

# Macomb MISDmsds

**MISDmsds**  
Updated 01/05/2024

**COUNT DATE NOTE**  
If you need to change your count date in MISDmsds, select **File>Change Count Date** then enter the date that is appropriate for your district.

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**REGISTRATION FORM**

- Complete the registration form to make sure you are notified of updates to the program. Please fill out the registration form if you are interested in being contacted via email regarding software availability and future updates.

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**NOTES**

- Please close all applications before installing MISDmsds.
- There is now only one installer for MISDmsds. For your convenience, we developed an installer which works on both 32-bit and 64-bit systems to eliminate any confusion and any potential issues that may arise from attempting to install a version that is not compatible with your computer system.
- The data validation report includes errors from all collections. Please verify errors by looking for red fields in the collection you are currently working in.

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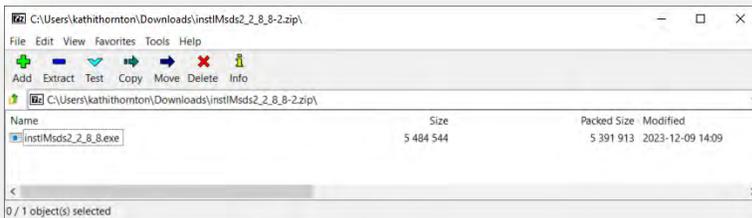
**PROGRAM DOWNLOAD (PLEASE NOTE: THE SYSTEM IS WRITTEN FOR WINDOWS COMPUTERS.)**

- [MISDmsds v2.2.8.8 Data collection and validation program](#)

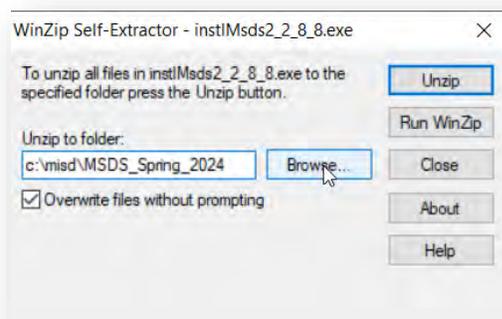
One very helpful tool when processing your data is the Macomb MISDmsds. This is a free program that was created by Macomb Intermediate School District. This program is updated throughout the year to allow for changes in the reporting process. Each reporting cycle you will want to make sure that you are working with the latest version. To download this program, go to:

<http://www.misd.net/mt/misdmsds.html>

Once you download it, you will go to the Downloads folder and find the executable file, which should start with **instlmsds#####**.



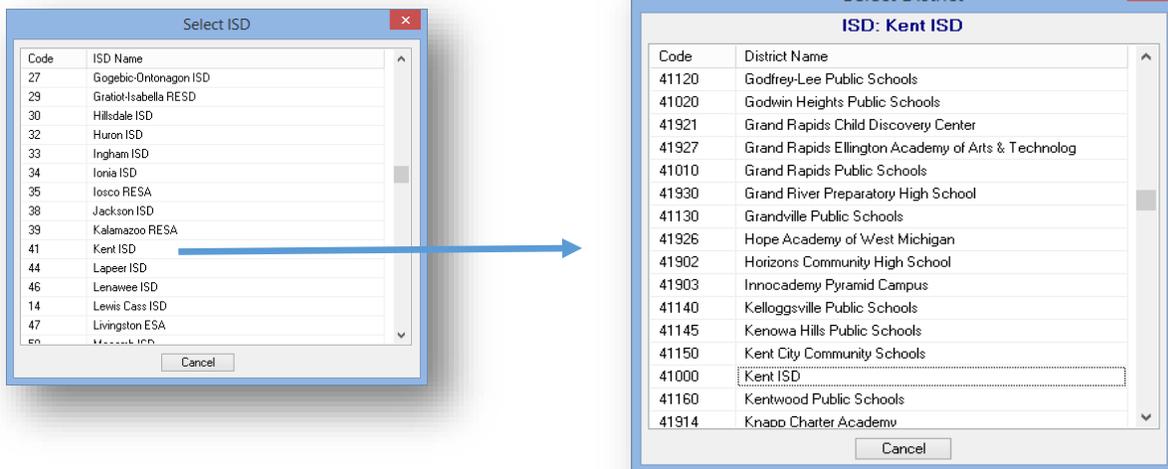
By double-clicking this file, it will start the install process and give you the extraction dialogue box below. Choose the folder you would like in installed into and click Unzip.



Tip: you can install this program multiple times. If you work on multiple collections (General Collection, TSDL, SRM etc.), you could install one for each collection. Just change the name of the folder you are unzipping into. To keep them straight, find the misdMsd2.exe file in the folder you unzipped to and rename it to the collection it pertains to.



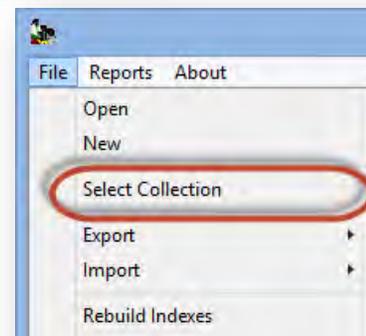
Double-click the ISD that you are located in, that will pull open a listing of LEAs. Then find your LEA and double-click to open a new file for your district.



When the program opens, you will see a tree structure on the left hand side that lists all of the collections for which you can use the program.

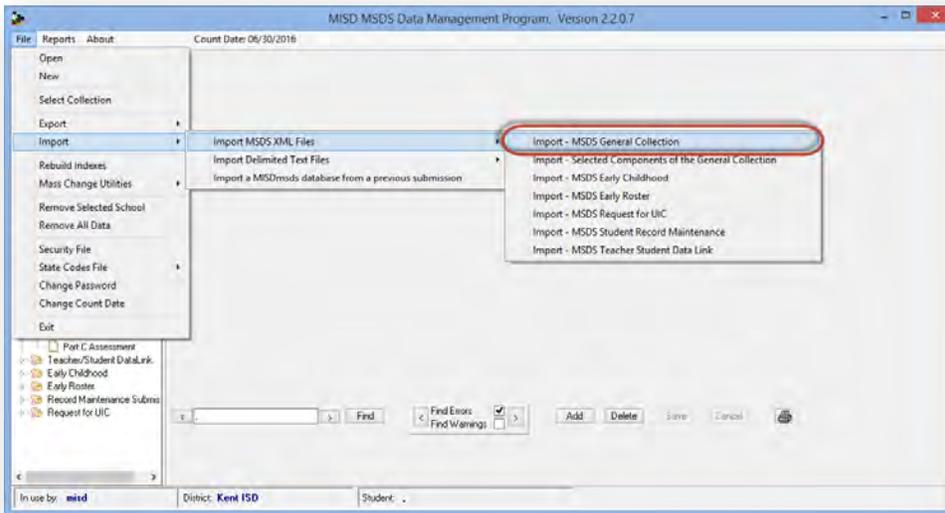


You can filter this tree to show just the collection you are working on by selecting File/Select Collection. If you select a specific collection, the program will only export data pertaining to that collection.

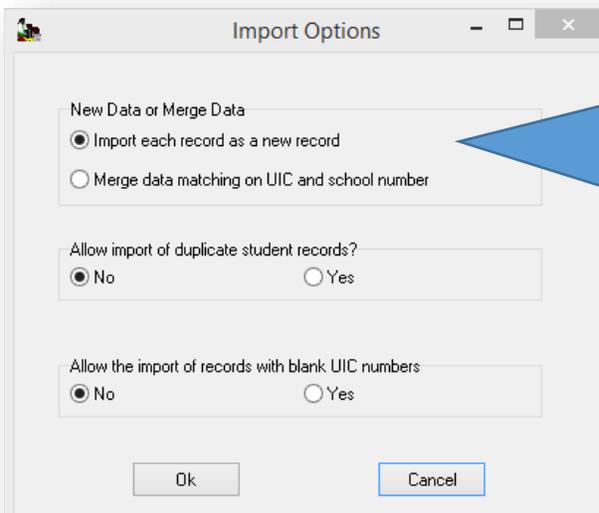


## Importing XML Files

To import an XML file for a collection, choose Import/Import MSDS XML File/Import – “NAME OF COLLECTION”.



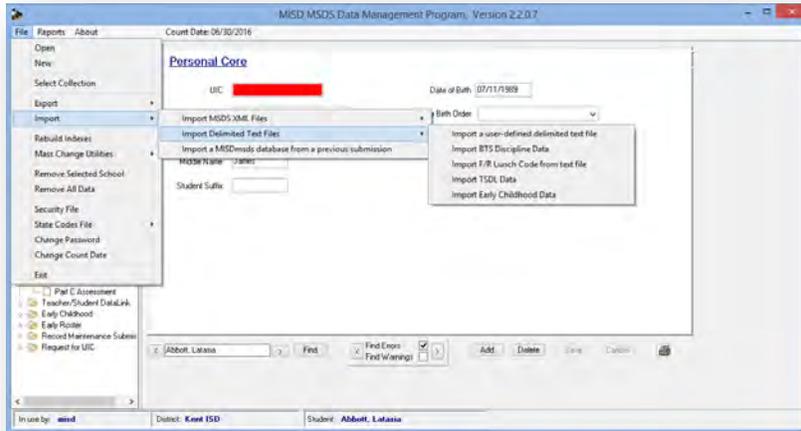
When you choose a file to import, you may be asked further questions before the file is actually imported. For example: When importing a general collection file, you will be asked how you would like the data to be imported.



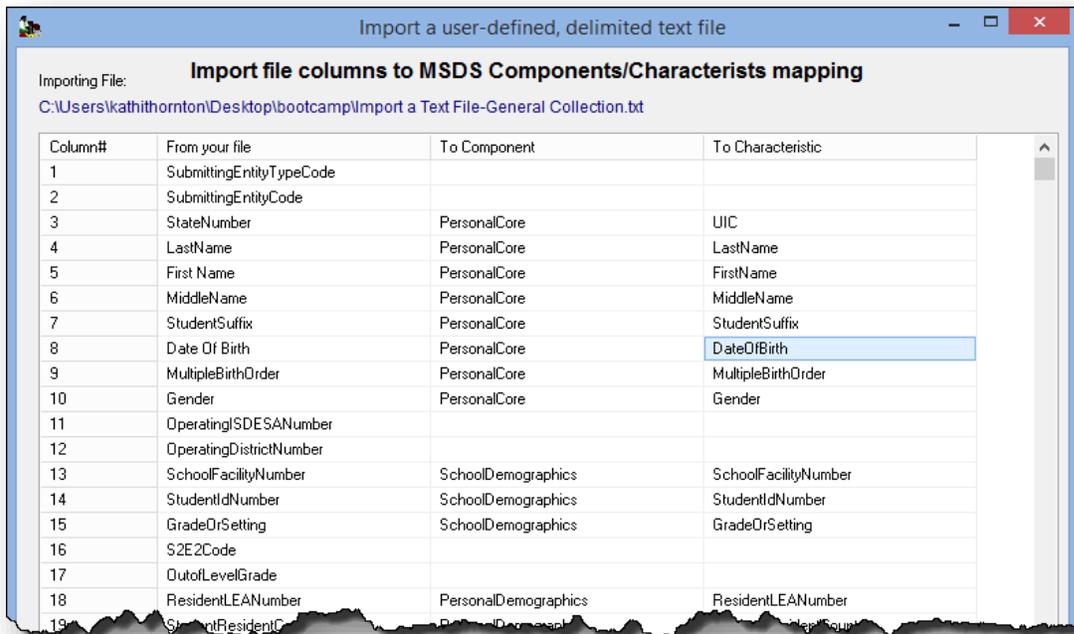
Tip: Be careful when using Import each record as new. If you are importing into a database that already has data in it...using this could duplicate records if the student you are bringing in already has a record in the database.

## Importing Delimited Text Files

Sometimes you may need to import a file that is not already set up in XML format. To do this you use the Import Delimited Text Files.

