number of classes >0 in #20
    - 1 set of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - Number of students taking computer science courses during the fall 2019 count date:

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SCHOOL FORM

Courses & Classes

23. International Baccalaureate Diploma Program Indicator
    - Only answer if 'yes' to students in grades 9-12 in enrollment section
    - Yes/no
    - Did this school have students enrolled in an IB diploma program during the fall 17 count day?

24. Count of International Baccalaureate Diploma Program Students
    - Only answer if 'yes' to #23
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - How many students were in IB diploma programs on the fall count day in 2019?

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SCHOOL FORM

Courses & Classes

25. Advanced Placement Program Indicator
    - Only answer if 'yes' to students in grades 9-12 in enrollment section
    - Yes/no
    - Did this school have students enrolled in an AP class during the fall 17 count day?

26. Count of Different Advanced Placement courses
    - Only answer if 'yes' to #25
    - Integer count of AP courses (not sections of the same course)
    - How many separate AP courses were running at the school over the fall 17 count day?

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SCHOOL FORM

Courses & Classes

27. Advanced Placement Course Self-Selection Indicator
    - Only answer if 'yes' to #25
    - Yes/no
    - Were students allowed to take AP classes in the fall of 17 without recommendations or any other qualifying criteria other than course prerequisites?
    - If any AP class had enrollment criteria, answer 'no'

28. Count of Students in 1 or more Advanced Placement Classes
    - Only answer if 'yes' to #25
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - If student has >1 AP class, still count as 1
    - How many students were in AP classes on the fall count day in 2019?
    - These numbers are the totals of #30, 32, 34, and 36

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SCHOOL FORM

Courses & Classes

29. Advanced Placement Math Enrollment Indicator
    - Only answer if 'yes' to #25
    - Yes/no
    - Did this school have students enrolled in one of more AP math classes during the fall 17 count day?

30. Count of Students in Advanced Placement Math
    - Only answer if 'yes' to #29
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - How many students were in one or more AP math classes on the fall count day in 2019?
    - These numbers, along with #32, 34 and 36, must equal totals in #28

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SCHOOL FORM

Courses & Classes

31. Advanced Placement Science Enrollment Indicator
    - Only answer if 'yes' to #25
    - Yes/no
    - Did this school have students enrolled in one of more AP science classes during the fall 17 count day?

32. Count of Students in Advanced Placement Science
    - Only answer if 'yes' to #31
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - How many students were in one or more AP science classes on the fall count day in 2019?
    - These numbers, along with #30, 34 and 36, must equal totals in #28

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SCHOOL FORM

Courses & Classes

33. Advanced Placement Other Subjects Enrollment Indicator
    - Only answer if 'yes' to #25
    - Yes/no
    - Did this school have students enrolled in one of more AP classes other than math or science during the fall 17 count day?

34. Count of Students in Advanced Placement Other Subjects
    - Only answer if 'yes' to #33
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - How many students were in one or more AP classes other than math or science on the fall count day in 2019?
    - These numbers, along with #30, 32 and 36, must equal totals in #28

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SCHOOL FORM

Courses & Classes – NEW REQUIREMENT

35. Advanced Placement Computer Science Enrollment Indicator
    - Only answer if 'yes' to #25
    - Yes/no
    - Did this school have students enrolled in one of more AP computer science classes during the fall 17 count day?

36. Count of Students in Advanced Placement Computer Science
    - Only answer if 'yes' to #35
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
    - How many students were in one or more AP computer science classes on the fall count day in 2019?
    - These numbers, along with #30, 32 and 34, must equal totals in #28

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SCHOOL FORM

Courses & Classes

Notes on AP enrollment counts

- Items 28 (total AP enrollment), 30 (math), 32 (science), 34 (other), and 36 (computer science) are supposed to be unduplicated counts
  - Student taking more than 1 AP science class should only be counted once
  - What about a student with an AP science, AND an AP Math?
- If you follow their instructions, you will get an error
- Suggestion: do unduplicated counts for 30-36, then total them and use that as the answer for 28

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SCHOOL FORM

Exam Data

1. Student participation in ACT or SAT
   - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - Count of students who took the SAT or ACT, or both, in 19/20

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SCHOOL FORM

Exam Data

2. Student Participation in AP Exams
   - Only answer if number of students >0 in AP enrollment section
   - 2 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - Number of students taking AP courses during the fall 17 count day who:
     - Took one or more AP exams
     - Took No AP exams
   - These numbers must add up to numbers in AP enrollment, question 28
   - SUGGESTION: Only calculate whichever set is easier to query, then subtract from total for the other set of numbers.

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SCHOOL FORM

School Staff

1. Teachers – FTE Count and Certification
   - Applies to all grade levels, schools
   - Decimal sums of teaching staff FTE for:
     - All teachers in the building
     - Teachers who are certified
     - Teachers who are not certified
       - Count of certified and not certified must equal all teachers
   - Staff who teach at least one regularly scheduled course
   - Excludes Adult ed, postsecondary, substitutes, student teachers, parapros, aids, librarians who do not teach classes
   - TRAP – If you put anything other than 0.00 in 'teachers not certified' you are admitting teaching classes without an appropriately certified teacher!

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SCHOOL FORM

School Staff

1. Teachers – FTE Count and Certification (continued)
   - Teacher FTE – 2 parts
   - Portion of the day
     - Teacher who teaches 3 out of 6 classes, 50%
     - Do not prorate FTE for teachers due to prep/conference hours. If you consider the teacher to be full time, mark at 1.00 FTE
   - Portion of the year
     - Teacher who leaves after 1st semester, 50%
     - Will apply to whole year FTE calculations in later questions
   - Do calculations based on what was known at fall 17 count date, or fall 2019 REP report

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SCHOOL FORM

School Staff

2. Teachers Years of Experience
   - Applies to all grade levels, schools
   - Decimal sums of teaching staff FTE for:
     - Teachers in their first year of teaching
     - Teachers in their second year of teaching
   - As of the fall 17 count date

3. Teacher Absenteeism
   - Applies to all grade levels, schools
   - Decimal FTE of teachers who missed more 10 school days
   - Was is the FTE of the teachers who missed more than 10 school days of work during the 19/20 school year?

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SCHOOL FORM

School Staff

4. School Counselors
   - Applies to all grade levels, schools
   - Decimal sum of counseling staff FTE as of the fall 17 count date
5. Support Staff
   - Applies to all grade levels, schools
   - Decimal sum of support staff FTE, broken out by:
     - FTE of school nurses
     - FTE of school psychologists
     - FTE of Social Workers
   - Include staff employed by other parties who are on scheduled assignment to the school

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SCHOOL FORM

School Staff

6. Current Year and Previous Year teachers
   - Applies to all grade levels, schools
   - integer counts of teachers who:
     - Taught in the school in fall 17
     - Of those there in fall 17, # who had also been in the school in 16/17
   - Counts of staff, not FTE

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SCHOOL FORM

School Security Staff

1. Security Staff
   - Applies to all grade levels, schools
   - 2 Decimal sums of security staff FTE, broken out by:
     - FTE of sworn law enforcement officers
     - FTE of security guards not sworn officers
   - Include municipally employed officers on scheduled assignment to the school

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SCHOOL FORM

Retention

1. Student Retention Indicator
   - Applies to all grade levels, schools
   - 13 separate yes/no questions, for grades K-12
   - Were any students retained in that grade during the 19/20 school year?
2. Retention of Students
   - Applies to any grade with retention set to 'yes' in #10
   - 13 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA and 504
   - In each grade, how many students were retained in 19/20?
   - Numbers must be '0' for grades marked 'no' in #1