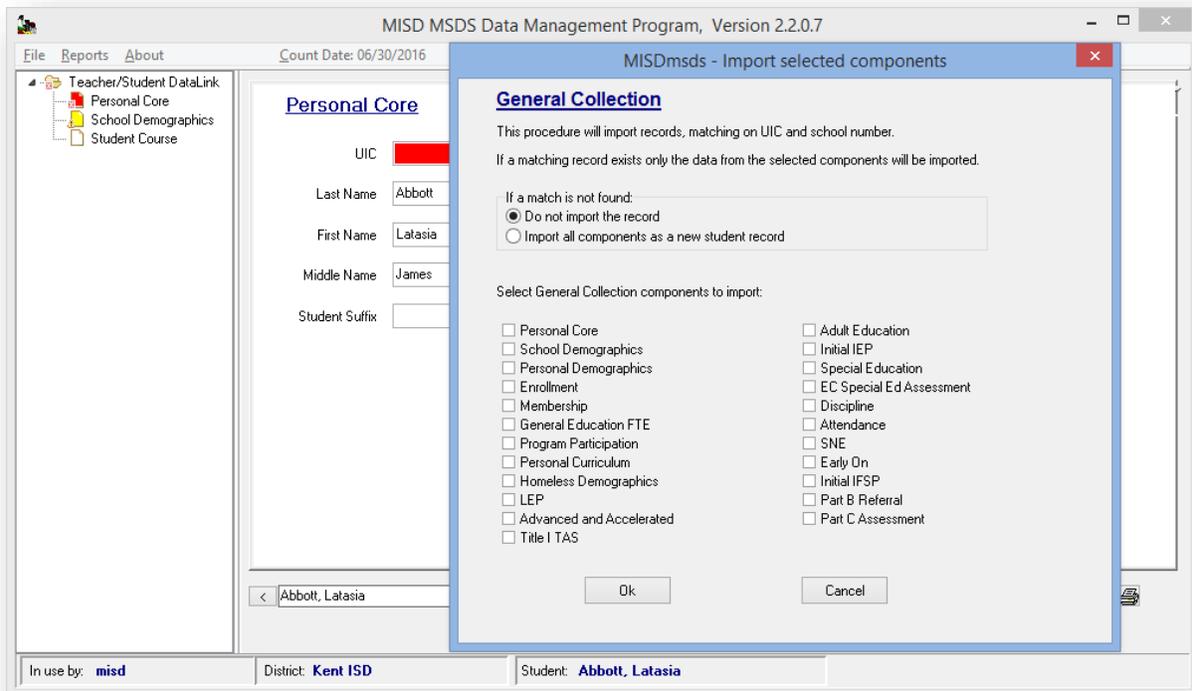


When bringing in data this way, you will map the fields so that the data imports correctly into the program.



## Importing Selected Components

You may find you need to import just one component of the collection. For example, maybe your food service department sent you an updated listing of free and reduced. You can easily import and update your students' records by using Import Selected Components.

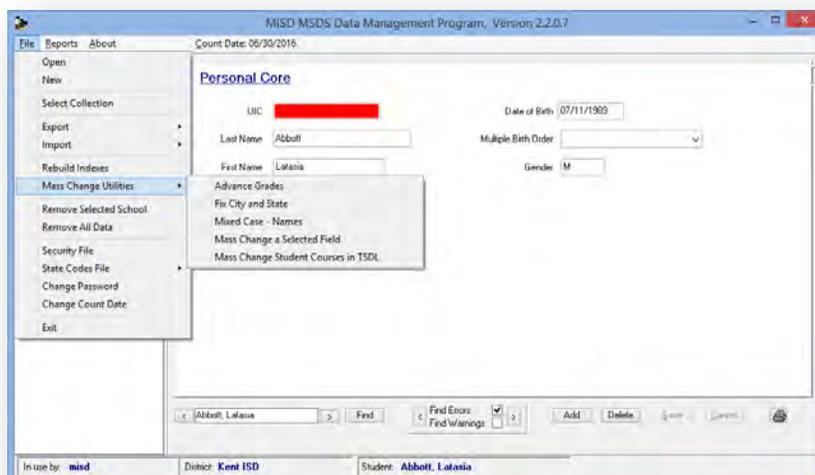


## Student Record Maintenance

During the year you may find yourself needing to update a student's record with the state. This is particularly true if you have a Migrant population. You can use the MISDmsds program to create Student Record Maintenance files as well. You will need to make sure that you put the effective date of change on the Student Record Maintenance screen.

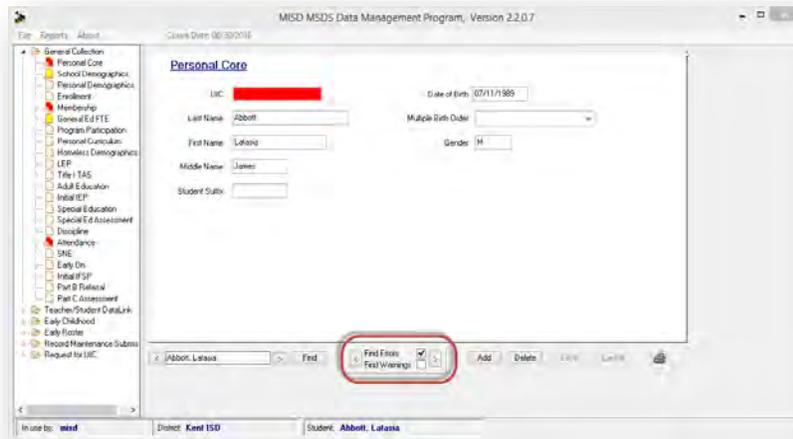
## Mass Change Utility

At some point you may find yourself with a dataset that needs an item mass-changed. Maybe it's students at a particular school that was coded with the wrong school or maybe you attached the wrong SCED code to a course. The Mass Change Utility can be very handy in fixing these instances. To access the Mass Change Utility, choose File/Mass Change Utilities and select the one the best suits your needs.



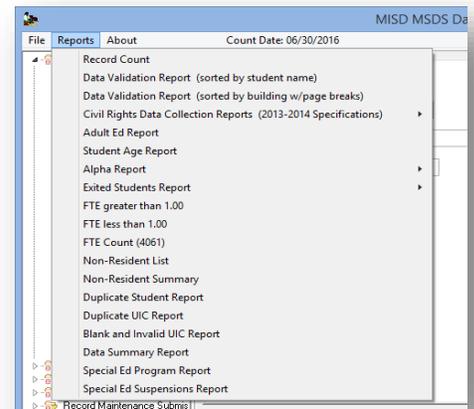
## Data Validation

When you choose which collection you want to work in, it tells MISDmsds which set of rules it should be applying to the data. You can run a report which will produce a listing of your errors or you can scroll through your errors using the Find Errors/Find Warnings.



## Reports

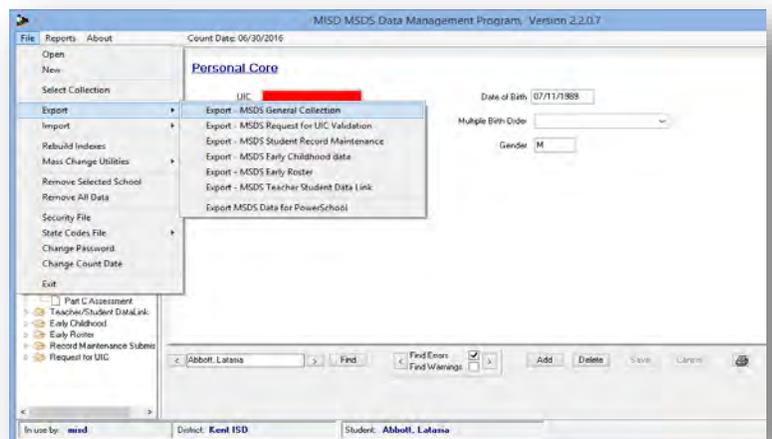
By looking through the Reports menu, you will find a lot of reports that will help you make sure that your data is clean before putting it up to the state. It's important to have a clean file before submitting, or you could end up having to upload multiple times...which uses up your valuable time! The Duplicate Student Report, Duplicate UIC Report and Blank and Invalid UIC Report are all essential to making sure you have good data.



## Exporting Your Data

Before exporting your file to go up to the state, you will want to make sure that you run the Data Validation report. As a matter of fact, when you ask the system to export your file, it will automatically pop up and ask you if you would like to validate your file first. This is a very important step to do. It will save you time in the long run!

Once your data is clean, you will want to export your file to upload to the state. You can export it by choosing File/Export and then choosing the collection you would like to export. When it is done creating the file, you will find it in the folder in which the program was installed.



## Working with XML

XML stands for Extensible Mark-up Language. This is a programming code that is pretty simple and allows you process large amounts of data easily.

An XML file starts with a Header. The header tells the system the type of file it is reading. It will also tell the location of the Schema on the web.

```
<EarlyChildhoodSpringGroup xmlns:xsi="http://www.w3.org/2001/XMLSchema-
instance" xsi:noNamespaceSchemaLocation="https://cepi.state.mi.us/msdsxml/Ear
lyChildhoodSpring2023-20241.xsd" SchemaVersionMajor="2023-
2024" SchemaVersionMinor="1" CollectionId="274" CollectionName="EarlyChildhoo
dSpring" SubmittingSystemVendor="My System Vendor" SubmittingSystemName="My
System" SubmittingSystemVersion="1.0">
<EarlyChildhoodSpring>
```

Schema is sort of a roadmap of the data. It lists the fields that are allowed to be reported, in the order they are expected to be reported. It will tell you if a field is required and whether there are certain values it will accept in any particular field. It will also denote if a component will be allowed to be reported multiple times. (EG: Course Component in TSDL...will allow multiple courses to be submitted for each student)

XML is made up of Tags. A tag names the field: <lastname>Jones</lastname>

The beginning tag and ending tag have to be exactly the same. Capitalization counts!

Bad tag: <lastname>Jones</LastName>

Tags cannot be empty! <UIC></UIC>

Tags are nested into components. For example, look at the example below from the Spring 2022 Early Childhood Collection file.

If any of these tags fall out of order of what the Schema dictates, you will end up with an error.

### EXAMPLE DATA/ERRORS:

```
<EarlyChildhoodSpring>
  <SubmittingEntity>
    <SubmittingEntityTypeCode>D</SubmittingEntityTypeCode>
    <SubmittingEntityCode>41010</SubmittingEntityCode>
  </SubmittingEntity>
  <PersonalCore>
    <UIC>1338264914</UIC>
    <LastName>Friedt</LastName>
    <FirstName>Sara</FirstName>
    <MiddleName>Jo</MiddleName>
    <StudentSuffix>III</StudentSuffix>
    <DateOfBirth>04/13/2017</DateOfBirth>
    <MultipleBirthOrder>1</MultipleBirthOrder>
    <Gender>f</Gender>
  </PersonalCore>
  <PersonalDemographics>
    <ResidentLEANumber>41160</ResidentLEANumber>
    <StudentResidentCounty>41</StudentResidentCounty>
    <Ethnicity>100001</Ethnicity>
  </PersonalDemographics>
```

```

<Contacts>
  <AddressTypeDescriptor>Physical</AddressTypeDescriptor>
  <StreetNumberName>123 Norway</StreetNumberName>
  <ApartmentRoomSuiteNumber>23</ApartmentRoomSuiteNumber>
  <City>Kentwood</City>
  <StateAbbreviationDescriptor>MI</StateAbbreviationDescriptor>
  <PostalCode>49512</PostalCode>
  <TelephoneNumber>6165551234</TelephoneNumber>
</Contacts>
<ECPrograms>
  <FiscalEntityTypeCode>D</FiscalEntityTypeCode>
  <FiscalEntityCode>41000</FiscalEntityCode>
  <SchoolFacilityNumber>05001</SchoolFacilityNumber>
  <ProviderLicenseNumber>DC410340421</ProviderLicenseNumber>
  <ECComment>test</ECComment>
  <ECProgram>01</ECProgram>
  <ECProgramStartDate>2021-08-22</ECProgramStartDate>
  <ECDeliveryMethod>1</ECDeliveryMethod>
  <ECDeliverySchedule>05</ECDeliverySchedule>
  <FederalPovertyLevelQuintile>06</FederalPovertyLevelQuintile>
  <AdditionalEligibilityFactor>02</AdditionalEligibilityFactor>
  <QualifyingFactor>C</QualifyingFactor>
  <ECProgramEndDate>2021-10-09</ECProgramEndDate>
  <ECProgramExitReason>63</ECProgramExitReason>
</ECPrograms>
<SeclusionandRestraint>
  <DateOccurred>2021-09-09</DateOccurred>
  <NumberSecluded>0</NumberSecluded>
  <NumberRestrained>1</NumberRestrained>
</SeclusionandRestraint>
</EarlyChildhoodSpring>

```

## SCHEMA

```

xs:element name="EarlyChildhoodSpringGroup">
  <xs:complexType>
    <xs:sequence>
      <xs:element maxOccurs="unbounded" name="EarlyChildhoodSpring">
        <xs:complexType>
          <xs:sequence>
            <xs:element minOccurs="1" maxOccurs="1" name="SubmittingEntity" type="SubmittingEntityType"/>
            <xs:element minOccurs="1" maxOccurs="1" name="PersonalCore" type="PersonalCoreType"/>
            <xs:element minOccurs="1" maxOccurs="1" name="PersonalDemographics" type="PersonalDemographicsType"/>
            <xs:element minOccurs="0" maxOccurs="6" name="Contacts" type="ContactsType"/>
            <xs:element minOccurs="1" maxOccurs="unbounded" name="ECPrograms" type="ECProgramsType"/>
            <xs:element minOccurs="0" maxOccurs="1" name="HomelessDemographics" type="HomelessDemographicsType"/>
            <xs:element minOccurs="0" maxOccurs="1" name="SNE" type="SNEType"/>

```

Schema tells us you can have up to 6 Contacts

And

An Unlimited number of SeclusionandRestraint

```

<xs:element minOccurs="0" maxOccurs="1" name="ProgramParticipation" type="ProgramParticipationType"/>
<xs:element minOccurs="0" maxOccurs="unbounded" name="SeclusionandRestraint" type="SeclusionandRestraintType"/>
</xs:sequence>
</xs:complexType>
</xs:element>

<xs:simpleType name="DateOfBirthType">
<xs:restriction base="xs:date">
<xs:minInclusive value="1753-01-01"/>
</xs:restriction>
</xs:simpleType>
<xs:simpleType name="GenderType">
<xs:restriction base="xs:string">
<xs:enumeration value="M"/>
<xs:enumeration value="F"/>
</xs:restriction>

<xs:simpleType name="ECProgramExitReasonType">
<xs:restriction base="xs:string">
<xs:enumeration value="063"/>
<xs:enumeration value="064"/>
<xs:enumeration value="065"/>
<xs:enumeration value="066"/>
<xs:enumeration value="067"/>
<xs:enumeration value="068"/>
<xs:enumeration value="069"/>
<xs:enumeration value="999"/>
</xs:restriction>
</xs:simpleType>

```

In regards to the previous error examples, the Schema tells us:

DateOfBirthType has to be formatted "1753-01-01".