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SCHOOL FORM

Single Sex Athletics

1. Single-Sex Interschool Athletics Indicator
   - Only answer if 'yes' to students in grades 9 - 12 in enrollment section
   - Yes/no
   - Did this school have any student participate in single-sex interschool athletics during the 19/20 school year?
   - Competition between different schools, can be within same district
   - Line dance, debate, choir, band, sideline cheerleaders are not considered interschool athletics
   - A team open to all, who only has one gender present for the season is considered single-sex
   - A team normally single-sex, with one opposite gender student this year, is NOT considered single-sex

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SCHOOL FORM

Single Sex Athletics

2. Single-Sex Interschool Athletics Sports, teams & Participants
   - Only answer if 'yes' to #12
   - 3 sets of integer counts, for males and females of:
     - Number of single-sex sports
     - Number of single-sex teams
     - Number of participants in single-sex teams
   - How many sports, teams, and participants were in single-sex interschool athletics during the 19/20 school year?
   - Sport – football, basketball, baseball
   - Team – JV Football, women's soccer
   - Consider sports where men and women compete on separate teams to be a single-sex sport, and all of it's teams single-sex teams
   - Students who participated in more than one sport should be counted in EACH of the sports they participated in.

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SCHOOL FORM

Student Discipline

1. Preschool Suspensions and Expulsions
   - Only answer if preschool is marked 'yes' in enrollment section
   - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - Number of preschool students who, during the 19/20 school year, received:
     - Only 1 out-of-school suspension
     - More than 1 out-of-school suspension
     - Were expelled



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SCHOOL FORM

Student Discipline

2. Preschool Instances of Suspension
   - Only answer if #1>0
   - Integer counts of out-of-school suspension instances involving:
     - All preschool students
     - Preschool students with IDEA services
   - Number of times preschoolers, and special education preschoolers, separately, were given out-of-school suspension during the 19/20 school year



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SCHOOL FORM

Student Discipline

3. Corporal Punishment
   - Applies to all grade levels, schools
   - Yes/no
   - Does this school have any students who received corporal punishment during the 19/20 school year?
   - TRAP – Corporal Punishment is against the law. By answering 'yes' you are admitting violating the law!

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SCHOOL FORM

Student Discipline

4. Preschool Corporal Punishment
   - Only answer if preschool is marked 'yes' in enrollment section
   - Student counts, disaggregated by race/ethnicity & gender, plus EL and IDEA
   - Number of preschool students who received corporal Punishment
   - TRAP – Corporal Punishment is against the law. By entering data here you are admitting violating the law!

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SCHOOL FORM

Student Discipline

5. Preschool Instances of Corporal Punishment
   - Only answer if #4>0
   - Integer counts of instances involving:
     - All preschool students
     - Preschool students with IDEA services
   - Number of times preschoolers, and special education preschoolers, separately, were given corporal punishment during the 19/20 school year
   - TRAP – Corporal Punishment is against the law. By answering 'yes' you are admitting violating the law!

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SCHOOL FORM

Student Discipline

6. Instances of Corporal Punishment by Student Group
   - Only answer if #3>0
   - Integer counts of instances involving:
     - All students without IDEA or 504 services
     - students with IDEA services
   - Number of times non-preschoolers, by student group, were given corporal punishment during the 19/20 school year
   - TRAP – Corporal Punishment is against the law. By answering 'yes' you are admitting violating the law!

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SCHOOL FORM

Student Discipline

7. Discipline of Students Without Disabilities
   - Applies to all grade levels, schools
   - 9 sets of student counts, disaggregated by race/ethnicity & gender, plus EL
   - Number of non-IDEA students in grades K-12 who, during the 19/20 school year, received:
     - Corporal Punishment
     - One or more in-school suspensions
     - Only 1 out-of-school suspensions
     - More than 1 out-of-school suspension
     - Were expelled with educational services
     - Were expelled without educational services
     - Were expelled under zero-tolerance laws

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SCHOOL FORM

Student Discipline

8. Transfer to Alternative Schools for Students Without Disabilities
   - Applies to all grade levels, schools
   - Student counts, disaggregated by race/ethnicity & gender, plus LEP
   - Number of non-IDEA students in grades K-12 who, during the 19/20 school year, were transferred to an alternative school for discipline reasons