And

GenderType has to be either a Capital M or F.

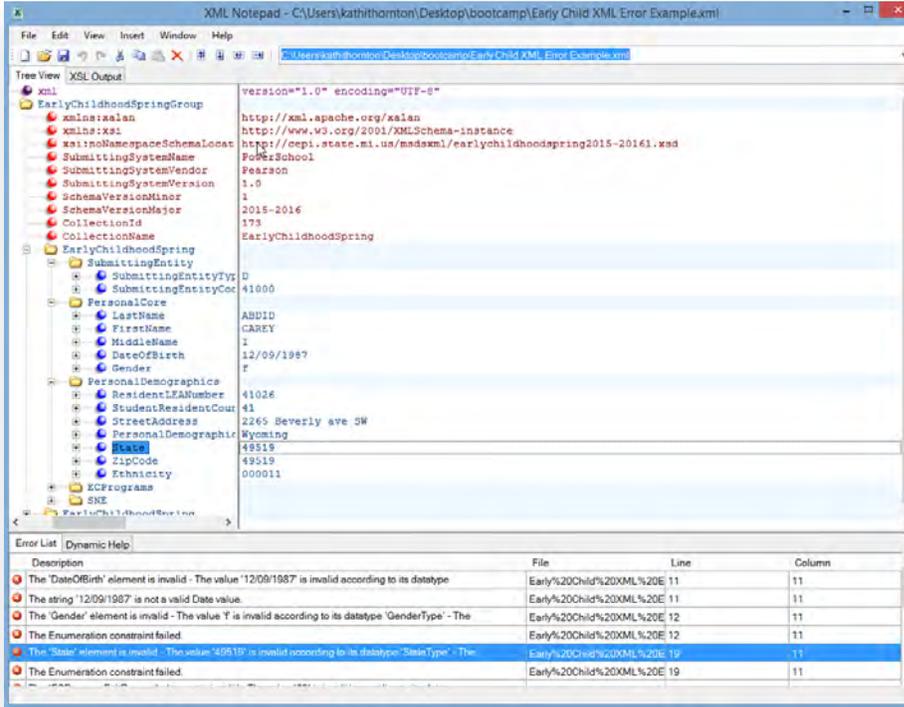
And

ECProgramExitReasonType has to be 3 digits and can only be one of the 8 provided values.

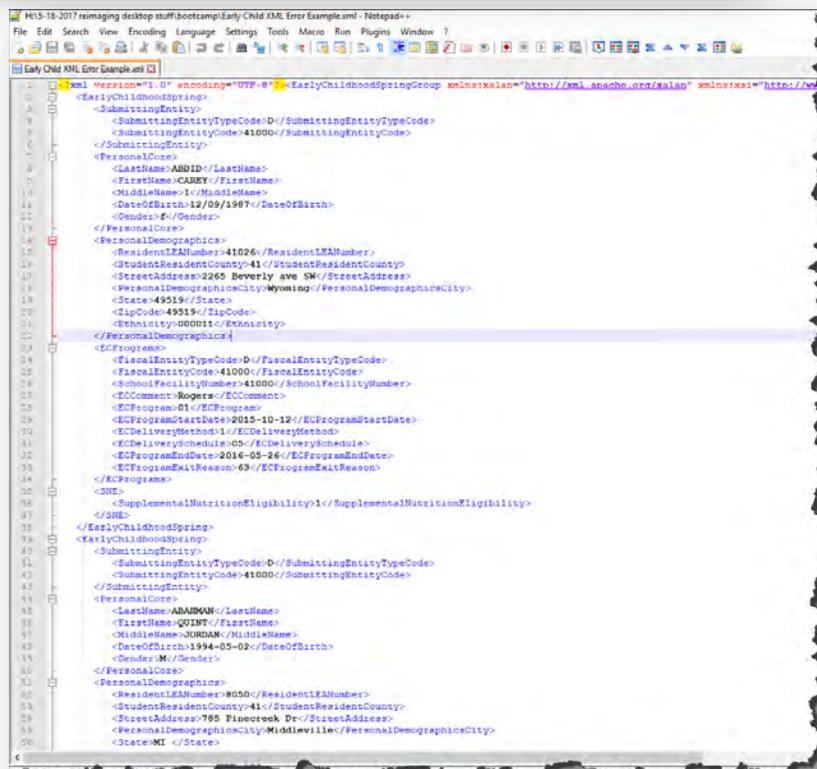
## XML Validation Tools

There are times when you may need to employ the help of an XML validation tool to correct errors in your file. A couple of good ones would include XML Notepad, Notepad++ or XMLSpy (a very pricey alternative...sort of like bringing a Ferrari to a Soap Box Derby, it has some great benefits.) The CEPI website has a great XML Validation Guide which will show you how to download and use the first two programs here: [http://www.michigan.gov/documents/cepi/XML\\_validation\\_guide\\_357832\\_7.pdf](http://www.michigan.gov/documents/cepi/XML_validation_guide_357832_7.pdf)

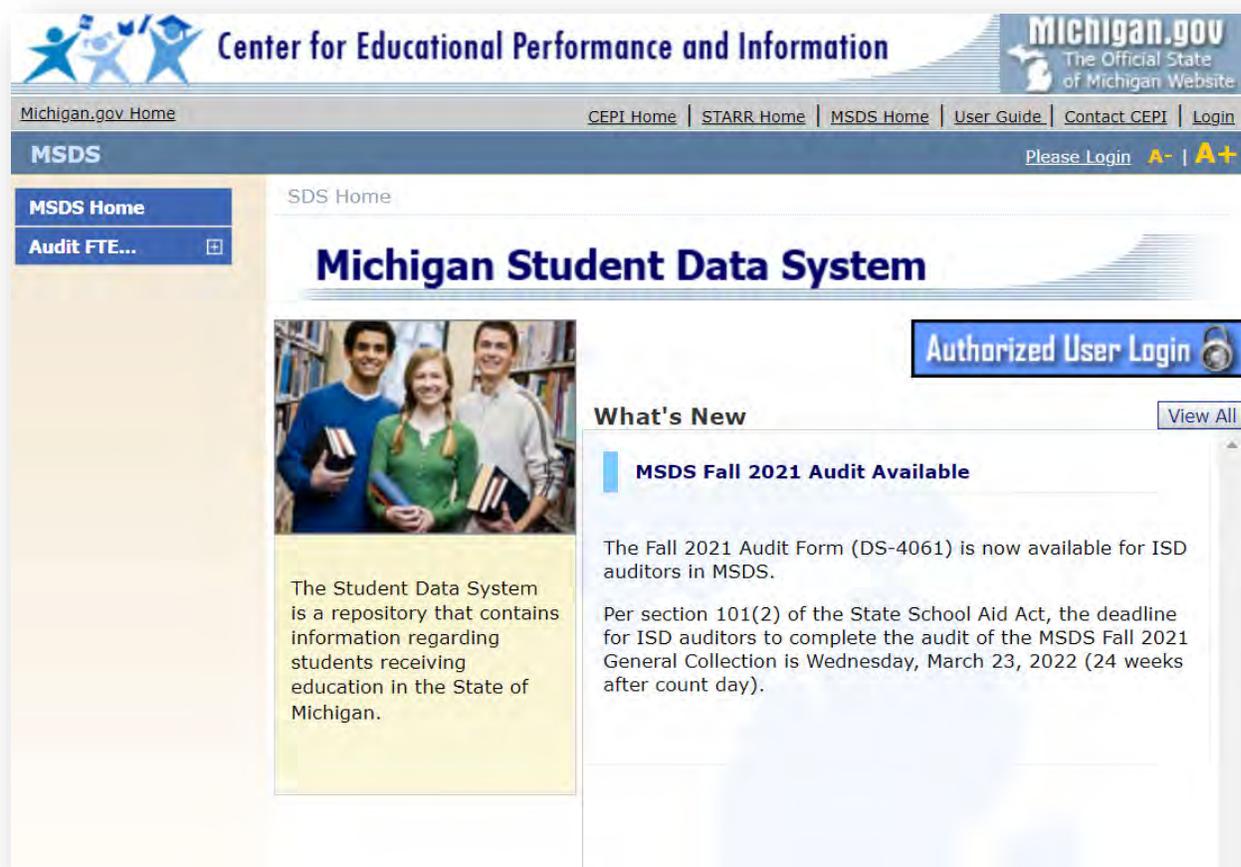
### XML Notepad



### Notepad++



# Michigan Student Data System



Center for Educational Performance and Information

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The Official State of Michigan Website

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MSDS | Please Login | A- | A+

MSDS Home  
Audit FTE...

SDS Home

## Michigan Student Data System

[Authorized User Login](#)

### What's New

[View All](#)

#### MSDS Fall 2021 Audit Available

The Fall 2021 Audit Form (DS-4061) is now available for ISD auditors in MSDS.

Per section 101(2) of the State School Aid Act, the deadline for ISD auditors to complete the audit of the MSDS Fall 2021 General Collection is Wednesday, March 23, 2022 (24 weeks after count day).

The Student Data System is a repository that contains information regarding students receiving education in the State of Michigan.

From here we will take a look at the process of submitting your files to the state using the Michigan Student Data System (MSDS). We will go through uploading, editing, certifying, and reporting out on various collections. As the data that resides on the MSDS site is live data, we will not be going into details on the projection screen. We've included screenshots in this presentation using fake data or obfuscating live data where needed.

The Collection Component Matrix is a very important tool when you do your state reporting. It lists all of the components which make up student collections and whether they are Required, Conditional or Optional for reporting. This matrix can be found under Technical Material on the MSDS main website. We've included below a definition of Required, Conditional and Optional as provided by CEPI on the following pages. If a cell is blank, it is not allowed for that collection. Here is the component matrix for 2023-2024.

Components (Click for PDF)	Excel	General	Request for UIC	Early Childhood	Early Roster	TSDL	Third Grade Retention	SRM
<a href="#">Collection Certification Business Rules</a>		Collection certification business rules vary depending on the collection.						
<a href="#">Attendance</a>		C						C
<a href="#">Contacts</a>		C	O	C	O			C
<a href="#">Discipline</a>		C						C
<a href="#">Early Childhood Programs</a>				R				
<a href="#">Early Childhood Special Education Assessment</a>		O						O
<a href="#">Early On</a>		O						O
<a href="#">Early On Services</a>		O						O
<a href="#">Early Reading Deficiency</a>		C						C
<a href="#">Enrollment</a>		R	O					R
<a href="#">General Education FTE</a>		O						O
<a href="#">Homeless Demographics</a>		C		C				C
<a href="#">Initial IEP</a>		O						O
<a href="#">Initial IFSP</a>		O						O
<a href="#">LEP</a>		O						O
<a href="#">Membership</a>		R						R
<a href="#">Part B Referral</a>		C						C
<a href="#">Part C Assessment</a>		O						O
<a href="#">Personal Core</a>		R	R	R	R	R	R	R
<a href="#">Personal Curriculum</a>		C						C
<a href="#">Personal Demographics</a>		R	O	R	O			R
<a href="#">Program Participation</a>		C		O				C
<a href="#">School Demographics</a>		R	O		R	R	R	R
<a href="#">Seclusion and Restraint</a>		C		C				
<a href="#">Section 23a</a>								O
<a href="#">Section 25</a>								O
<a href="#">SNE</a>		O		O				O
<a href="#">Special Education</a>		C						C
<a href="#">Student Course</a>						R		
<a href="#">Student Record Maintenance</a>								R
<a href="#">Submitting Entity</a>		R	R	R	R	R	R	R
<a href="#">Third Grade Retention Decision</a>							R	
<a href="#">Title I Services</a>		C						C



## What's the difference between Required, Conditional and Optional?

- **REQUIRED** – Must be reported for all student records. The MSDS expects to see these data and will produce an error if they are not reported.