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SCHOOL FORM

Student Discipline

9. Discipline of Students With Disabilities
   - Applies to all grade levels, schools
   - 9 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and 504 (must be 0)
   - Number of IDEA students in grades K-12 who, during the 19/20 school year, received:
     - Corporal Punishment
     - One or more in-school suspensions
     - Only 1 out-of-school suspensions
     - More than 1 out-of-school suspension
     - Were expelled with educational services
     - Were expelled without educational services
     - Were expelled under zero-tolerance laws

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SCHOOL FORM

Student Discipline

10. Transfer to Alternative Schools for Students With Disabilities
    - Applies to all grade levels, schools
    - Student counts, disaggregated by race/ethnicity & gender, plus EL and 504 (must be 0)
    - Number of IDEA students in grades K-12 who, during the 19/20 school year, were transferred to an alternative school for discipline reasons

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SCHOOL FORM

Student Discipline

11. Instances of Suspension
    - Answer if numbers in #7 or 9 >0
    - Integer counts of the number of instances for:
      - Students without disabilities
      - Students with disabilities
      - Students without disabilities receiving section 504 services
    - Number of times during the 19/20 year each student group received an out-of-school suspension



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SCHOOL FORM

Student Discipline

12. School Days Missed due to Out-of-School Suspension
    - Answer if numbers in #7 or 9 >0
    - Counts of days missed, disaggregated by race/ethnicity & gender, plus EL, IDEA, and 504
    - Cumulative number of school days missed by all students who received an out-of-school suspension in 19/20



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SCHOOL FORM

Student Arrests

1. Police Referrals of Students Without Disabilities
   - Applies to all grade levels, schools
   - 2 sets of student counts, disaggregated by race/ethnicity & gender, plus EL
   - Number of non-IDEA students in grades K-12 who, during the 19/20 school year:
     - Were referred to a law-enforcement agency
     - Were arrested for a school-related offense

NOTE: Everyone in the 2nd set MUST be in the first set

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SCHOOL FORM

Student Arrest

2. Police Referrals of Students With Disabilities
   - Applies to all grade levels, schools
   - 2 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and 504(must be 0)
   - Number of IDEA students in grades K-12 who, during the 19/20 school year:
     - Were referred to a law-enforcement agency
     - Were arrested for a school-related offense

NOTE: Everyone in the 2nd set MUST be in the first set

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SCHOOL FORM

Offenses

1. Offenses – Number of Incidents
   - Applies to all grade levels, schools
   - Integer counts, for number of incidents involving:
     - Rape or attempted rape
     - Sexual Assault other than rape
     - Robbery with a weapon
     - Robbery with a firearm
     - Robbery without a weapon
     - Physical assault or fight with a weapon
     - Physical assault or fight with a firearm
     - Physical assault or fight without a weapon
     - Threats of attack with a weapon
     - Threats of attack with a firearm
     - Threats of attack without a weapon
     - Possession of a firearm

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SCHOOL FORM

Offenses

1. Offenses – Number of Incidents (continued)
   - Include incidents that occurred in school buildings, on school grounds, on busses, or at school-sponsored events
   - Include instances before, during, and after the school day
   - Count incidents regardless of whether disciplinary action was taken and regardless of whether students or non-students were involved
   - Incidents that meet more than one category should be placed in the most egregious category
   - All incidents for the 19/20 school year

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SCHOOL FORM

Offenses

2. Firearm use
   - Applies to all grade levels, schools
   - Yes/no
   - Was there a shooting, regardless of whether or not anyone was injured, at the school or on school grounds during the 19/20 school year?

3. Homicide
   - Applies to all grade levels, schools
   - Yes/no
   - Did any of your building's students, faculty, or staff die as a result of a homicide committed at your school during the 19/20 school year?

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SCHOOL FORM

Harassment & Bullying

1. Allegations of Harassment or Bullying
   - Applies to all grade levels, schools
   - Integer counts of the number of allegations of:
     - Harassment or bullying on the basis of sex
     - Harassment of bullying on the basis of race, color, or national origin
     - Harassment or bullying on the basis of disability
     - Harassment or bullying on the basis of sexual orientation
     - Harassment or bullying on the basis of religion
   - How many allegations of the above types of harassment or bullying occurred during the 19/20 school year?
   - If harassment or bullying was based on multiple categories, include in each

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SCHOOL FORM

Harassment & Bullying

2. Students Reported as Harassed or Bullied
   - Answer only when related categories in #1 >0
   - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus LEP, IDEA and 504 who reported:
     - Harassment or bullying on the basis of sex
     - Harassment of bullying on the basis of race, color, or national origin
     - Harassment or bullying on the basis of disability
   - How many students reported the above types of harassment or bullying during the 19/20 school year?
   - If harassment or bullying was based on multiple categories, include in each

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SCHOOL FORM

Part 2 (19/20 school year data)

3. Students Disciplined for Harassment or Bullying
   - Answer only when related categories in #1 >0
   - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus LEP, IDEA and 504 who were disciplined for:
     - Harassment or bullying on the basis of sex
     - Harassment of bullying on the basis of race, color, or national origin
     - Harassment or bullying on the basis of disability
   - How many students were disciplined for the above types of harassment or bullying during the 19/20 school year?
   - Categorize students based on their motioves, not the status of the alleged victim

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SCHOOL FORM

Restraint and Seclusion

1. Non-IDEA Students Subject to Restraint or Seclusion
   - Applies to all grade levels, schools
   - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus EL and 504 who were subject to:
     - Mechanical restraint
     - Physical restraint
     - Seclusion
   - How many non-IDEA students were restrained or secluded during the 19/20 school year?
   - A student may be counted in more than one row

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SCHOOL FORM

Restraint and Seclusion

1. Non-IDEA Students Subject to Restraint or Seclusion
   - Mechanical restraint
     - Use of any device or equipment used to restrain movement
     - Does not include any medical device or device designed to protect students from accidental harm (seatbelts, medical immobilization, etc)
   - Physical restraint
     - One person using their body, arms or legs to keep another person from free movement of their arms, legs, torso, or head.
     - Does not include physical escort, which is touching of holding the hand, arm, wrist, back or shoulder for the purpose of inducing student who is acting out to move to a safe location
   - Seclusion
     - Involuntary confinement alone in a locked room or area from which the student is physically prevented from leaving
     - Does not include timeout, or separation to a non-locked location for the purposes of calming

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SCHOOL FORM

Restraint and Seclusion

2. IDEA Students Subject to Restraint or Seclusion
   - Applies to all grade levels, schools
   - 3 sets of student counts, disaggregated by race/ethnicity & gender, plus EL who were subject to:
     - Mechanical restraint
     - Physical restraint
     - Seclusion
   - How many IDEA students were restrained or secluded during the 19/20 school year?
   - A student may be counted in more than one row

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SCHOOL FORM

Restraint and Seclusion

3. Instances of Restraint or Seclusion
   - Answer only if reporting students restrained or Secluded in #1 or 2
   - 3 sets of integer counts of incidents for:
     - Students without Disabilities
       - Instances of mechanical restraint
       - Instance of Physical restraint
       - Instance of Seclusion
     - Students with Disabilities
       - Instances of mechanical restraint
       - Instance of Physical restraint
       - Instance of Seclusion
     - Students with Section 504 services only
       - Instances of mechanical restraint
       - Instance of Physical restraint
       - Instance of Seclusion

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SCHOOL FORM

Financial Data

- Next Section – Expenditures
- Pull pages 108 – 115 from School level table layout document, available in MPAAA CRDC library, and give to business office
- VERY detailed, lots on exclusions and inclusions
- Seriously consider food bribery!