If a **component** is required, the file will be rejected on upload if it is not included in each student record.

➤ *Component Example: The Submitting Entity component must always be reported.*

If a **characteristic** is required, and the component in which it is included is submitted, the file will also be rejected on upload if it is not included.

➤ *Characteristic Example: The 10/30 Day Rule characteristic must be reported anytime the FTE component is submitted.*

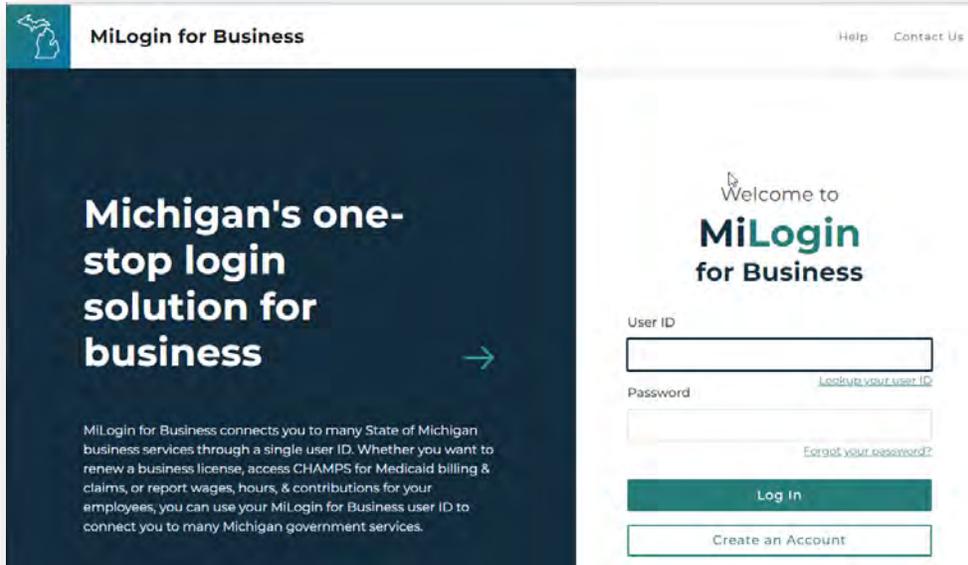
- **CONDITIONAL** – These data *MAY* be required by the MSDS system for student records under certain conditions. An error will occur when the student record meets the criteria for the condition that requires the data to be submitted.
  - *Example: Attendance data are required when the collection is for the End-of-Year OR the student is being exited from the district.*
    - **Component level:** *If the Attendance component is not submitted with each student record in the EOY General Collection, the file will be rejected on upload.*
    - **Characteristic level:** *If an exit status code other than 19-continuing is provided in the Spring General Collection and the attendance component is not included, a record-level validation error will occur.*

- **OPTIONAL** – This indicates that the MSDS *system* cannot determine when or for which students the data are required. This does not mean that if the data are applicable for a given student, that the data are not to be reported. These are the things that you and your local student information system have to determine when it is required to submit.
  - *Example: FTE is optional. The MSDS system cannot determine when a student meets all the criteria to be counted in your membership for FTE. You need to identify which students are reported with the FTE component and how much FTE is reported in each FTE characteristic. **Failure to submit the FTE data when it is applicable will result in no state aid payment for that student.***
  - **Component level:** *If an optional component is not submitted with each student record, the file will pass file validation.*
  - **Characteristic level:** *If an optional characteristic is not included in either a required or optional component, the file will pass validation.*

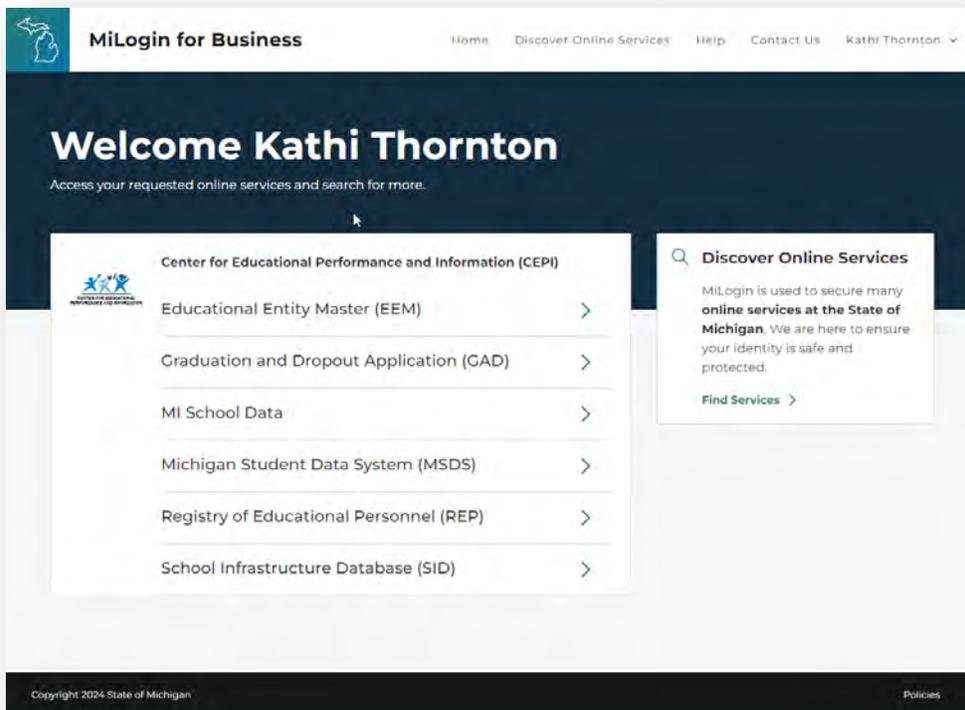
## **Remember:**

**OPTIONAL** does **NOT** mean that the data do not have to be reported when they are applicable to the student. It means that the **MSDS SYSTEM** cannot determine when or for which students the data are **REQUIRED** and it is up to you and your local system to identify when the data must be reported based on program requirements.

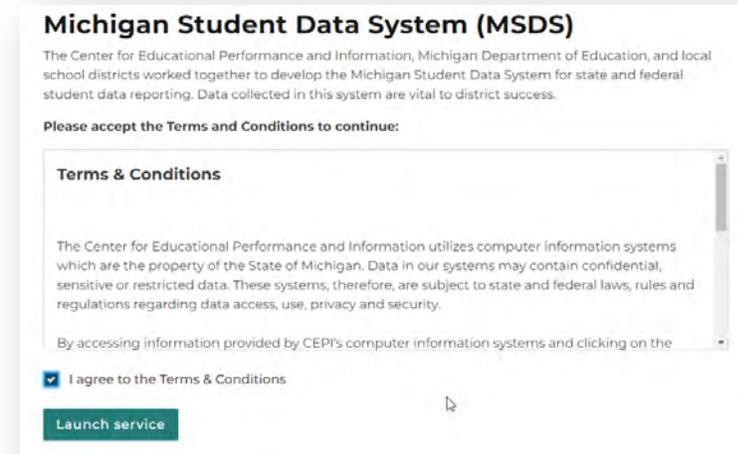
Over the past several years, CEPI has been updating processes and combining all of the different data collection arms into one Single Sign-On (SSO) through MiLogin. MiLogin is the new State of Michigan Identity, Credential, and Access Management solution. Below is a picture of the sign-on page. It can be accessed by going to <https://cepi.state.mi.us/msds/> and then choose Authorized User Login.



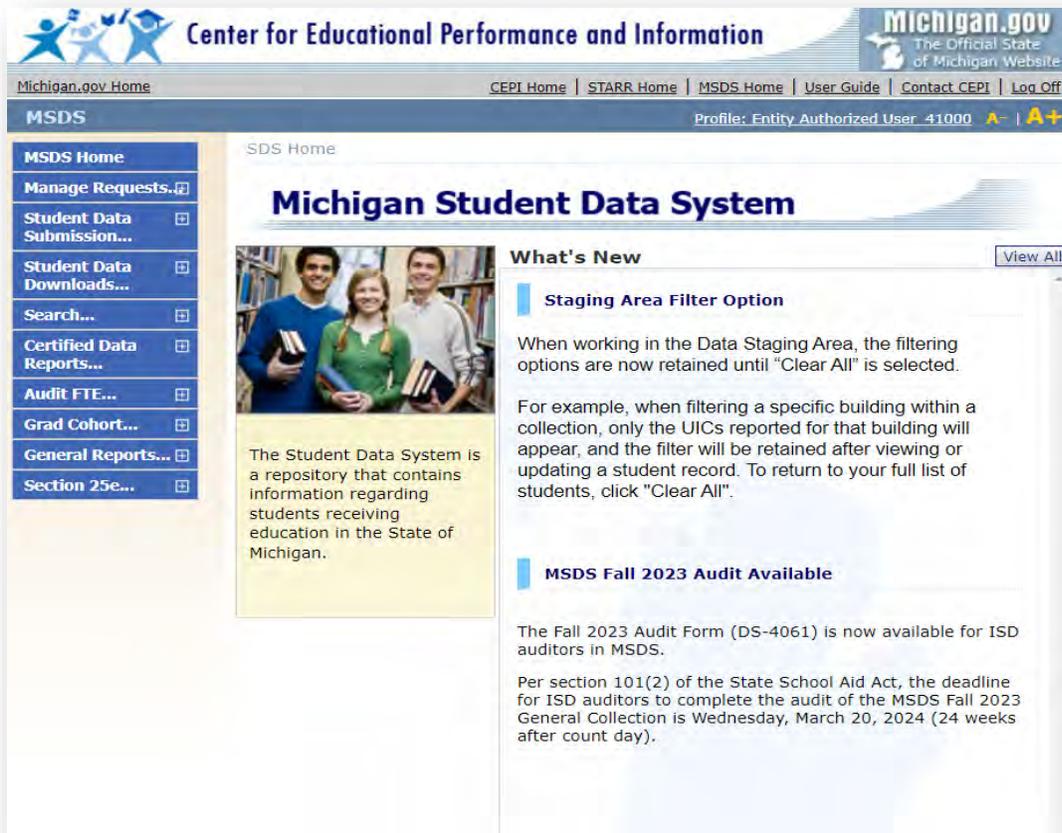
Once signed on, you can choose to go to a host of state websites in which you might have access to.



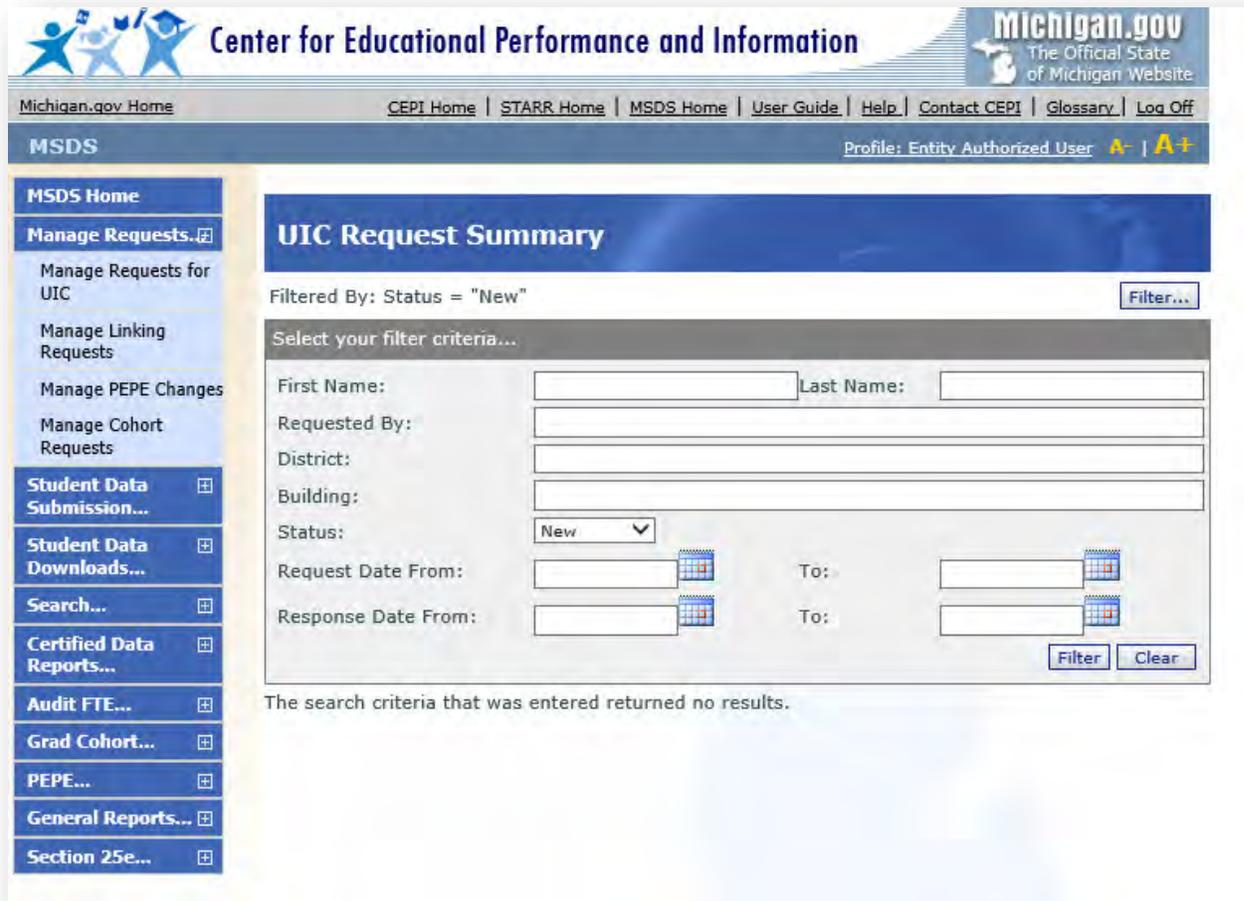
New this year, you do have to accept the Terms and Conditions before you can enter the MSDS site:



Once you enter MSDS, you'll want to check out the What's New area for updates from CEPI. Recently they posted a wonderful upgrade to the Staging Filter Area which I like to call "Sticky Filtering". In the past, when you filtered your grid and went into a student record, when you came back out you lost your filter. I'm sure many are happy they finally fixed it so that you don't have to continue to re-filter! There is usually good information here, so pay attention!