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SCHOOL FORM

Financial Data

1. FTE and Salary for teachers funded with State or Local funds
   - Applies to all grade levels, schools
   - Decimal sums of FTE of teachers and salary expenses for teachers funded with State or local funds
2. FTE and Salary for staff funded with State or Local funds
   - Applies to all grade levels, schools
   - Decimal sums of State or locally funded FTE and salary expenses for
     - Instructional aids
     - Support staff
     - School Administration staff

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SCHOOL FORM

Financial Data

3. Total Salary for all staff funded with State or Local funds
   - Applies to all grade levels, schools
   - Decimal sum of salary expenses for all staff funded with State or local funds
   - Should equal the salary totals from #1 and 2

4. Non-Personnel expenditures for activities funded with State or local funding
   - Applies to all grade levels, schools
   - Decimal sum of State or locally funded non-personnel expenditures

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SCHOOL FORM

Financial Data

5. FTE and Salary for teachers funded with Federal, State or Local funds
   - Applies to all grade levels, schools
   - Decimal sums of FTE of teachers and salary expenses for teachers funded with federal, State or local funds
6. FTE and Salary for staff funded with federal, State or Local funds
   - Applies to all grade levels, schools
   - Decimal sums of State and locally funded FTE and salary expenses for
     - Instructional aids
     - Support staff
     - School Administration staff

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SCHOOL FORM

Financial Data

7. Total Salary for all staff funded with Federal, State or Local funds
   - Applies to all grade levels, schools
   - Decimal sum of salary expenses for all staff funded with Federal, State or local funds
   - Should equal the salary totals from #5 and 6

8. Non-Personnel expenditures for activities funded with Federal, State or local funding
   - Applies to all grade levels, schools
   - Decimal sum of Federal, State or locally funded non-personnel expenditures

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SCHOOL FORM

Justice Facilities

1. Justice Facility Type
   - Applies to justice facilities
   - Select proper code for type of facility:
   - 'Pre' for facilities that incarcerate pre-adjudication/pre-conviction
   - 'Post' for facilities that incarcerate post-adjudication/post-conviction
   - 'Both' for facilities that incarcerate both types of offenders

2. Days in Regular School Year at Justice Facility
   - Applies to justice facilities
   - Integer count of days that make up the facility's regular school year

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SCHOOL FORM

Justice Facilities

3. Justice Facility Instructional Hours per Week
   - Applies to justice facilities
   - Decimal number of hours of instructionin a standard instructional week at the facility

4. Justice Facility Educational Program Participants
   - Applies to justice facilities
   - Integer number of students who participated:
     - Less than 15 days
     - 15 days to 30 days
     - 31 days to 90 days
     - 91 days to 180 days
     - Over 180 days
   - What is the number of students who participated in the facilities educational program during the regular school year for each of the categories above?

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SCHOOL FORM

Internet Access

1. Internet Access and Devices – NEW REQUIREMENT
   - Applies to all grade levels, schools
   - 4 Yes/no questions as of the fall 2019 count day:
   - Was the school connected to the Internet via fiber-optics?
   - Was WiFi available in every classroom?
   - Were students allowed to take home school-issued devices for internet connectivity & learning at home?
   - Were students allowed to bring student-owned devices to school for internet connectivity & learning at school?

2. WiFi devices – NEW REQUIREMENT
   - Applies to all grade levels, schools
   - Integer number of provided devices:
   - What is the number of WiFi connected devices provided to students by the school during the school year for classroom or student learning use?

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YOU SURVIVED!!!!

Believe it or not, this was the EASY part!

Now you have to go complete this collection!

Getting help:

- PSC (CRDC) Helpdesk
  - (855) 255-6901 (8 – 6 Eastern)
  - crdc@aemcorp.com
- CEPI helpdesk (only for fall 19 general collection downloads)
  - (517) 355-0505 option 3
  - cepi@Michigan.gov
- Rob Dickinson, MPAAA Executive Director
  - (517) 853-1413
  - rob@mpaaa.org



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