When you have to have to make requests to CEPI to Link UICs, make PEPE Changes or Cohort Changes, you can go to this area to see what the status is of those requests:



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**Manage Requests.**

- Manage Requests for UIC
- Manage Linking Requests
- Manage PEPE Changes
- Manage Cohort Requests

**Student Data Submission...**

**Student Data Downloads...**

**Search...**

**Certified Data Reports...**

**Audit FTE...**

**Grad Cohort...**

**PEPE...**

**General Reports...**

**Section 25e...**

### UIC Request Summary

Filtered By: Status = "New" [Filter...](#)

Select your filter criteria...

First Name:  Last Name:

Requested By:

District:

Building:

Status:

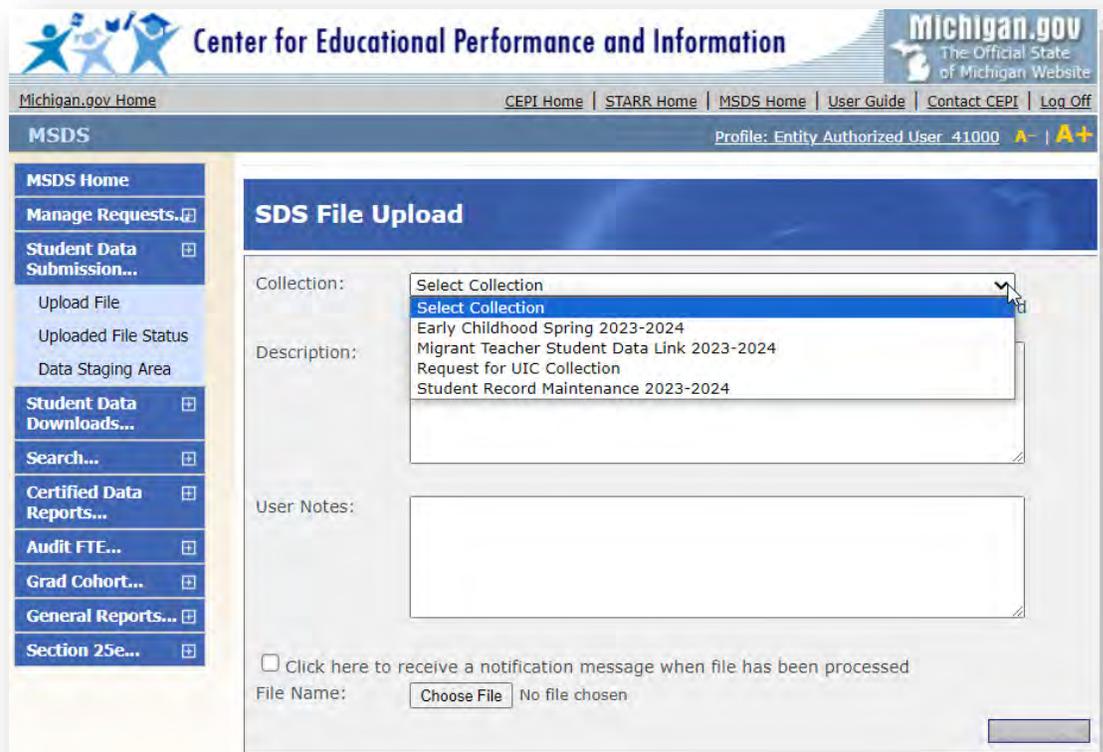
Request Date From:  To:

Response Date From:  To:

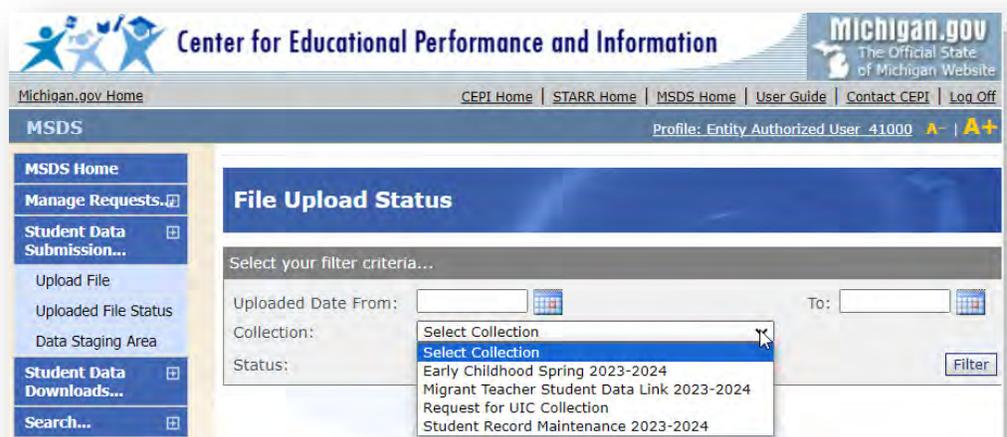
[Filter](#) [Clear](#)

The search criteria that was entered returned no results.

Uploading your data starts in the Student Data Submission area. The first option is to upload your file. Just choose the type of file you are uploading, then enter any User Notes. Whatever you enter here will appear in the staging area on each students' record. If you would like to be notified when the file is done processing, check the checkbox.



After you've uploaded your file, you can select the Uploaded File Status to check the status of your upload:



The status screen will show your latest uploads and whether they processed successfully.

**File Upload Status**

Your search yielded 24 result(s).

Filtered on Collection: (Request for UIC Collection)

Collection	Zip File Name	File Name	Notes	Uploaded Date	Source	Status
Request for UIC Collection		<a href="#">msdsReqUic41000.xml</a>	GSRP 1-9	01/09/2024 02:36 PM	File Upload UI	Processed Successfully
Request for UIC Collection		<a href="#">msdsReqUic41000.xml</a>	GSRP	10/25/2023 09:49 AM	File Upload UI	Processed Successfully

Once your file has finished processing successfully, you can go into the Data Staging Area to look at the data:

**Center for Educational Performance and Information**

Michigan.gov Home | CEPI Home | STARR Home | MSDS Home | User Guide | Contact CEPI | Log Off

**MSDS** Profile: Entity Authorized User 41000

**Staging Area**

\*= Required

Select your filter criteria...

Submitting Entity: 41000

Collection: Select school year/collection

Certification Status: Select school year/collection

The search criteria that

- Select school year/collection
- Early Childhood EOP 2022-2023
- Early Childhood Fall 2022-2023
- Early Childhood Fall 2023-2024
- Early Childhood Spring 2022-2023
- Early Childhood Spring 2023-2024**
- Early Roster 2022-2023
- Early Roster 2023-2024
- EOY 2023 General Collection 2022-2023
- Fall 2022 General Collection 2022-2023
- Fall 2023 General Collection 2023-2024
- General Teacher Student Data Link 2022-2023
- IHE Request for UIC Collection
- Migrant Teacher Student Data Link 2022-2023
- Migrant Teacher Student Data Link 2023-2024
- Nonpublic School Student Roster 2022-2023
- Nonpublic School Student Roster 2023-2024
- Request for UIC Collection
- Spring 2023 General Collection 2022-2023
- Student Record Maintenance 2022-2023

Add New Collection

Filter Clear

Each collection has its own staging area. When the requested collection comes up, you can either enter the detail screen by choosing the name of the collection or you can Upload more information into the collection/Download the Collection/Delete the Collection/ or Certify the Collection.

In the staging area detail area, you can work with your records, process resolutions, or print reports pertaining to the staging area.

By clicking the student’s last name, you can enter the Maintenance screen to work with the student’s record.

In the Maintain area, you can see any errors or warnings regarding the students' record. You can also add components to the record and enter the data by hand.

Staging Area Maintain

**\* = Required**

Submitting Entity: Kent ISD (41000)  
 Collection: Early Childhood EOP 2016-2017  
 PEPE District:  
 PEPE Building:

\*Last Name:   
 Last Name Suffix:   
 Middle Name:   
 \*First Name:   
 \*Date of Birth:   
 \*Gender:   
 Multiple Birth Order:   
 \*UIC:

**Personal Demographics** | **EC Programs**

Resident LEA Number:   
 Student Resident County:   
 Street Address:   
 Street Address 2:   
 City:   
 State:   
 Zip Code:   
 \*Racial/Ethnic Code:   
 Phone Number:

Errors:

Component	Characteristic	Error Description	Error Details
EC Programs	EC Program	Children's birthdates must be between 9/2/2011 and 12/1/2012 to meet the 2016-2017 school year age requirements for GSRP. (171.193.1)	EC Program is 01 and the child's age is 27 years, 1 month, 21 days as of 9/1/2016 and 27 years, 4 months, 21 days as of 12/1/2016

Items per page:  Page  of

To add a component to one of your records, choose the component you need to add and click the add component button.

**Staging Area Maintain**

\* = Required

Submitting Entity: Kent ISD (41000)  
 Collection: Early Childhood EOP 2016-2017  
 PEPE District:  
 PEPE Building:

\*Last Name:   
 Last Name Suffix:   
 Middle Name: JAMES  
 \*First Name:   
 \*Date of Birth: 7/11/1989  
 \*Gender: M - Male  
 Multiple Birth Order: 0  
 \*UIC: 8474769493

**Select Component**

- EC Programs
- Homeless Demographics
- LEP
- Program Participation
- SNE

Personal Demographics

Resident LEA Number:   
 Student Resident County: 41-Kent  
 Street Address: 3135 Wingate Dr, Apt  
 Street Address 2:   
 City: Kentwood  
 State: MI-Michigan  
 Zip Code: 49512  
 \*Racial/Ethnic Code: 001000  
 Phone Number: 6165161836

Errors:

Component	Characteristic	Error Description	Error Details
EC Programs	EC Program	Children's birthdates must be between 9/2/2011 and 12/1/2012 to meet the 2016-2017 school year age requirements for GSRP. (171.193.1)	EC Program is 01 and the child's age is 27 years, 1 month, 21 days as of 9/1/2016 and 27 years, 4 months, 21 days as of 12/1/2016

Items per page: 10 Page 1 of 1

You can run resolution reports on the data in your staging area:

Total Records: 3386 Quality Review

Validation Status

Errors Exist	0
Error Free with Warnings	0
<a href="#">Error Free with No Warnings</a>	3386
Pending Validation	0
Processing Validation	0
Validation Failed	0

Validation Reports

Select a report:   
 Select a format:

UIC Resolution Status

Requires Resolution	0
<a href="#">Match Found</a>	3386
Used Previous Resolution Result	0
New UIC Generated	0
New UIC Requested	0
Not Eligible for Resolution	0
Pending Resolution	0
Processing Resolution	0
Requires New UIC Not Allowed for Collection	0
UIC Request Denied	0

UIC Resolution Reports

Select a report:

- List of Changed UICs
- List of New UICs Created
- List of Positive Matches
- List of Resolved UICs
- List of Unresolved Possible Matches
- UIC Resolution Detail
- UIC Resolution Summary
- UIC Resolver List

Select a format:

ABCDEFGHIJKLMNOPQRSTUVWXYZ All Clear All Filter...

You can run other staging reports as well:

The screenshot shows the MSDS system interface. On the left is a navigation menu with options like 'Student Data Downloads...', 'Search...', 'Certified Data Reports...', 'Audit FTE...', 'Grad Cohort...', 'PEPE...', 'General Reports...', and 'Section 25e...'. The main area is divided into several sections:

- Total Records:** 3386
- Validation Status:**
  - Errors Exist: 0
  - Error Free with Warnings: 0
  - Error Free with No Warnings: 3386**
  - Pending Validation: 0
  - Processing Validation: 0
  - Validation Failed: 0
- UIC Resolution Status:**
  - Requires Resolution: 0
  - Match Found: 3386**
  - Used Previous Resolution Result: 0
  - New UIC Generated: 0
  - New UIC Requested: 0
  - Not Eligible for Resolution: 0
  - Pending Resolution: 0
  - Processing Resolution: 0
  - Requires New UIC Not Allowed for Collection: 0
  - UIC Request Denied: 0
- Validation Reports:** Includes dropdowns for 'Select a report:' and 'Select a format:', and a 'Run Report' button.
- UIC Resolution Reports:** Similar dropdowns and 'Run Report' button.
- Staging Reports:** A dropdown menu is open, showing options like 'Staging Reports', 'Early Childhood Count by Fiscal Entity and Age', 'Early Childhood Count by Fiscal Entity and Program', 'Early Childhood Exit Reason', 'Early Childhood Gender/Race/Ethnicity Count', 'Early Childhood Student List', and 'GSRP Reporting Period Summary'. This menu is circled in red.

Once you have your data clean in the staging area, you will want to certify those collections that require certification. When you certify, your data will be run through one last set of error checking processes. If there are any errors or warnings, it will provide you with a list. You will need to take care of all errors before you can certify. You should do your best to solve any warning issues as well before you hit the final certification button!

The screenshot shows the 'Certify Collection' page in the MSDS system. The page header includes the Michigan.gov logo and navigation links. The main content area shows the following information:

- Quality Review is complete. Identified 83 outstanding items.**
- Collection:** Early Childhood EOP 2015-2016
- Submitting Entity:** [Redacted]
- Certification Start Date:** 03/16/2016
- Certification End Date:** 08/18/2016
- Certification Status:** Errors Exist

**Errors:**

Error Description	Error Details
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 0839915247 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 4191011956 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 4250072340 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 4770163123 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 5531534317 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 6501516400 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 8368605761 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 8837294547 was enrolled in GSRP-01 was never exited for Kent ISD (41000)
This child was reported in GSRP (program code 01) in your Fall or Spring Early Childhood Collection without a program end date. Report this child in your EOP Early Childhood Collection with the appropriate GSRP Program End Date. (100.35)	Student with UIC 9151777147 was enrolled in GSRP-01 was never exited for Kent ISD (41000)

Items per page: 10 | Page 1 of 1 | Excel | Export

**Warnings:**

Warning Description	Warning Details
Students with same program across state. (100.6)	Midland County Educational Service Agency (36000) has reported student [Redacted] (UIC 7242565446) in program '01'.

After you have certified your data, you will want to go to the Download area and download your file so that you can archive it.

**Download Dataset**

Submitting Entity:

Data Location:  Staging  Certified

Collection:

It will ask you if you'd like to go to the downloads screen shown here: Click on the blue hyperlink to download your file.

**Download Status**

Filter... [Request New Download](#)

Submitting Entity	Collection	Data Source	Status	Created Date	File Name
Kent ISD (41000)	Early Childhood Fall 2023-2024	Certified	File Generation In Progress	1/19/2024 2:57:59 PM	Kathi Thornton-1-19-2024 2-57-59 PM.zip
Kent ISD (41000)	Request for UIC Collection	Staging	Ready for Download	1/9/2024 3:03:00 PM	<a href="#">Kathi Thornton-1-9-2024 3-03-00</a>

You will find that the Student Search feature is one of the most useful features on the CEPI website. Whether you need to find their UIC or some history on the student, this is where it all starts... Enter your search criteria. You can enter as little as one letter if you want! This is helpful to know if you are looking for a student with a tricky name (hyphenated, spaces, or names that are commonly misspelled).

The screenshot shows the Michigan.gov website header with the logo and navigation links. The main content area is titled "Student Search" and contains a form for selecting filter criteria. The form includes fields for Last Name, Last Name Suffix, First Name, Middle Name, Date of Birth Year, Date of Birth Month, Date of Birth Day, Gender, and Multiple Birth Order. There are also radio buttons for "Search By UIC" and "Search By Core Fields", and checkboxes for "Show Direct Certified" and "Search using match criteria (begins/contains ignored)".

Search Results:

The screenshot shows the Michigan.gov website header and the "Student Search" results page. A message indicates that the search yielded 2 results. Below the message is a table with 8 columns: Student UIC, Last Name, First Name, Middle Name, Date of Birth, Gender, Multiple Birth Order, and Student Type. The table contains two rows of data. At the bottom of the table, there are options for "Items per page" (set to 10), "Page 1 of 1", and "Excel" and "Export" buttons.

Student UIC	Last Name	First Name	Middle Name	Date of Birth	Gender	Multiple Birth Order	Student Type
<a href="#">0937174469</a>	DICKINSON	ROBERT	ALLAN	04/27/1995	M	1	K12
<a href="#">8740670976</a>	DICKINSON	JESSICA	RUTH	04/27/1995	F	0	K12

You might need to see more information about a student to discern if it is the one you are looking for. Clicking on the Record Detail Screen will give you more demographic information and a button to go to the student's History.

The screenshot shows the Michigan.gov website interface. At the top, there is a navigation bar with links for Michigan.gov Home, CEPI Home, STARR Home, MSDS Home, User Guide, Help, Contact CEPI, Glossary, and Log Off. Below this is a sub-navigation bar for MSDS, showing the user is logged in as 'Entity Authorized User'. The main content area is titled 'Student Details' and includes a breadcrumb trail: 'SDS Home > Student Search > Student Details'. There are two buttons: 'Back to Search Results' and 'View Student History'. A table displays the student's demographic and administrative information.

	Primary
Unique Identification Code (UIC)	8740670976
Student First Name	JESSICA
Student Middle Initial	RUTH
Student Last Name	DICKINSON
Student Suffix	
Date of Birth	04/27/1995
Gender Code	F
Grade or Setting	12
Student ID Number (Membership)	09952
Racial/Ethnic Code	000010
Operating District Number	41210
School or Facility	03246
Date of Enrollment	04/20/2000
Date Exited	06/17/2013
District Exit Status	2
Multiple Birth Order	0
Created By	System
Created Date	04/09/2003
Created By Submitting Entity	
Modified By	
Modified Date	
Modified By Submitting Entity	
Approved By	
Approved Date	

## UIC Linking:

Unfortunately, there are times that you will find a student has been assigned more than one UIC number. If you come across these instances, you need to put in a request to link the UICs. When you are on the student history page, you will see an option to Request a Link of UICs.

**Student History**

Name: JESSICA DICKINSON UIC: 8740670976  
 Gender: F Date of Birth: 04/27/1995 Cohort Status: On-Track Graduated

Secondary UICs: [Dropdown]

Last Updated: Teacher Student Data Link 2012-2013 PEPE District: Rockford Public Schools (41210)  
 Orig. Cohort Year: 2013 PEPE Building: Rockford High School (03246)  
 Cohort Year: 2013  
 Exp. Grad Year: 2013

Action: Request to Link [Go] [Back]

Collection	District	Building	UIC	Last Name	First Name	Middle Name	Date Of Birth	Gender	Racial Ethnic Code	Date Of Enrollment	Grade	Exit Status	Exit Date	FTE	As Of Date
Teacher Student Data Link	Rockford Public Schools (41210)	Rockford High School (03246)	8740670976	DICKINSON	JESSICA	RUTH	04/27/1995	F			12			0.00	08/25/2013
EOY 2013 General Collection	Rockford Public Schools (41210)	Rockford High School (03246)	8740670976	DICKINSON	JESSICA	RUTH	04/27/1995	F	000010	04/20/2000	12	Graduated from general education with a high school diploma and applied to a degree-granting college or university	06/17/2013	0.00	06/30/2013

Make sure to choose which one should be the primary UIC and add a comment in the Justification box!

**Student Link Request**

[Validate All]

UIC	Last Name	First Name	Middle Name	DOB	PEPE District	PEPE Building	Cohort Year	Primary
8410719602								<input type="radio"/>
1627271109								<input type="radio"/>
								<input type="radio"/>
								<input type="radio"/>
								<input type="radio"/>

\*Justification: [Text Area]

[Cancel]

# REPORTS!

While not an exhaustive list of the reports available to you, here are some of the good ones to run...

First choose the collection you would like to run the report for...



Then choose the report...



## Alpha List for Download.

This is best exported to Excel so that you can slice and dice it with Excel's filters.

Center for Educational Performance and Information - Michigan Student Data System

**Alpha List (Pupil Membership) with FTE > 0**  
*Certified Data*  
 Entity: Kent ISD (41000)  
 Collection: EOY 2023 General Collection 2022-2023

**Kent ISD (41000)**  
**Empower U (01473)**  
 Grade 14

Student	Address	City	Postal Code	UIC	Stu. ID	DOB	Gr.	Enrollment	LEA	Res. Code	Exit Status	Exit Date	SpEd Prog Code	Gen. FTE	SpEd 52 FTE	SpEd 53 FTE	Total K-12 FTE
							14	8/25/2020	41050	14	19		194	0.00	1.00	0.00	1.00
							14	8/19/2019	41010	14	19		194	0.00	1.00	0.00	1.00
							14	8/19/2019	41210	14	19		194	0.00	1.00	0.00	1.00
							14	8/22/2022	41210	14	19		194	0.00	1.00	0.00	1.00
							14	1/24/2023	41210	14	19		194	0.00	1.00	0.00	1.00

## Gender/Race/Ethnicity Count

Good to compare to previous counts to make sure you don't see a huge swing between categories which might uncover a bad data import or other anomaly.

Center for Educational Performance and Information - Michigan Student Data System

**Gender/Race/Ethnicity Count**  
*Certified Data*  
 Collection: EOY 2016 General Collection 2015-2016  
 Entity: Kent ISD (41000)  
 Description: Count by grade of gender and race/ethnicity totals

Kent ISD (41000)										
()										
Grade Level	Gender	Code:	1	2	3	4	5	6	Multi	Total
Grade 30										
	Females		3	1	26	0	148	5	10	194
	Males		11	7	38	1	284	5	10	356
	Total		14	8	64	1	433	10	20	550

Kent ISD Early On (01728)										
Grade Level	Gender	Code:	1	2	3	4	5	6	Multi	Total
Grade 30										
	Females		0	2	20	0	61	11	3	97
	Males		1	6	22	0	116	14	5	164
	Total		1	8	42	0	177	25	8	261

Michigan School for the Deaf (02548)										
Grade Level	Gender	Code:	1	2	3	4	5	6	Multi	Total
Grade 02										

## Initial IFSP Report

Run this past your Special Ed Data Stakeholder to make sure your numbers look correct.

Center for Educational Performance and Information - Michigan Student Data System

### Initial IFSP Report

*Certified Data*

Collection: EOY 2016 General Collection 2015-2016  
Submitting Entity: Kent ISD (41000)  
Description: Summary and student-level information about students reported with the Initial IFSP Component.

#### Summary Information

Building	Special Ed Students	Early On Students	Students with Initial IFSP	Percentage of Initial IFSP to Special Ed Students	Percentage of Initial IFSP to Early On Students	Number of Late Initial IFSPs	Number of On Time IFSPs
( )	0	550	550	Infinity%	100%	42	508
Kent ISD Early On (01728)	0	261	261	Infinity%	100%	38	223
<b>Totals</b>	<b>0</b>	<b>811</b>	<b>811</b>	<b>Infinity%</b>	<b>100%</b>	<b>80</b>	<b>731</b>

## Program Participation Count

Check with the data stakeholders in each of these categories to make sure everything looks good. If you have an alternative ed program and you see zero, you know something is wrong!

Center for Educational Performance and Information - Michigan Student Data System

### Program Participation Count

*Certified Data*

Collection: Fall 2023 General Collection 2023-2024

Entity: Kent ISD (41000)

Description: Counts of students reported as participants in special programs.

Operating District	
Kent ISD (41000)	
Program	Count
Alternative Education	0
Developmental Kindergarten	3
Early/Middle College Participant	0
English Learner	71
Immigrant	0
International Student	0
Military Connected Student	0
Out-of-State Resident	0
Personal Curriculum	0
Seat-Time Waiver Participant	0
Sec. 6(4)(l)(ii) Pupil Count Exception	0
Section 31a At Risk	0
Section 504	0
Special Education	1253
Title I Targeted Assistance Program	0
<b>Total:</b>	<b>1327</b>

**Residency Count**

You can use this to compare to your schools of choice to see if these numbers stack up.

Center for Educational Performance and Information - Michigan Student Data System

**Residency Status Count**

*Certified Data*

Collection: Fall 2023 General Collection 2023-2024

Entity: Kent ISD (41000)

Description: Count of students by residency code

**District: Kent ISD (41000)**

<b>Residency Status</b>	<b>Count</b>
11 School for the Deaf/blind MSB-Low Incidence Outreach	2
14 All other resident students	2010
<b>District: Kent ISD (41000)</b>	<b>2012</b>

<b>Kent ISD (41000)</b>	
<b>Early Childhood Center (03205)</b>	
<b>30 Early Childhood/Early On (Below Kindergarten level)</b>	
<b>Residency Status</b>	<b>Count</b>
14 All other resident students	15
30 Early Childhood/Early On (Below Kindergarten level) Count:	15
Early Childhood Center (03205) Count:	15
<b>Empower U (01473)</b>	
<b>14 Special Education Transition</b>	
<b>Residency Status</b>	<b>Count</b>
14 All other resident students	310
14 Special Education Transition Count:	310
Empower U (01473) Count:	310
<b>Kent Education Center--Beltline (08441)</b>	
<b>09 Ninth Grade</b>	
<b>Residency Status</b>	<b>Count</b>
14 All other resident students	6
09 Ninth Grade Count:	6

## Economically Disadvantaged

Your At-Risk personnel would love to see this report and may have you dissect some of the data for them! Check with each data stakeholder to see if these numbers agree with what they have.

Center for Educational Performance and Information - Michigan Student Data System

### Economically Disadvantaged

Certified Data

Collection: Fall 2023 Annual Collection 2023-2024

District: Kent ISD (41000)

Description: Summary and student-level information for students who are Directly Certified, Migrant Eligible, reported as Homeless Eligible, and/or reported as eligible for free or reduced-price milk or meals.

### Summary Information

Building	Eligible Free	Eligible Reduced	Directly Certified Extended Eligibility (Free)	Directly Certified (Free)	Directly Certified (Reduced)	Migrant	Homeless	Unduplicated Economically Disadvantaged Count
Empower U (01473)	74	0	0	104	2	0	0	106
Kent ISD Early On (01728)	1	0	0	481	27	2	8	508
Lincoln School (02223)	67	0	0	73	0	0	1	73
Michigan School for the Deaf (02548)	1	0	0	0	0	0	0	1
Kent Education Center--Oakleigh (02806)	16	0	0	23	0	0	0	23
Early Childhood Center (03205)	9	0	0	10	0	0	0	10
Kent ISD Deaf and Hard of Hearing (03468)	31	6	0	35	1	0	0	45
Lincoln Developmental Center (03478)	20	0	0	22	0	0	0	22
Pine Grove Learning Center (03549)	35	0	0	40	0	0	1	40
Kent Education Center--Beltline (08441)	25	0	0	29	0	0	1	29
<b>District Totals</b>	<b>279</b>	<b>6</b>	<b>0</b>	<b>817</b>	<b>30</b>	<b>2</b>	<b>11</b>	
<b>Unduplicated District Total</b>								<b>857</b>

## FTE Comparison

This report compares this submission's FTE with prior submissions so that you can see if you are gaining or losing FTE. Notice it only calls out gains or losses of 10% or more.

**Center for Educational Performance and Information**  
Michigan.gov  
The Official State of Michigan Website

Michigan.gov Home | CEPI Home | STARR Home | MSDS Home | User Guide | Help | Contact CEPI | Glossary | Log Off

MSDS Profile: Entity Authorized User A- | A+

**FTE Comparison**

\* = Required

\*Collection:

\*Report Format:

Submitting Entity:

Center for Educational Performance and Information - Michigan Student Data System

### FTE Comparison Report

Indicates a FTE loss of 10 or more percent

Indicates a FTE gain of 10 or more percent

Kent ISD (41000)	Fall 2023 General Collection			Spring 2023 General Collection			Fall 2022 General Collection		
	Gen Ed	SpEd 52	SpEd 53	Gen Ed	SpEd 52	SpEd 53	Gen Ed	SpEd 52	SpEd 53
Early Childhood Center (03205)	0.00	12.84	0.00	0.00	28.41	0.00	0.00	28.32	0.00
Empower U (01473)	0.00	297.68	2.00	0.00	263.26	2.00	0.00	268.13	2.00
Kent Education Center--Beltline (08441)	0.00	34.20	2.00	0.00	39.26	2.00	0.00	42.29	1.00
Kent Education Center--Oakleigh (02806)	0.00	36.48	2.00	0.00	32.05	1.00	0.00	29.40	1.00
Kent ISD Deaf and Hard of Hearing (03468)	0.00	39.41	0.00	0.00	34.29	0.00	0.00	32.13	0.00
Kent ISD Early On (01728)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lincoln Developmental Center (03478)	0.00	96.42	0.00	0.00	86.69	0.00	0.00	93.00	0.00
Lincoln School (02223)	0.00	137.09	2.00	0.00	137.82	1.00	0.00	133.60	1.00
Michigan School for the Deaf (02548)	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pine Grove Learning Center (03549)	0.00	100.42	0.00	0.00	95.40	0.00	0.00	95.60	0.00
<b>Totals</b>	.00	756.54	8.00	.00	717.18	6.00	.00	722.47	5.00

## Student Roster Report

This is a great report to run and give to your testing coordinator!

### Center for Educational Performance and Information - Michigan Student Data System

#### Student Roster Report

Collection: BAA Spring 2016 Assessment Window

Entity: Kent ISD (41000)

Description: Provides a list of students enrolled in your district as of the Pupil Membership count date and any students newly enrolled or exited between the count date and the Division of Accountability Services (DAS) Assessment "as of date". Only data certified by the Assessment Certification Deadline will appear on this report. Please note – this is NOT an official DAS roster report – you will still need to verify that the data on the DAS Secure Site are correct.

\*Please note: PEPE District & School Year Flags are populated upon collection closeout

()

Last Name	First Name	Grade	Gender	DOB	Ethnicity	Local Id	UIC	Enrollment Date	Exit Status	Exit Date	Residency	PEPE District*	School Year Flags*			
													Special Ed	Migrant Eligible	Homeless	Economically Disadvantaged
		30	F	07/19/2013	White		7055941508	04/21/2014	19		14	Grand Rapids Public Schools (41010)	Y	N	N	Y
		30	M	07/25/2014	White		6723858825	08/17/2014	19		14	Grand Rapids Public Schools (41010)	Y	N	N	Y
		30	M	07/03/2013	Asian		8107567858	11/06/2015	19		14	Grand Rapids Public Schools (41010)	Y	N	N	N
		30	M	10/04/2014	African-American or Black		9321177712	03/25/2015	19		14	Grand Rapids Public Schools (41010)	Y	N	N	N
		30	M	07/03/2013	White		4515113999	05/14/2014	19		14	Grand Rapids Public Schools (41010)	Y	N	N	Y
		30	M	03/30/2013	White		1320480000	10/16/2014	19		14	Grand Rapids Public Schools (41010)	Y	N	N	Y
		30	M	06/01/2013	White		5782837089	08/18/2015	19		14	Grand Rapids Public Schools (41010)	Y	N	N	Y

If you have questions contact CEPI customer support - cepi@michigan.gov or 517-335-0505 x3  
Avoid sending personally identifiable student data in your e-mail.

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## DS4061 Report

This shows the FTE based on the collection you choose. If it is after the audit cycle, it will show you the revised FTE Status.

FTE Count - DS4061					
School Year/Collection: <input type="text" value="Fall 2023 General Collection"/>					
District: <input type="text" value="Kent ISD (41000)"/> <input type="button" value="Go"/>					
<input type="button" value="Print"/>					
<input checked="" type="button" value="Special Ed"/>	<input type="button" value="Additional Information"/>	<input type="button" value="Residency Information"/>	<input type="button" value="Summary"/>		
Special Education					
ACCT	Description	Sec53a	Resident Sec52	Non-Resident Sec52	Total
110	Programs for Mild Cognitive Impairment	0.00	0.00	0.00	0.00
120	Programs for Moderate Cognitive Impairment	0.00	9.00	0.00	9.00
130	Programs for Severe Cognitive Impairment	1.00	105.00	0.00	106.00
140	Programs for Emotional Impairment	4.00	70.68	0.00	74.68
150	Programs for Learning Disabled	0.00	0.00	0.00	0.00
160	Programs for Hearing Impairment	0.00	25.27	0.00	25.27
170	Programs for Visual Impairment	0.00	0.00	0.00	0.00
180	Programs for Physical or Other Health Impairment	0.00	0.00	0.00	0.00
190	Programs for Severe Multiple Impairment	0.00	124.82	0.00	124.82
191	Early Childhood Special Education (Classroom) Program	0.00	28.98	0.00	28.98
192	Programs for Severe Language Impairment	0.00	0.00	0.00	0.00
193	Programs for Autism Spectrum Disorder	1.00	86.11	0.00	87.11
194	Elementary or Secondary-Level Resource Program	2.00	306.68	0.00	308.68
270	Early Childhood Special Education Services	0.00	0.00	0.00	0.00
<b>Special Education Total</b>		<b>8.00</b>	<b>756.54</b>	<b>0.00</b>	<b>764.54</b>

### Residency Related Information

District	Section 53 ISD Operated Program	Section 52 ISD Operated Program	School for the Deaf, Blind	Non-SpecEd Juv. Detention Facility or Child Caring Institute	Emotionally Impaired Students Served By DHHS	Total
08050 Thornapple Kellogg School District	0.00	23.17	0.00	0.00	0.00	23.17
41010 Grand Rapids Public Schools	1.00	177.77	0.00	0.00	0.00	178.77
41020 Godwin Heights Public Schools	0.00	19.93	0.00	0.00	0.00	19.93
41025 Northview Public Schools	1.00	23.02	1.00	0.00	0.00	25.02
41026 Wyoming Public Schools	0.00	51.78	0.00	0.00	0.00	51.78
41040 Byron Center Public Schools	0.00	26.86	0.00	0.00	0.00	26.86
41050 Caledonia Community Schools	0.00	19.73	0.00	0.00	0.00	19.73
41070 Cedar Springs Public Schools	0.00	15.71	0.00	0.00	0.00	15.71
41080 Comstock Park Public Schools	0.00	22.75	0.00	0.00	0.00	22.75
41090 East Grand Rapids Public Schools	0.00	15.88	0.00	0.00	0.00	15.88
41110 Forest Hills Public Schools	0.00	54.80	0.00	0.00	0.00	54.80
41120 Godfrey-Lee Public Schools	0.00	11.80	0.00	0.00	0.00	11.80
41130 Grandville Public Schools	0.00	47.60	0.00	0.00	0.00	47.60
41140 Kellogsville Public Schools	0.00	18.00	0.00	0.00	0.00	18.00
41145 Kenowa Hills Public Schools	0.00	28.61	0.00	0.00	0.00	28.61
41150 Kent City Community Schools	0.00	13.33	0.00	0.00	0.00	13.33
41160 Kentwood Public Schools	6.00	80.72	0.00	0.00	0.00	86.72
41170 Lowell Area Schools	0.00	23.64	0.00	0.00	0.00	23.64
41210 Rockford Public Schools	0.00	50.15	1.00	0.00	0.00	51.15
41240 Sparta Area Schools	0.00	29.29	0.00	0.00	0.00	29.29
<b>Total</b>	<b>8.00</b>	<b>754.54</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>764.54</b>

### FTE Conflict

You will want to run this FTE Conflict after you certify your collection and you will want to check back often during the end of the count window as others are certifying their collections to make sure you don't have any conflicts.

**FTE Conflict**

School Year/Collection:  ▼

District:

**Reflects updates made through January 18, 2024**

There is no conflict data to display for this collection and entity.

## Teacher Credential Verification Report

This Report has become very important in recent years and is going to become even more important next year. This report compares what is being submitted as being taught for your teachers in the TSDL to what is being submitted in the REP. If you have teachers that are showing out, it means they are teaching out of their grade or subject area. Your district can be fined for this. Therefore you need to investigate all of these to make sure what is being reported via the REP and TSDL is correct. If it is, you need to do something to correct the situation. Most districts are pulling substitute permits to correct it, but it varies per situation.

Center for Educational Performance and Information - Michigan Student Data System

**Teacher Credential Verification Report**  
Collection: REP EOY 2024 Collection  
Entity: Kent ISD (41000)

Description: List of teachers and reported credentials from the corresponding REP collection

Building Code	Building Name	PKC	Last Name	First Name	Date Of Hire	Date Of Termination	On Leave	MOECS Credential Type	MOECS Credential Number	Issue Date	Expiration Date	Expired Credential Flag	REP Assignment Code	MOECS Subject Endorsement	Subject Placement Status	REP Grade Assignment	REP Education Setting	MOECS Grade Endorsement	Grade Placement Status
03205	Early Childhood Center	30715			08/14/2019		No	Professional Teaching Certificate	CC-036120134759	06/22/2020	06/30/2025		03300 Elementary Certified Teacher with Early	SA COGNITIVE IMPAIRMENT	Review Settings		Special Education Age Group 3 - 5 years of age (not Special Education)	K-12	In
03205	Early Childhood Center	31094			08/14/2019		No	Professional Teaching Certificate	P0000000035391	01/18/2022	06/30/2027		03300 Elementary Certified Teacher with Early	SE EMOTIONAL IMPAIRMENT	Review Settings		Special Education Age Group 3 - 5 years of age (not Special Education)	K-12	In
03205	Early Childhood Center	1E-06			09/15/2023		No	Standard Teaching Certificate	PV0000001134309	06/26/2023	06/30/2028		03300 Elementary Certified Teacher with Early	Z5 EARLY CHILDHOOD PKC GENERAL AND	Review Settings		Special Education Age Group 3 - 5 years of age (not Special Education)		In
03205	Early Childhood Center	475426			08/15/2023		No	Standard Teaching Certificate Renewal	PV0000000770409	02/26/2020	06/30/2025		03300 Elementary Certified Teacher with Early	K-5 ALL SUBJECTS K-5	Review Settings		Special Education Age Group 0 - 2 years of age		Out
01473	Empower U	50268			08/14/2019		No	Standard Teaching Certificate Renewal	PV0000000940016	02/01/2023	06/30/2028		00520 General EL K-5 w/ K-8 self-contained	SA COGNITIVE IMPAIRMENT	Out		Special Education Age Group 22 - 26 years of age	K-12	Out



## Collection Reports

If you are interested in seeing the status's of other districts around the state, these reports will show you the status's of the various collections.

Michigan.gov Home | CEPI Home | STARR Home | MSDS Home | User Guide | Help | Contact CEPI | Glossary | Log Off

MSDS Profile: Auditor View + Supplemental Nutrition View & Constituent District View

**Collection Reports**

\* = Required

\* Report:   
Audit Status  
Collection Status Report  
FTE Conflict Totals By District  
Select a format

\* Collection:

\* Report Format:

## Direct Certification Reports

Direct Certification Status Report will give you a list of districts around the state and whether they have downloaded their Direct Cert Data.

**District Direct Certification Download Status**

\* = Required

\* School Year:

Show only districts who have not downloaded report

\* Report Format:

The Direct Certification Student Status will let you download Direct Certification data for YOUR students.

## Direct Certification Student Status

**\* = Required**

\* School Year:

\* Report Format:

\* Select Entity:

Center for Educational Performance and Information - Michigan Student Data System

### Direct Certification Student Status

**2023-2024**

ISD Kent ISD (41)									
District Kent ISD (41000)									
Building 01473 Empower U									
UIC	EligCat	Last Name	First Name	Middle Initial	DOB	Gender	Student Number	Exit Date	Eligibility Date
	S				11/22/2002	M			7/24/2023
	S			I	08/20/2000	M			7/24/2023
	S			A	05/03/2000	M			7/24/2023
	S				01/23/2003	F			11/30/2023
	S			M	01/05/2001	F			7/24/2023
	S			L	01/14/2001	M			7/24/2023
	S			J	09/16/2002	M			7/24/2023
	M			A	05/03/1999	M			7/24/2023
	S			I	03/23/2005	M			11/30/2023
	M			E	03/21/2005	M			11/30/2023
	S				04/10/2001	M			7/24/2023
	M			M	06/09/1998	F			7/24/2023

**NOTES:**

S = Student is certified via Supplemental Nutrition Assistance Program (SNAP). Benefits can be extended to other children in the same household.  
 T = Student is certified via Temporary Assistance to Needy Families (TANF). Benefits can be extended to other children in the same household.  
 F = Student is a foster child. Benefits cannot be extended to other children in the same household.  
 M = Student is certified via Medicaid - Free Meals. Benefits can be extended to other children in the same household.  
 R = Student is certified via Medicaid - Reduced Price Meals. Benefits can be extended to other children in the same household.

## Migrant Student List

This provides a list of students in your district that have been submitted as Migrant in the past. If you have students on this report, you need to make sure to submit a migrant TSDL for them within 10 days of them enrolling your district. If they exit, you have 10 days to submit an exit TSDL report for them.

The screenshot shows the Michigan.gov website interface for the Center for Educational Performance and Information (CEPI). The main heading is "Migrant Student List". Below the heading, there are several required fields:
 

- \* = Required
- \*Submitting Entity: [Text Input Field]
- \*Format: [Dropdown Menu with "--Select a Format--" selected]

 A "Get Report" button is located below the format dropdown. On the left side, there is a navigation menu with various report categories, including "Migrant Student List".

Center for Educational Performance and Information - Michigan Student Data System

### Migrant Student List

Collection: Migrant Teacher Student Data Link 2023-2024  
Submitting Entity: Kent ISD (41000)

Description: Alphabetical listing of migrant-eligible students reported in any General and SRM Collections certified through the TSDL Certification Deadline.

*Reminder: Migrant-eligible Students in grades 9-12 or taking secondary courses must be reported in TSDL within 10 days of enrollment or exiting the district.*

School Facility	Last Name	First Name	UIC	Student Id	Grade	Migrant Enroll Date	Enrollment Date	Exit Date	Exit Status	Last TSDL Certification
01728					30	9/4/2023	9/20/2022		19	
01728					30	9/1/2023	9/18/2023		19	

## Section 25

Section 25 gives you the ability to claim FTE off of another district if a student moves into your district after the fall count day and before the spring supplemental count day. You need to monitor this report often between the fall and spring count windows to see if anyone is submitting claims against you, especially if you have a criminal justice facility nearby. Sometimes a student may do a short stint in a CJF and they will claim that FTE but the student returns to you shortly after. You need to claim that FTE back, or you lose it.

The screenshot shows the Michigan.gov website interface for the Center for Educational Performance and Information (CEPI). The page is titled "Section 25 Summary Report" and is part of the MSDS (Michigan Student Data System) application. The user is logged in as "Entity Authorized User".

The page features a navigation menu on the left with the following items:

- MSDS Home
- Manage Requests...
- Student Data Submission...
- Student Data Downloads...
- Search...
- Certified Data Reports...
- Audit FTE...
- Grad Cohort...
- PEPE...
- General Reports...
- Section 25e...
- Manage Section 25e Requests
- Section 25e Summary Report

The main content area is titled "Section 25 Summary Report" and includes a legend: "\* = Required". Below the legend are three required fields:

- \*Submitting Entity:
- \*School Year:
- \*Report Format:

A "Generate Report" button is located below the form fields.

The Section 25 Summary Report is very wide. It contains a lot of information regarding a student's moves between districts. On the next page are three screen shots showing the full report.

**Section 25 Summary Report**

Collection: Student Record Maintenance 2023-2024

Entity: Kent ISD (41000)

Adjustment Type	Request Status	Date of Request	Response Date	Auditor Name	UIC	Last Name	First Name	Student Id	Grade
Loss	Approved	12/08/2023	01/15/2024	Jeffrey Sexton					09
NA	Approved	12/08/2023	01/15/2024	Jeffrey Sexton					09
Loss	Approved	12/08/2023	01/15/2024	Jeffrey Sexton					09
Gain	Pending	12/14/2023							10
Loss	Approved	12/15/2023	01/07/2024	Gillian Dowding					14
Loss	Pending	01/03/2024							09
Gain	Pending	01/03/2024							10

Grade	Prior District Code	Prior Building Code	Prior Student Residency	Prior Resident LEA	Prior Special Ed Program	Prior Alt Ed	New District Name	New District Code	New Building Name	New Building Code	Enrollm. Date
09	41000	08441	14	41080	140		Lighthouse Academy	41922	Lighthouse Academy - Waalkes	01536	10/30/2023
09	41000	08441	14	41010	140		Lighthouse Academy	41922	Lighthouse Academy - Waalkes	01536	10/30/2023
09	41000	08441	14	41070	140		Lighthouse Academy	41922	Lighthouse Academy - Waalkes	01536	11/28/2023
10	41922	01536	09	41010	140	X	Kent ISD	41000	Kent Education Center--Beltline	08441	11/1/2023
14	41000	03478	14	41090	190		Waterford School District	63300	Kingsley Montgomery School	04092	10/24/2023
09	41000	08441	14	41010	140		Lighthouse Academy	41922	Lighthouse Academy - South Campus	09924	12/18/2023
10	41922	01536	09	41010	140	X	Kent ISD	41000	Kent Education Center--Beltline	08441	12/21/2023

Student Residency	Special Ed Program	Alt Ed	First Day In Attendance	Total FTE	Gen Ed FTE	Sect52 FTE	Sect53 FTE	Gen Ed Adj	Sect52 Adj	Sect53 Adj	Days Remaining	Comments
09			10/30/2023	1	1	0	0	0	-0.63	0	66	
09			11/02/2023	1	1	0	0	0	0	0	63	
09			11/28/2023	1	1	0	0	0	-0.45	0	47	
14	140		11/01/2023	1	0	1	0	0	0.61	0	64	
06			10/25/2023	1	0	1	0	0	-0.66	0	69	Proofs OK - Approved
14			12/19/2023	1	1	0	0	0	-0.3	0	32	
14	140		12/21/2023	1	0	1	0	0	0.29	0	30	

## UIC Resolver List

This list is very helpful if you have an FTE conflict and you need to get ahold of someone in another district to discuss the issue.

Center for Educational Performance and Information - Michigan Student Data System

### UIC Resolver List

This list may not be sold or disseminated.

If the resolver information for a district is not accurate (for example, a resolver has left the district), please contact CEPI Customer Support at 517-335-0505 or [cepi@michigan.gov](mailto:cepi@michigan.gov).

Use your browser's FIND feature to locate a particular district code or district name.

Description: List of all UIC resolvers with contact information

Entity Type	Entity	Entity Code	Resolver	Email	Phone
Other Non-School Recipient	ABC Academy Resource	380000008	Kim Stcharles	<a href="mailto:kim@abccademyjackson.com">kim@abccademyjackson.com</a>	517-784-9161
Other Non-School Recipient	ABC Academy Resource	380000008	Kimberly Stephens	<a href="mailto:kim@abccademyjackson.com">kim@abccademyjackson.com</a>	517-783-3040
PSA District	Academic and Career Education Academy	56903	Jeanne L Calkins	<a href="mailto:jeanne2391@yahoo.com">jeanne2391@yahoo.com</a>	989-631-5202
PSA District	Academic and Career Education Academy	56903	Kimberly M Rapanos	<a href="mailto:kimr@aceofmidland.org">kimr@aceofmidland.org</a>	989-631-5202
PSA District	Academic and Career Education Academy	56903	Michelle A. Zielinski	<a href="mailto:michelle@etc-1.com">michelle@etc-1.com</a>	989-631-5202
PSA District	Academic and Career Education Academy	56903	Rose D Whaley	<a href="mailto:rose.whaley@etc-1.com">rose.whaley@etc-1.com</a>	989-631-5202
PSA District	Academic Transitional Academy	74908	Virginia L Ramsey	<a href="mailto:ramsey.virginia@sccre.sa.org">ramsey.virginia@sccre.sa.org</a>	810-455-4132
Other Non-School Recipient	Academy 4 Lil' Angels	990000283	Angie R Mittleman	<a href="mailto:academy4lilangels1@yahoo.com">academy4lilangels1@yahoo.com</a>	586-532-6666
PSA District	Academy for Business and Technology	82921	Amy Kwiecien	<a href="mailto:amy.kwiecien@leonagroup.com">amy.kwiecien@leonagroup.com</a>	517-203-3712
PSA District	Academy for Business and Technology	82921	Cindy Fox	<a href="mailto:cindy.fox@leonagroup.com">cindy.fox@leonagroup.com</a>	419-474-3235
PSA District	Academy for Business and Technology	82921	Jameelah Savage	<a href="mailto:Jameelah.Savage@leonagroup.com">Jameelah.Savage@leonagroup.com</a>	313-382-3422
PSA District	Academy for Business and Technology	82921	Jovon Potter	<a href="mailto:jovon.potter@leonagroup.com">jovon.potter@leonagroup.com</a>	517-332-3494
PSA District	Academy for Business and Technology	82921	Winifred M Cronce	<a href="mailto:wendy.cronce@leonagroup.com">wendy.cronce@leonagroup.com</a>	313-581-2231

If you have questions contact CEPI customer support - [cepi@michigan.gov](mailto:cepi@michigan.gov) or 517-335-0505 x3.  
Avoid sending personally identifiable student data in your e-mail.

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